

**ADJOURNED MEETING OF THE COUNTY BOARD  
JULY 6, 2010**

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m., on Tuesday July 6, 2010. Members present: Belshan, Mathiason, Nelson and Shoff, Commissioner Tuttle was absent.

Commissioner Mathiason offered the following motion;

**MOVED**, approving the minutes from the June 15, 2010 Regular Board meeting, the June 18, 21 and 25<sup>th</sup> Emergency Board meetings.

Motion seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioners reported on meetings attended.

During the public forum no one addressed the board.

Phil Tennis, Freeborn County Ditch Inspector gave an update on the debris removal from county ditches, the wind farm and the river being high.

Commissioner Belshan offered the following resolution;

**RESOLUTION 10-142  
RESOLUTION AUTHORIZING THE STATE FORFEITED LAND AS NON-CONSERVATION**

**WHEREAS**, The County Board of Commissioners of the County of Freeborn, State of Minnesota, desire to offer for sale certain parcels of land that have been forfeited to the State of Minnesota for non-payment of taxes and

**WHEREAS**, said parcels of land have been viewed by the designees of the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

**NOW, THEREFORE, BE IT RESOLVED** That the Freeborn County Board of Commissioners hereby certify that all parcels of land on the attached list have been viewed and comply with the Provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd 8, and 282.018 and other statutes that require the withholding of tax-forfeited lands from sale.

**BE IT FURTHER RESOLVED** That the Freeborn County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

Resolution seconded by Commissioner Mathiason.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Mathiason offered the following resolution;

**RESOLUTION 10-143  
RESOLUTION ACCEPTING RESIGNATION OF YOLANDA GALLARDO**

**RESOLVED**, accepting the resignation of Yolanda Gallardo, WIC Office Support Specialist.

Resolution seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Belshan offered the following motion;

**MOVED**, authorizing the hiring of a WIC Office Support Specialist.

Motion was seconded by Commissioner Mathiason.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Nelson offered the following resolution;

**RESOLUTION 10-144  
RESOLUTION ACCEPTING RESIGNATION OF JEFF PAULSON**

**RESOLVED**, accepting the resignation of Jeff Paulson, Correctional Officer effective June 29, 2010.

Resolution seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Belshan offered the following Resolution;

**RESOLUTION 10-145  
RESOLUTION ACCEPTING RESIGNATION OF JESSICA MEYER**

**RESOLVED**, accepting the resignation of Jessica Meyer, Detention Center Programmer effective July 9, 2010.

Resolution seconded by Commissioner Mathiason.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Nelson offered the following resolution;

**RESOLUTION 10-146  
RESOLUTION ACCEPTING RESIGNATION OF BOB LARSON**

**RESOLVED**, accepting the resignation of Bob Larson, Correctional Officer effective July 28, 2010.

Resolution seconded by Commissioner Mathiason.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Mathiason offered the following motion;

**MOVED**, authorizing the filing of the vacancy of the two (2) Correctional Officers.

Motion seconded by Commissioner Belshan.

Commissioner Belshan offered the following amendment to the motion;

**MOVED**, authorizing the fill of the vacancy by opening up the hiring to the public.

Motion seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the motion failed. The vote being: Aye: Commissioners Belshan and Nelson, Nay; Commissioners Mathiason and Shoff.

After discussion on original motion, the Chair declared the motion approved.

Commissioner Belshan offered the following motion;

**MOVED**, authorizing the filling of the vacancy of the Detention Center Programmer by opening up to the public.

The Chair declared the motion failed for a lack of a second.

Commissioner Mathiason offered the following motion;

**MOVED**, authorizing the filling of the Detention Center Programmer by using the list from the previous hiring first.

Motion seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Mathiason offered the following resolution;

**RESOLUTION 10-147  
RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT WITH THE  
SCHNEIDER CORPORATION**

**RESOLVED**, authorizing the agreement with The Schneider Corporation for Global Information Systems (GIS) Professional Services.

Resolution seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Nelson offered the following resolution;

**RESOLUTION 10 – 148  
APPOINTING A RESPONSIBLE AUTHORITY**

**WHEREAS**, Minnesota Statutes, section 13.02, subdivision 16, requires that Freeborn County appoint employees as the Responsible Authority to administer the requirements for government data within the County and,

**WHEREAS**, the Freeborn County Board of Commissioners shares the concern expressed by the Legislature on the responsible use of all County data and wishes to satisfy this concern immediately appointing an administratively and technically qualified Responsible Authority as required under the statute.

