

**ADJOURNED MEETING OF THE COUNTY BOARD  
MARCH 2, 2010**

The Board of County Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m., on Tuesday March 2, 2010. Members present: Belshan, Tuttle, Mathiason, Nelson, Shoff.

Commissioner Nelson offered the following motion;

**MOVED**, approving the minutes from the February 16, 2010 regular board meeting.

Motion seconded by Commissioner Tuttle.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioners reported on meetings attended.

During the public forum no public comment was offered.

Commissioner Tuttle offered the following motion;

**MOVED**, setting the hearing date for the petition on County Ditch No 11 for March 16, 2010 at 8:45 a.m.

Motion seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Belshan offered the following resolution;

**RESOLUTION 10-050  
RESOLUTION AUTHORIZING THE AGREEMENT WITH THE DEPARTMENT OF AGRICULTURE  
FOR AGRICULTURE WASTE DISPOSAL SERVICES**

**WHEREAS**, The Freeborn County Environmental Services Department is charged with the responsibility of collecting and disposing of household hazardous materials,

**WHEREAS**, the Minnesota Department of Agriculture wishes Freeborn County to collect Agriculture Pesticides from farms, and reimburse Freeborn County for the disposal costs of said waste,

**NOW THEREFORE, BE IT RESOLVED**, this 1<sup>st</sup> day of March, 2010 the Freeborn County Board of Commissioners authorizes the County Administrator to sign an agreement with the Department of Agriculture to provide agriculture waste disposal services.

Resolution seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Tuttle offered the following resolution;

**RESOLUTION 10-051  
Authorizing Final Payment of  
2008 Maintenance Bituminous Overlays (CP 08-M-02)**

**IT IS RESOLVED**, the County Board of the County of Freeborn is the road authority and,

**BE IT RESOLVED**, that the work by Ulland Brothers, Inc., 2700 Meyers Road, Albert Lea, MN 56007, under Freeborn County's 2008 Maintenance Bituminous Overlays Project CP 08-M-02, has been completed in a satisfactory manner.

**IT IS FURTHER RESOLVED**, that the County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$7,425.27.

Resolution seconded by Commissioner Mathiason.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Mathiason offered the following resolution;

**RESOLUTION 10-052  
RESOLUTION CHANGING STAFF IN THE ASSESSOR AND AUDITOR-TREASURER  
DEPARTMENTS**

**RESOLVED**, to change the allocation of one full-time Office Support Specialist, Sr. position to one part-time (20 hours per week) Office Support Specialist, Sr. in the Assessor's Office.

**BE IT FURTHER RESOLVED**, to change the allocation of one part-time (20 hours per week) Office Support Specialist, Sr. to one full time Office Support Specialist, Sr. in the Auditor-Treasurer's Office.

Resolution seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Tuttle offered the following resolution;

**RESOLUTION 10-053  
RESOLUTION AUTHORIZING THE ASSESSOR TO HIRE A PART-TIME EMPLOYEE**

**RESOLVED**, authorizing the Assessor hire one part-time 20 hour per week Office Support Specialist, Sr., within the Assessor's office to fill the vacancy created by the resignation of Nancy Laite.

Resolution seconded by Commissioner Mathiason.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Mathiason offered the following resolution;

**RESOLUTION 10-054  
RESOLUTION RECLASSIFYING AN OFFICE SUPPORT SPECIALIST POSITION IN THE SHERIFF'S  
DEPARTMENT**

**RESOLVED**, to accept the recommendation of the Sheriff's Office and the BCC Compensation Consulting to reclassify one Office Support Specialist position within the Sheriff's Records Department to Office Support Specialist Sr. due to additional job duty assignment.

Resolution seconded by Commissioner Tuttle.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Nelson offered the following resolution;

**RESOLUTION 10-055  
RESOLUTION AUTHORIZING THE REVIEW OF ORIGINAL OFFICE SUPPORT SPECIALIST Sr.  
CLASSIFICATION**

**WHEREAS**, the Sheriff's Records Department has been previously allocated one Office Support Specialist Sr. position and two Office Support Specialist positions, and

**WHEREAS**, resolution 10-054 has allocated an additional Office Support Specialist Sr. position to the Sheriff's Records Department,

**NOW, THEREFORE BE IT RESOLVED**, that County Administration is hereby authorized to review and submit the original Office Support Specialist Sr. description to BBC Compensation Consulting to be formally reviewed to determine that current job duty assignments are in correct alignment based on the current grade assignment of the position.

