

ADJOURNED MEETING OF THE COUNTY BOARD
April 4th, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, April 4th, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Shoff offered the following motion;

MOVED, approving the agenda as presented.

Motion seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Edwin offered the following resolution;

RESOLUTION No. 23-109
APPROVAL OF THE FREEBORN COUNTY BOARD OF COMMISSIONERS CONSENT AGENDA AS PROVIDED
IN THE FREEBORN COUNTY BOARD RULE OF PROCEDURE 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the March 23, 2023 minutes;
- 2) Approval of Drainage Repairs.

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Forman asked if there was any public comment and there was none.

Commissioner Eckstrom offered the following motion;

RESOLVED, in support of the submittal of the Le Sueur River Comprehensive Watershed Management Plan to BWSR and other plan review agencies by the Policy Committee of the Le Sueur River Watershed 1W1P planning partnership.

Motion seconded by Commissioner Kaasa.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Shoff offered the following resolution;

RESOLUTION 23-110
RESOLUTION TO ACCEPT A DONATION TO THE FREEBORN COUNTY CVCC
FROM NUNDA TOWNSHIP

WHEREAS, the Freeborn County Department of Human Services Crime Victims Crisis Center serves those who have been victims of crime, domestic violence and sexual assault; and

WHEREAS, the Freeborn County Human Department of Services Crime Victims Crisis Center plans events and campaigns bringing community awareness to the issues of crime, domestic violence and sexual assault; and

WHEREAS, the Freeborn County Human Department of Services Crime Victims Crisis Center provides direct and indirect services, including but not limited to support, shelter, advocacy, limited financial assistance for basic needs, transportation and referrals to those who have been victims of crime, domestic violence and sexual assault; and

WHEREAS, Nunda Township has offered a donation to the Freeborn County Department of Human Services Crime Victims Crisis Center in the amount of \$300.00 to be used for services provided by the CVCC; therefore

BE IT RESOLVED, that the Freeborn County Department of Human Services Crime Victims Crisis Center accept the donation in the amount of \$300.00 from Nunda Township to be used in 2023 for services provided by the CVCC.

Resolution seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-111

RESOLUTION TO ACCEPT A DONATION TO THE FREEBORN COUNTY CVCC FROM JENNIFER VOGT-ERICKSON AND JESHUA ERICKSON

WHEREAS, the Freeborn County Department of Human Services Crime Victims Crisis Center serves those who have been victims of crime, domestic violence and sexual assault; and

WHEREAS, the Freeborn County Human Department of Services Crime Victims Crisis Center plans events and campaigns bringing community awareness to the issues of crime, domestic violence and sexual assault; and

WHEREAS, the Freeborn County Human Department of Services Crime Victims Crisis Center provides direct and indirect services, including but not limited to support, shelter, advocacy, limited financial assistance for basic needs, transportation and referrals to those who have been victims of crime, domestic violence and sexual assault; and

WHEREAS, Jennifer Vogt-Erickson and Jeshua Erickson have offered a donation to the Freeborn County Department of Human Services Crime Victims Crisis Center in the amount of \$500.00 to be used for services provided by the CVCC; therefore

BE IT RESOLVED, that the Freeborn County Department of Human Services Crime Victims Crisis Center accept the donation in the amount of \$500.00 from Jennifer Vogt-Erickson and Jeshua Erickson to be used in 2023 for services provided by the CVCC.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-112 2023 SEASONAL BIDS

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared specifications for various seasonal bid requirements;

NOW, THEREFORE BE IT RESOLVED, to accept that the following price lists be placed on file for consideration during the specified time period:

Plant Mixed Bituminous Materials - Ulland Brothers Inc.

Equipment Rental - Freeborn Construction, Jensen Excavating & Trucking LLC

Corrugated Metal Pipe Culvert – TrueNorth Steel, Metal Culverts

Gravel and Crushed Quarry Rock –Ulland Brothers Inc and Freeborn Construction

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

**RESOLUTION 23-113
AWARD OF CP 023-M-004**

2023 BASE STABILIZATION

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for base stabilization of various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Freeborn Coop Oil Co. of Albert Lea, MN for \$119,955.00 for project CP 023-M-004.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 23-114

AWARD OF CP 023-M-002

2023 PAVEMENT MARKING CONTRACT

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the pavement markings on various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Sir Lines-A-Lot, LLC. of Edina, MN for \$211,605.08 for project CP 023-M-002.

Resolution was seconded by Commissioner Shoff.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

**RESOLUTION 23-115
AWARD OF CP 023-FRG-999**

***FAIRGROUNDS BITUMINOUS MILL, SUBGRADE PREP, AGGREGATE BASE
and BITUMINOUS SURFACE***

WHEREAS, Freeborn County has the responsibility of maintaining the buildings, facilities and utilities located on the Freeborn County Fairgrounds;

WHEREAS, Freeborn County Highway Department has prepared plans and specifications for the MILL, SUBGRADE PREP, AGGREGATE BASE and BITUMINOUS SURFACE at the FREEBORN COUNTY FAIRGROUNDS;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers, Inc. of Albert Lea of \$484,756.25 for project CP 0223-FRG-999.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

**RESOLUTION 23-116
AWARD OF CP 023-MOL-006 (low CP)**

Milling and Bituminous Overlay on designated areas of CSAH 6, CSAH 34 and CR 81 in Freeborn County

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadways, CSAH 6 from CSAH 29 to north County line, CSAH 34 from CSAH 1 to CSAH 13 and CR 81 between CSAH 13 and the north city limits of Glenville.