**BE IT RESOLVED**, the Freeborn County Board of Commissioners appoints Brian Buhmann – Director, Department of Human Services and John Kluever – County Administrator as the Responsible Authority for the Department of Human Services and General County Government respectively for the purpose of meeting all requirements of Minnesota Statutes, Chapter 13 and with Minnesota Rules, Chapter 1205.

Resolution seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Belshan offered the following resolution;

**RESOLUTION 10-149  
AGREEMENT TO SHARE COSTS**

This is an Agreement to share costs between Freeborn County (“County”) and the City of Albert Lea (“City”). County has, at its meeting of July, 2010, entered into a Professional Services Agreement with the Schneider Corporation (“Schneider”). The Professional Services Agreement (“Agreement”) is for a GIS professional services project. A copy of that Agreement is attached hereto as Exhibit A. Schneider has consented to permitting City and County to jointly use the data from the GIS.

County will bill City every three months for costs stemming from this Agreement. The City will promptly pay invoices.

**Damage to Equipment.** Each party shall be responsible for damages to or loss of its own equipment.

**Duration.** This Agreement will be in force for a 3 year period, the length of the Agreement. Any amendment to this Agreement requires the adoption of identical resolutions by the government body of each party.

**Execution.** Each party, by action of its governing body has agreed to and executed this Agreement on the date indicated.

Resolution seconded by Nelson.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner items;

Commissioner Belshan, stated that there was a letter from Senator Sparks stating that the funding from the DNR may get pulled, so if the County wants to use the \$150,000 for the Dam project they should follow through with the DNR to get the permits needed.

Commissioner Shoff stated that there would be a special Worship Service for the Tornado Victims at First Lutheran on July 11, 2010.

Commissioner Nelson offered the following resolution;

**RESOLUTION 10-150  
APPROVAL OF CLAIMS**

**RESOLVED,** that the following claims be allowed and paid on or before June 18, 2010.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 877,964.25
03	County Road & Bridge	\$ 250,047.38
05	Human Services	\$ 191,142.30
31	Capital Improvement Fund	\$ 89,767.18
40	County Ditches	\$ 55,202.66
70	Trust & Agency Fund	\$ 2,002,747.80
73	Payroll Clearing Fund	\$ 9,833.58
77	Recorders-Clearing	\$ 2,855.00
80	Tax Collection Fund	<u>\$ 4,927,783.29</u>
	<b>TOTAL</b>	<b>\$ 8,407,343.44</b>

**GENERAL FUND**

A Viands LLC 22,214.26, Albert Lea Area Schools 1,500, Albert Lea Area Schools 1,500, Albert Lea Business Development 5,000, Albert Lea Electric Co 2,582.32, Albert Lea School District 24 3,337.79, Albert Lea Tribune 471.40, Alcopro Inc 345, Alden Conger School 400, Alliant Energy/IPL 6,944, Alliant Energy 26,470.31, American Institutional Supply 497.30, Anoka County JC Corrections 2,192.40, Arnold Eugene 375, Bennett Timothy 375, Blue Cross & Blue Shield of MN 7,398, Bob Barker Company Inc 1,392.38, Bolinger Keith 375, Burns Marilyn 480, Christian and Peterson PA 2,370, City of Albert Lea 4,669.74, City of Albert Lea 131,000, City of Albert Lea 10,687.40, City & County Employees Feder 17,021.98, City & County Employees Feder 17,021.98, Clean Plus Inc 464.58, Cole Papers Inc 1,542.91, Commissioner of Revenue 11,530.34, Commissioner of Revenue 12,213.54, Custom Heasets Inc 2,755.23, Dalco Inc 674.77, Distad Dennis 2,703.69, Distad Dennis 28,721.98, Distad Dennis 2,362.07, Distad Dennis 28,721.98, Distad Dennis 5,030.20, Earl Todd 375, Express Services Inc 4,207.78, Fair Hills Inc 1,164.22, Farris Corey 375, Fleet Services Division 9,630.58, Freeborn Co Ag Society 10,000, Freeborn Co Hist Society 7,500, Freeborn Co Shopper 766, Freeborn Co Soil and Water Co 70,500, Freitag Kurt 375, GE Capital 1,882.66, Glazier Dale 375, Glenville Emmons Elementary 400, Golbuff Scott 375, Goldman Sturtz & Halvorsen Ch 1,190, Gustavus Adolphus College 500, Hable Darin Lee 375, Hanson Tire Service Inc 606.03, Harig Sheriff Mark 375, Harris Companies 1,093.75, Hillman Jason, 375, IBM Corporation 393.78, Jim & Dudes Plg & Htg Inc 3,940.37, Jones Haugh & Smith Inc 550, Johnson Marc 375, Kindler Robert 375, Kluever John 490, Kyllo Jamie 980, Mail Expeditors 1,048.20, Malepsy Charles 375, Man power Inc 518.80, Medicare Blue Rx 5,962.10,