Resolution seconded by Commissioner Tuttle.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Nelson offered the following resolution;

**RESOLUTION 10-056  
RESOLUTION ACCEPTING THE RESIGNATION OF KELLEY DAVENPORT**

**RESOLVED**, accepting the resignation of ICE Contract Administrator, Kelley Davenport effective February 25, 2010.

Resolution seconded by Commissioner Tuttle.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Tuttle offered the following resolution;

**RESOLUTION 10-057  
RESOLUTION ACCEPTING THE PLAT FOR SHADY OAK CEMETERY**

**RESOLVED**, accepting the plat drawing for Shady Oak Cemetery and authorizing the Chair to sign the designated papers to be filed with the Recorders Office.

Resolution seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Belshan offered the following resolution;

**RESOLUTION 10-058  
RESOLUTION AUTHORIZING THE COUNTY TO SPONSOR THE "BRICK HALL"**

**RESOLVED**, authorizing the County to Sponsor the "Brick Hall" by Mrytle for the purpose of grant funding, with no cost or staff being incurred by the County to fund this project.

Resolution seconded by Commissioner Tuttle.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Belshan offered the following resolution;

**RESOLUTION 10-059  
RESOLUTION SENDING THE ORDINANCE BACK TO THE PLANNING COMMISSIONERS FOR  
REVIEW AND PUBLIC HEARING FOR DISCUSSION**

**RESOLVED**, asking that the Ordinance be sent back to the Planning Commissioner's for review and the setting of a public hearing to discuss issues with the conditional use permits.

Resolution seconded by Commissioner Tuttle.

After discussion, a vote was taken and the Chair declared the resolution failed for a lack of majority. The vote being: Aye: Commissioner Belshan and Nay: Commissioner Tuttle, Mathiason, Nelson and Shoff.

Commissioner items;

Commissioner Belshan asked that Shell Rock River Watershed not mail items to the Commissioner's that they put the items in their mailboxes in the Administration office. Also, the extra pay to be paid to the salaried employees needs to be addressed; requested that the Administrator get information from the State Auditor on how to process this issue so it can be taken care of at the next meeting.

Commissioner Nelson informed the commissioners that he would not be attending the next meeting.

Commissioner Shoff suggested that the board look into attending the NACO meetings in Washington, they have a lot of interesting things being discussed and there hasn't been anyone from Freeborn County in attendance for 10 years.

Commissioner Tuttle offered the following resolution;

**RESOLUTION 10-060  
RESOLUTION RESCINDING RESOLUTION 10-057**

**RESOLVED**, rescinding Resolution 10-057 so that the County Engineer can look into conflicts with the location of the cemetery.

Resolution seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Commissioner Nelson offered the following resolution;

**RESOLUTION 10-061  
APPROVAL OF CLAIMS**

**RESOLVED**, that the following claims be allowed and paid on or before March 5, 2010.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 270,604.41
03	County Road & Bridge	\$ 97,165.68
05	Human Services	\$ 92,308.59
31	Capital Improvement Fund	\$ 1,044,017.01
40	County Ditches	\$ 31,272.67
41	Ditch Debt Service	\$ 4,461.55
70	Trust & Agency Fund	\$ 71,212.52
73	Payroll Clearing Fund	\$ 6,817.35
77	Recorders-Clearing	\$ 4,551.00
85	Septic Loan Fund	\$ 3,620.00
	<b>TOTAL</b>	<b>\$ 1,626,030.78</b>