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers, Inc. of Albert Lea of \$3,359,524.70 for project CP 023-MOL-006 (low CP).

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-117

Award of CP 023-SAND-005

2023 Supply Washed Sand for Ice Control

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for purchasing a supply of washed sand for ice control that meets product spec 3126 for various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers, Inc. of Albert Lea, MN for \$10.95/ton for 5,000 ton from the Glenville pit meeting product spec 3126 for project CP 023-SAND-005.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

**RESOLUTION 23-118
AWARD OF SAP 024-624-004**

*Aggregate Base, Curb & Gutter, Bituminous Surface and Aggregate Shoulders on CSAH 24 between CSAH 31 and
.26 Miles North in Clarks Grove, MN*

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CSAH 24 between CSAH 31 and .26 Miles North in Clarks Grove, MN

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers, Inc. of Albert Lea of \$300,292.75 for project SAP 024-624-004.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

**RESOLUTION 23-119
AWARD OF SAP 024-626-023**

*Aggregate Base, Bituminous Surfacing and Aggregate Shoulders on CSAH 26 between CSAH 46 and CSAH 35 east
of Geneva, MN*

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CSAH 26 between CSAH 46 and CSAH 35 East of Geneva, MN

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers, Inc. of Albert Lea of \$7,867,650.05 for project SAP 024-626-023.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-120

PERMISSION TO FILL THE FREEBORN COUNTY DETECTIVE POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Ryan Shea, Freeborn County Detective, has been elected as the Freeborn County Sheriff effective January 3rd, 2023;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Detective position.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 23-121

ACCEPTING THE RESIGNATION OF DANIELLE ANDERSON

WHEREAS, the Freeborn County Probation & Pre-Trial Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Danielle Anderson has been employed as a Probation & Pre-Trial Assistant since November 16th, 2020 and is resigning her position effective April 5th, 2023,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Danielle Anderson as a Probation & Pre-Trial Assistant effective on or about April 5th, 2023.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-122

RESOLUTION TO REFILL THE VACANT POSITION OF PROBATION & PRE-TRIAL SERVICES SUPPORT POSITION

WHEREAS, Freeborn County Probation and Pre-Trial Services serves in the role of public safety, and;

WHEREAS, the office includes eight Probation Officers, one Director and three Veterans Court staff requiring office support and client reception;

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners hereby approves the filling of the vacant position of Probation & Pre-Trial Services Support Specialist.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-123

PLACING MELLISA TOUPIN, ACCOUNTING SPECIALIST, SR., ON REGULAR FULL TIME EMPLOYMENT STATUS WITH FREEBORN COUNTY

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Mellisa Toupin, has successfully completed her required probationary employment period with Freeborn County and does provide the necessary services to her department and the public,

NOW, THEREFORE BE IT RESOLVED, to place Mellisa Toupin, Accounting Specialist, Sr. – Auditor - Treasurer, on regular full-time status.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following:

RESOLUTION 23-124

PLACING APRIL ELLIOTT, OFFICE SUPPORT SPECIALIST - DHS, ON REGULAR FULL TIME EMPLOYMENT STATUS WITH FREEBORN COUNTY

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, April Elliott, has successfully completed her required probationary employment period with Freeborn County and does provide the necessary services to her department and the public,

NOW, THEREFORE BE IT RESOLVED, to place April Elliott, Office Support Specialist - DHS, on regular full-time status.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution;

**RESOLUTION No. 23-125
APPROVAL OF CLAIMS**

RESOLVED, that the following claims be allowed and paid on or before April 7th, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 513,323.38
03	County Road & Bridge	\$ 442,827.12
05	Human Services	\$ 164,671.82
06	Public Health	\$ 62,014.21
31	Capitol Improvements	\$ 36,107.11
40	County Ditch	\$ 95,271.26
70	Trust & Agency	\$ 12,546.89
73	Payroll Clearing Fund	\$ 21,678.51
74	Turtle Creek Watershed	\$ 450.00
79	Social Services Collab	\$ 56.08
	FUND TOTALS	\$ 1,348,946.38

Number of Claims not exceeding \$300 – **183**

Dollar amount of claims not exceeding \$300 – **\$18,596.66**

Resolution seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Forman adjourned the meeting at 9:01 a.m. until 8:30 a.m. on Tuesday, April 18th, 2023.

By: _____
John Forman
Chair

Attest: _____
Candace Pesch
County Administrator/Clerk