MCF-Red Wing 7,440, MN Child Support Payment Center 1,236.46, MN Child Support Payment Center 1,058.15, MN Dept of Labor and Industry 995.72, MN Dept of Revenue 1,662, MN NCPERS Life Insurance 473, MN Teamsters No 320 1,748.45, Motor Inn Company 910.89, NACO/Midwest Nationwide Retir 8,820.39, NACO/Midwest Nationwide Retir 8,820.39, Officemax Incorporated 2,364.22, Pearson Larry Allen 600, Phelan PA Francis 1,165, Public Emp Retirement Assn 45,823.20, Public Emp Retirement Assn 44,149.47, Regents of the U of M 25,960.02, Regina Medical Center 19,894.50, Riverside Psychological Service 2,040, RS Eden 751.53, Schilling Supply Company 6,085.59, SEMCAC 540, Shea Ryan 375, Sheriffs Youth Program 13,742.84, Shoff Christopher 478.80, Southern MN Initiative Fund 2,500, Southside Custom 558, St Croix Solutions 3,352.50, Stanley Convergent Security S 2,645.15, Steel County Detention Center 6,458.46, Strom Glen 375, Synergy Graphics Inc 7,051.12, TCC Distributors Inc 406.13, Twin City Filter Serv Inc 1,233.51, TDS Metrocom 1,776.04, Tri State Business Machines Inc 1,061.42, Twin Oaks Veterinary Association 1,978.55, Verizon Wireless 1,560.65, Waste Management of Southern MN 387.73, Wells Federal Bank 8,407.76, Wells Federal Bank 7,774.19, Wells Federal Bank 29,877.98, Wells Federal Bank 26,347.86, Wells Federal Bank 7,976.50, Wells Federal Bank 7,774.19, Wells Federal Bank 28,125.84, Wells Federal Bank 24,461.84, West Payment Center 1,479.53, Xerox Corporation 554.54, Youth Services International 1,591.20, Zuniga Arnold 375.

#### **COUNTY ROAD & BRIDGE**

AAA Striping Service Co 73,835.90, Albert Lea Tree Service Plus 1,229.07, Blue Cross & Blue Shield of MN 2,877, Budget Signs 312.95, City of Clarks Grove 2,968.75, City & County Employees Feder 6,174.35, City & County Employees Feder 6,094.41, Cole Papers Inc 451.35, Commissioner of Revenue 3,225.22, Commissioner of Revenue 2,372.59, Diamond Mowers Inc 561.42, Distad Dennis 671.84, Distad Dennis 7,271.54, MN Child Support Payment Center 1,027.67, Distad Dennis 617.84, Distad Dennis 7,271.54, Erickson Engineering Co. 2,340, Freeborn Construction Inc 31,211.35, Inovative Office Solutions LLC 367.81, Interstate Motor Trucks Inc 1,041.43, Jones Haugh & Smith Inc 2,692.50, Karls Carquest Auto 1,159.40, Klancher & Son Landscaping LLC 13,040, Medicare Blue Rx 2,331, Metal Culverts Inc 3,067.60, MN Child Support Payment Center 1,027.67, MN Dept of Revenue 1,524.10, Mower County Treasurer 10,190.96, NACO/Midwest Nationwide Retire 2,401, NACO/Midwest Nationwide Retire 2,401, Public Emp Retirement Assn 9,031.11, Public Emp Retirement Assn 7,305.42, Share Corporation 439.28, Wells Federal Bank 2,015.48, Wells Federal Bank 1,754.26, Wells Federal Bank 8,617.90, Wells Federal Bank 7,544.29, Wells Federal Bank 1,626.14, Wells Federal Bank 1,754.26, Wells Federal Bank 6,953.18, Wells Federal Bank 5,165.23, Ziegler Inc 3,007.66.