**GENERAL FUND**

Alcopro Inc 345, Alliant Energy 1,087.69, American Solutions For Business 316.05, Barna Guzy Steffen Ltd 2,906.38, Becker Disaster Recovery Inc 4,000, Christian and Peterson PA 310, City & County Employees Feder 17,490.04, Clean Plus Inc 353.85, Cole Papers Inc 457.17, Commissioner of Revenue 11,412.60, Del Lawson Inc 788.99, Distad Dennis 2,292.16, Distad Dennis 26,600.22, Distad Dennis 4,422.20, Election Systems & Software Inc 12,492.64, Erlandsons Inc 1,035.16, Experess Services Inc 3,243.36, Fleet Services Division 9,221.41, Goldman Sturtz & Halvorsen Ch 910.90, Greater Blue Earth River Basin 2,250, Harig Bradley Michael 563.50, Jim's ITS 1,713.75, Krueger Rick 15,895, Mail Expeditors 959.76, Manpower Inc 518.80, MCF-Red Wing 7,935, MII Select Account 608.39, MN Child Support Payment Center 1,541.84, MN Teamsters No 320 1,719.45, NACO/Midwest Nationwide Retir 8,690.39, Officemax Inc 330.68, Public Emp Retirement Assn 43,469.54, Public Emp Retirement Assn 336.60, Quill Corp 777.88, RS Eden 820.16, Semicac 675, Southside Custom 3,689.56, State of MN Office of the Auditor 3,516.15, Twin City Filter Serv Inc 376.64, Wells Federal Bank 7,880.42, Wells Federal Bank 7,271.70, Wells Federal Bank 27,935.12, Wells Federal Bank 24,225.27, West Payment Center 466.73.

**COUNTY ROAD & BRIDGE**

Alliant Energy 3,860.66, City & County Employees Feder 6,261.97, Commissioner of Revenue 2,786.37, Commissioner of Transportation 2,654.95, Distad Dennis 617.84, Distad Dennis 7,007.03, Force America 2,091.01,

Little Falls Machine Inc 812.53, MN Child Support Payment Center 945.95, NACO/Midwest Nationwide Retir 2,461, North American Salt Co 16,168.89, Public Emp Retirement Assn 8,496.07, Ulland Bros Inc 7,425.27, Wells Federal Bank 1,771.30, Wells Federal Bank 1,700.09, Wells Federal Bank 7,573.74, Wells Federal Bank 6,442.92, Zacks Inc 3,367.28, Ziegler Inc 13,688.37.

**HUMAN SERVICES**

AFSC & ME 1,253.16, City & County Employees Feder 6,984.97, Commissioner of Revenue 5,070.89, Distad Dennis 1,506.34, Distad Dennis 17,881.38, MN Child Support Payment Center 485.92, NACO/Midwest Nationwide Retir 5,875.81, Public Emp Retirement Assn 17,612.19, Wells Federal Bank 3,585.56, Wells Federal Bank 5,261.25, Wells Federal Bank 15,331.30, Wells Federal Bank 11,016.80,

**CAPITAL IMPROVEMENT FUND**

Faegre and Benson LLP 5,262.95, Hewlett Packard Company 2,202.56, Motorola 1,035,091.50, Nelson Odean 1,460.

**COUNTY DITCHES**

Albert Lea Tribune 434.70, Christianson Chris 823.96, Hansen Robert 1,197.60, Jones Haugh & Smith Inc 26,075.50, Steele County Treasurer 2,433.65.

**DITCH DEBT SERVICE**

Faegre and Benson LLP 4,461.55

**TRUST & AGENCY FUND**

Distad Dennis 2,446.30, Distad Dennis 1,894.10, MN Dept of Finance 5,629.37, MN Dept of Revenue 16,749.05, MN Dept of Revenue 44,493.70.

**PAYROLL CLEARING FUND**

AFLAC 3,828.97, Assurant Employee Benefits 1,615.23, Delta Dental Plan of Minnesota 1,373.15.

**RECORDERS-CLEARING**

MN Dept of Finance 4,551.

**SEPTIC LOAN FUND**

Faegre and Benson LLP 3,620.

Number of claims not exceeding \$300.00 – 78  
Dollar amount of claims not exceeding \$300.00 - \$ 8,533.98

Resolution seconded by Commissioner Tuttle.  
After discussion, a vote was taken and the Chair declared the resolution unanimously adopted.

Chair, Commissioner Shoff adjourned the meeting until 8:30 a.m. March 16, 2010.

By: \_\_\_\_\_  
Christopher Shoff  
Chair of the County Board

Attest: \_\_\_\_\_  
John Kluever  
Administrator