

Freeborn County Board of Commissioners – Workshop Agenda

May 9, 2023 at 8:30
Freeborn Room
Freeborn County Government Center
411 South Broadway
Albert Lea, MN 56007

Type of meeting:

Commissioner Workshop agenda

Staff Attendees: Administrative Office, Commissioners, Department Heads, Elected Officials

8:30 – 9:00 – Annice Sevett – Albert Lea Public Library

- Presentation of annual report
- Provide update on library programming
- Appoint a representative to serve as ex-officio on the Library Advisory Board

9:00 – 9:15 – Lucas Wiltse – LTD Broadband

- Discussion regarding DEED grant, etc.

9:15- 10:30 – Ryan Shea – Sheriff’s Office

- Transitioning 6 patrol deputies to transport
- Patrol position moving from Grade 12 to Grade 13
- Lateral Pay/Steps for new employment
- Possible Grant regarding inmate tracking bracelets
- Appointing Tim Bennett Chief Deputy—Opening Lieutenant position to be filled by patrol, leaving one patrol position open for hire

10:30 – 10:45 - Break

10:45 – 11:15 – Phil Wacholz – Highway

- UP Trail Planning Update
- Fairgrounds Improvements Update

11:15-11:45 -Commissioner Items

- Personnel Committee discussion; Board member assignments
- Revised Timeline From Mike Humpal - SCSC

- Discussion on IT position and HR hiring process (if needed)

11:45-12:30 – Kelly Hendrickson – Recorder

- Digitization of additional recorder documentation
- Vital Software Application
- Quote for Server signed 5.1.22
- Compliance Funds/Technology Funds
- Ergonomic Desks for Team
- US Bank Vault

12:30-12:45 – Suzi Nerison – Human Services

- May is Mental Health Awareness Month
- May is Foster Care Month
- Human Services Performance Management System
- Department of Children Youth and Families Workgroup

Lucas Wiltse (LTD Broadband)