#### **HUMAN SERVICES**

AFSC & ME 1,304.58, AFSC & ME 1,461.03, City & County Employees Feder 6,345.23, City & County Employees Feder 6,748.58, Commissioner of revenue 5,146.67, Commissioner of Revenue 5,136.94, Distad Dennis 1,732.60, Distad Dennis 19,395.11, Distad Dennis 1,594.38, Distad Dennis 19,699.12, MN Child Support Payment Center 504.38, MN Child Support Payment Center 504.38, NACO/Midwest Nationwide Retire 5,855.81, NACO/Midwest Nationwide Retire 5,905.81, Public Emp Retirement Assn 17,996.95, Public Employees Retirement Assn 18,031.48, Verizon Wireless 895.12, Wells Federal Bank 3,650.74, Wells Federal Bank 5,586.26, Wells Federal Bank 15,609.92, Wells Federal Bank 11,281.34, Wells Federal Bank 3,663.10, Wells Federal Bank 5,586.26, Wells Federal Bank 15,662.72, Wells Federal Bank 11,169.75,.

#### **CAPITAL IMPROVEMENT FUND**

Albert Lea Steel 4,691.26, Cornerstone Masonry 1,850, Cornerstone Masonry 1,650, Cornerstone Masonry 755, Distad Dennis 2,196.05, Flaherty Auto & Truck Center 33,170, Floorcrafters Carpet Warehouse 2,380.05, Freeborn Co Ag Society 13,845.55, IBM Corporation 1,863.70, Larson Contracting Inc 26,075, Nelson Odean 975.

#### **COUNTY DITCHES**

Behrends Mark 1,134.12, Christianson Chris 1,307.92, Freeborn Construction Inc 40,560.64, Giese Farm Drainage 1,661.36, Howards Drainage 460.95, Jensen Excavating & Trucking 2,296.30, Jones Haugh & Smith Inc 4,100, Ringquist Ronald 1,489, Rinke Noonan Law Firm 1,338.

#### **TRUST & AGENCY FUND**

Blue Cross & Blue Shield of MN 822, Cedar River Watershed District 8,553.73, Distad Dennis 2,446.30, Distad Dennis 1,021.19, Medicare Blue Rx 666, Mn Dept of Revenue 1,785,351.20, MN Dept of Revenue 5,775, MN Dept of Revenue 15,933.71, MN Dept of Revenue 17,084.34, MN Dept of Revenue 12,662.15, MN Dept of Revenue 11,301.18, Shell Rock River Watershed District 122,413.42, Turtle Creek Watershed Board 16,230.95, Twin Oaks Veterinary Association 2,342.73.

#### **PAYROLL CLEARING FUND**

AFLAC 3,994.97, Assurant Employee Benefits 1,649.83, CAN Group Long Term Care 378.88, Delta Dental Plan of Minnesota 1,756.95, MN Life 2,052.95.

#### **RECORDERS-CLEARING**

MN Dept of Finance 2,855.

**TAX COLLECTION FUND**

Albert Lea Area Schools 156,704.18, City of Albert Lea 2,923,673.11, City of Alden 98,475.49, City of Clarks Grove 48,256.86, City of Conger 33,962.46, City of Emmons 65,899.58, City of Freeborn 39,110.66, City of Geneva 50,328.16, City of Glenville 74,408.09, City of Hartland 70,052.18, City of Hayward 68,390.91, City of Hollandale 59,010.81, City of Manchester 11,886, City of Myrtle 5,748.11, City of Twin Lakes 9,104.95, Oakland Sanitary District No 1,379.02, School District 2134 5,256.23, School District 2168 8,929.70, School District 242 8,253.59, School District 2886 16,583.67, School District 492 9,473.90, School District 497 1,663.78, School District 756 8,590.30, Township of Albert Lea 66,017.27, Township of Alden 33,398.36, Township of Bancroft 83,876.56, Township of Bath 64,435.12, Township of Carlston 42,150.46, Township of Freeborn 56,616.81, Township of Freeman 35,480.53, Township of Geneva 61,358.16, Township of Hartland 50,598.53, Township of Hayward 85,329.05, Township of London 73,764.92, Township of Manchester 42,156.35, Township of Mansfield 46,159.13, Township of Moscow 65,004.43, Township of Newry 54,183.94, Township of Nunda 51,714.21, Township of Oakland 78,531.71, Township of Pickerel Lake 60,803.07, Township of Riceland 59,305.21, Township of Shellrock 41,757.73.

Number of claims not exceeding \$300.00- 151  
Dollar amount of claims not exceeding \$300.00 - \$ 19,007.91

Resolution seconded by Commissioner Belshan.  
After discussion, a vote was taken and the Chair declared the resolution unanimously adapted.

Chair, Commissioner Shoff adjourned the meeting until 8:30 a.m. July 20, 2010.

By: \_\_\_\_\_  
Christopher Shoff  
Chair of the County Board

Attest: \_\_\_\_\_  
John Kluever  
Administrator