

ADJOURNED MEETING OF THE COUNTY BOARD
February 15, 2022

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, February 15, 2022. Members present: Commissioners Shoff, Belshan, Edwin and Forman. Commissioner Herman was excused.

The meeting was opened with the Pledge of Allegiance.

Commissioner Edwin offered the following motion;

MOVED, approving the agenda as presented.

Motion seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Belshan offered the following resolution;

RESOLUTION No. 22-057
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the February 1, 2022 minutes.

Resolution seconded by Commissioner Forman.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Shoff asked if there was any public comment and there was none.

Commissioner Edwin offered the following motion;

MOVED, supporting the submittal of the draft Comprehensive Watershed Management Plan to the Board of Waters and Soil Resources (BWSR) by the Policy Committee of the Shell Rock-Winnebago One Water One Plan Planning Partnership.

Motion was seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Forman offered the following resolution;

RESOLUTION No. 22-058
Approving a Joint Powers Agreement with Shell Rock River Watershed District

WHEREAS, the Shell Rock River Watershed District has acquired a property referred to as the Vandegrift Property and this property is located adjacent to a Freeborn County owned abandoned rail line just south of Interstate 90 at Minnesota Trunk Highway 13; and

WHEREAS, the Shell Rock River Watershed District desires to complete wetland enhancements on the Vandegrift property that will increase habitat and help reduce flooding; and

WHEREAS, the project includes the installation of a new culvert with a water level control structure across the County property to replace a failing culvert; and

WHEREAS, access, ownership, and maintenance responsibilities for the project must be agreed upon by the District and the County for the new culvert and water control structure; and

WHEREAS, the County Engineer and the County Attorney have worked with the District to draft an agreement to satisfy these needs.

NOW THEREFORE, BE IT RESOLVED, that the County Board of Commissioners authorizes the Board Chair and the County Administrator to enter into a Joint Powers Agreement with the Shell Rock River Watershed District to allow construction of the new culvert and to define the responsibilities for each party.

Resolution seconded by Commissioner Edwin.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Belshan offered the following resolution;

RESOLUTION No. 22-059
Approving a Shared Driveway Agreement with Ulland Brothers, Inc.

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system which includes various properties used for aggregate mining, material storage, and equipment staging; and

WHEREAS, Freeborn County owns a parcel located in Section 16 of Mansfield Township that is used for these purposes known as the Jahnke Pit; and

WHEREAS, the Janke Pit is a strategic asset to the County that requires a reliable and dedicated access to be fully utilized in all weather conditions; and

WHEREAS, Ulland Brothers, Inc has recently acquired an adjacent property and also needs reliable access to their property; and

WHEREAS, the County Engineer has identified a Shared Driveway Agreement as the most efficient means of accessing the Jahnke Pit; and

WHEREAS, the County Engineer and the County Attorney have worked with Ulland Brothers to draft an agreement to satisfy these needs.

NOW THEREFORE, BE IT RESOLVED, that the County Board of Commissioners authorizes the Board Chair and the County Administrator to enter into an agreement that defines the shared responsibility for construction, maintenance and access for the two properties referenced above in Section 16 of Mansfield Township.

Resolution seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following motion;

MOVED, approving out of state travel for County Engineer Phil Wacholz to attend the National Association of County Engineers (NACE) Annual conference in Buffalo, New York April 24-27, 2022.

Motion was seconded by Commissioner Belshan.

After discussion a vote was taken and the Chair declared the motion approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-060
Placing Heidi Theobald on Regular Full Time Employment Status

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Heidi Theobald has successfully completed her required probationary employment period with Freeborn County and does provide the necessary services to her department and the public,

NOW, THEREFORE BE IT RESOLVED, to place Heidi Theobald, Social Worker / Case Manager, on regular full-time status

Resolution was seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-061
Approving Purchase of Service Agreement Mower County Health & Human Services

WHEREAS, Minnesota Statute mandates provision by local agencies of licensure services for Family Child Care Providers; and

WHEREAS, the Freeborn County Department of Human Services is committed to providing quality services to meet the licensing needs for child care homes in Freeborn County; and

WHEREAS, the Freeborn County Department of Human Services and Mower County Health and Human Services have historically had an agreement for purchase of Mower County Child Care Licensure Services from Freeborn County; and

WHEREAS, Mower County Health and Human Services wishes to purchase Child Care Licensure Services from the Freeborn County Department of Human Services; and

