

**FREEBORN COUNTY BOARD OF COMMISSIONERS**  
**MEETING NOTICE AND AGENDA**

January 4, 2022

Notice is hereby given that the Board of Commissioners of the County of Freeborn will meet in session on Tuesday, January 4, 2022 at 8:30 a.m. in the Boardroom at the Freeborn County Government Center and live streamed at [www.co.freeborn.mn.us](http://www.co.freeborn.mn.us)

1. Election of the 2022 Freeborn County Board Chairman.
2. Election of the 2022 Freeborn County Board Vice-Chairman.
3. Approval of Meeting Agenda.
4. Consider resolution adopting Robert's Rules of Order Newly Revised as the Parliamentary Authority Of Order for 2022.
5. Consider resolution approving the Consent agenda (the following items will be acted upon without discussion unless an item is asked to be removed and placed on the regular agenda to allow for discussion)
  - Approval of Minutes from the December 21 and December 30, 2021 Board Meetings.
6. Reports of the Board Committees.
7. New Business.
8. Consideration of issues presented by persons of the general public and/or other general items.

*Persons wishing to address the Board concerning matters pertaining to this agenda as well as any other matters of County concern should ask to be recognized by the Chair at this time. All presenting items of consideration shall address the Board of Commissioners as a whole, and shall not direct comments to individual Commissioners, attempt to engage Commissioners in conversation, or solicit a Commissioner to respond to the speaker's comments. All speakers are limited to 5 minutes each.*
9. Reports of Various Departments.
  - A. Report of Auditor-Treasurer
    - Consider a resolution approving 2022 banks with and signatories.
    - Consider a resolution approving 2022 Change Fund/Impress Cash Fund appropriation.
    - Consider a resolution to establish an Absentee UOCAVA and Mail Ballot Board for the 2022 Election year.
    - Consider a resolution approving the transfer of cash balance from Armor Radio Bond Fund to County General Fund.
    - Consider a resolution setting Crop Damage Rate for 2022 (Standing Crop) for Drainage Ditches.
    - Consider a resolution setting Crop Damage Rate for 2022 (Not Planted) for Drainage Ditches.
    - Consider a resolution accepting Rinke Noonan 2022 Legal Services Agreement for the Drainage Authority representation.
  - B. Report of Personnel
    - Consider resolution to accept the resignation of Glen Strom, Patrol Deputy, effective on January 25<sup>th</sup>, 2022.
    - Consider a resolution to fill the Patrol Deputy position in the Freeborn County Sheriff's Office.

- Consider a resolution to approve a full-time Office Support Specialist position in the County Attorney's office.
- C. Report of County Administrator
- Consider resolution setting 2022 board meeting dates and time for the 1st and 3rd Tuesday of each month starting promptly at 0830.
  - Consider resolution appointing the Official Freeborn County Newspaper for 2022 including publications of the delinquent tax list and informing potential bidders that transportation projects may be noticed on the Freeborn County website.
  - Consider resolution allowing payment of certain Incidental Expenses in 2022.
  - Consider a resolution approving a one-year contract with David Claussen for Ditch Inspector Services.
  - Consider a resolution approving a one-year contract with Cody Fox for Ditch Inspector Services.

10. Other items as necessary but unknown at this time.

11. County Commissioner's item.

12. Approval of Claims.

13. Adjournment.

**BARRIER FREE:** All Freeborn County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact Administration (507) 377-5116 early so necessary arrangements can be made.