WHEREAS, the Freeborn County Department of Human Services is able and willing to provide this service; therefore

BE IT RESOLVED, that the 2022-2023 Purchase of Service Agreement between the Freeborn County Dept. of Human Services and Mower County Health and Human Services is approved for provision of child care licensure services.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-062
Approving the Purchase of Service Agreement with Cedar Valley Services

WHEREAS, Minnesota Statute mandates provision of services to children and adults meeting specific disability and/or vulnerability criteria in order to ensure health, safety and wellbeing; and

WHEREAS, the Freeborn County Department of Human Services is committed to providing quality services to meet the needs of the population of individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services ensures person centered and client directed case management services in order to maintain quality of life for individuals with disabilities as actively employed individuals; and

WHEREAS, Cedar Valley Services is an approved vendor, according to Minnesota Statutes, of services to individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services wishes to purchase specific services from Cedar Valley Services; therefore

BE IT RESOLVED, that the 2022-2023 Purchase of Service Agreement between the Freeborn County Department of Human Services and Cedar Valley Services is approved for provision of Community and Facility Based Extended Employment Services to residents of Freeborn County that are eligible for those services.

Resolution was seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-063
Approving the Renewal of the Contract with IMS for Guardianship and Conservatorship Services

WHEREAS, Freeborn County Department of Human Services has identified a need for Guardianship and Conservator services related legal services for indigent persons who are imparted to the extent of lacking sufficient understanding or capacity to make or communicate responsible personal decisions, and who have demonstrated deficits in behavior which evidence an inability to meet personal needs for medical care, nutrition, clothing, shelter, or safety, or concerning the person's estate or financial affairs and have demonstrated deficits in behavior which evidence an inability to manage the estate or financial affairs; and

WHEREAS, this is a mandated service under Minnesota Statute 524, article 5; and

WHEREAS, this vendor has satisfactorily provided these services to residents of Freeborn County under an existing contract; and

WHEREAS, the County wishes to continue to purchase such services from Independent Management Services;

THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners supports the renewal of the Purchase of Service Agreement with Independent Management Services to provide Guardianship and Conservator services for the period from January 1, 2022 to December 31, 2023.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-064
Approving the Renewal of a Contract with Serenity Services for Guardianship and Conservatorship Services

WHEREAS, Freeborn County Department of Human Services has identified a need for Guardianship and Conservator services related legal services for indigent persons who are imparted to the extent of lacking sufficient understanding or capacity to make or communicate responsible personal decisions, and who have demonstrated deficits in behavior which evidence an inability to meet personal needs for medical care, nutrition, clothing, shelter, or safety, or concerning the person's estate or financial affairs and have demonstrated deficits in behavior which evidence an inability to manage the estate or financial affairs; and

WHEREAS, this is a mandated service under Minnesota Statute 524, article 5; and

WHEREAS, this vendor has satisfactorily provided these services to residents of Freeborn County under an existing contract; and

WHEREAS, the County wishes to continue to purchase such services from Serenity Services;

THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners supports the renewal of the Purchase of Service Agreement with Serenity Services to provide Guardianship and Conservator services for the period from January 1, 2022 to December 31, 2023.

Resolution was seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-065

Approving the Purchase of Service Agreement with IMS for Semi-Independent Living Services

WHEREAS, Minnesota Statute mandates provision of services to children and adults meeting specific disability and/or vulnerability criteria in order to ensure health, safety and wellbeing; and

WHEREAS, the Freeborn County Department of Human Services is committed to providing quality services to meet the needs of the population of individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services ensures person centered and client directed semi-independent living services in order to maintain quality of life for individuals with disabilities in their homes or in the least restrictive setting possible; and

WHEREAS, Independent Management Services (IMS) is an approved vendor, according to Minnesota Statutes, of case management services to individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services wishes to purchase specific services from Independent Management Services (IMS); therefore

BE IT RESOLVED, that the 2022-2023 Purchase of Service Agreement between the Freeborn County Dept. of Human Services and Independent Management Services (IMS), is approved for provision of the semi-independent living services to residents of Freeborn County.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-066

Approving the Purchase of Service Agreement with Elm Care for Semi-Independent Living Services

WHEREAS, Minnesota Statute mandates provision of services to children and adults meeting specific disability and/or vulnerability criteria in order to ensure health, safety and wellbeing; and

WHEREAS, the Freeborn County Department of Human Services is committed to providing quality services to meet the needs of the population of individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services ensures person centered and client directed semi-independent living services in order to maintain quality of life for individuals with disabilities in their homes or in the least restrictive setting possible; and

WHEREAS, Elm Waseca County, SLS, Inc. is an approved vendor, according to Minnesota Statutes, of case management services to individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services wishes to purchase specific services from Elm Waseca County, SLS, Inc.; therefore

BE IT RESOLVED, that the 2022-2023 Purchase of Service Agreement between the Freeborn County Dept. of Human Services and Elm Waseca County, SLS, Inc. is approved for provision of the semi-independent living services to residents of Freeborn County meeting eligibility for that service.

Resolution was seconded by Commissioner Forman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-067

Approving the Purchase of Service Agreement with REM Woodvale for Semi-Independent Living Services

WHEREAS, Minnesota Statute mandates provision of services to children and adults meeting specific disability and/or vulnerability criteria in order to ensure health, safety and wellbeing; and

WHEREAS, the Freeborn County Department of Human Services is committed to providing quality services to meet the needs of the population of individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services ensures person centered and client directed semi-independent living services in order to maintain quality of life for individuals with disabilities in their homes or in the least restrictive setting possible; and

WHEREAS, REM Woodvale, Incorporated is an approved vendor, according to Minnesota Statutes, of case management services to individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services wishes to purchase specific services from REM Woodvale, Incorporated; therefore

BE IT RESOLVED, that the 2022-2023 Purchase of Service Agreement between the Freeborn County Dept. of Human Services and REM Woodvale, Incorporated is approved for provision of the semi-independent living services to residents of Freeborn County.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-068

Approving the Purchase of Service Agreement with Crest Group Home for Semi-Independent Living Services

WHEREAS, Minnesota Statute mandates provision of services to children and adults meeting specific disability and/or vulnerability criteria in order to ensure health, safety and wellbeing; and

WHEREAS, the Freeborn County Department of Human Services is committed to providing quality services to meet the needs of the population of individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services ensures person centered and client directed semi-independent living services in order to maintain quality of life for individuals with disabilities in their homes or in the least restrictive setting possible; and

WHEREAS, American Baptist Homes of the Midwest, dba “Crest Group Home” is an approved vendor, according to Minnesota Statutes, of case management services to individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services wishes to purchase specific services from American Baptist Homes of the Midwest, dba “Crest Group Home” therefore

BE IT RESOLVED, that the 2022-2023 Purchase of Service Agreement between the Freeborn County Dept. of Human Services and American Baptist Homes of the Midwest, dba “Crest Group Home” is approved for provision of the semi-independent living services to residents of Freeborn County.

Resolution was seconded by Commissioner Forman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-069
Granting Tobacco Licenses

BE IT RESOLVED, that Freeborn County grants tobacco licenses to the following applicants:

A & S Stores, LLC, Clarks Grove
Geneva Bar & Grill, Geneva
Freeborn County Co-op Oil, Alden
Han's Off-Sale, Hollandale
Hollandale Three in One Bar & Restaurant, Hollandale
Staples Enterprises, Inc, Alden

Vet's Oil Company, Inc, Manchester Township

Resolution was seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-070
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before February 18, 2022.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 437,636.38
03	County Road & Bridge	\$ 666,675.84
05	Human Services	\$ 158,733.56
06	Public Health	\$ 58,849.72
31	Capital Improvement	\$ 5,313.00
40	County Ditch	\$ 83,847.60
70	Trust & Agency	\$ 149,770.86
73	Payroll Clearing Fund	\$ 17,552.55
74	Turtle Creek Watershed	\$ 46.00
77	Recorder's Clearing	\$ 3,455.60
80	Tax Collection Fund	\$ 46.22
85	Septic Loan Fund	\$ 46.00
	FUND TOTALS	\$1,581,973.33

Number of Claims not exceeding \$300 – 35

Dollar amount of claims not exceeding \$300 – \$3,364.97

Resolution seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Shoff adjourned the meeting at 8:46 a.m. until 8:30 a.m. on Tuesday, March 1, 2022.

By: _____
Christopher N. Shoff
Chair

Attest: _____
Thomas Jensen
Clerk/Administrator