

**ADJOURNED MEETING OF THE COUNTY BOARD**  
**March 1, 2022**

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, March 1, 2022. Members present: Commissioners Shoff, Belshan, Edwin, Forman and Herman

The meeting was opened with a moment of silence in remembrance and honor of Congressman Jim Hagedorn who passed away on February 17, 2022, followed by the Pledge of Allegiance.

Commissioner Herman offered the following motion;

**MOVED**, approving the agenda with an addition under item 9, Closed Session to include a second part of that closed meeting as authorized under Minnesota Statute 13D.05, Subd. 3(b) under attorney-client privilege.

Motion seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Edwin offered the following resolution;

**RESOLUTION No. 22-071**  
**Approval of the Freeborn County Board of Commissioners Consent Agenda as provided**  
**in the Freeborn County Board Rule of Procedure 9(A)**

**WHEREAS**, the Freeborn County Board is the governing body of Freeborn County, and;

**WHEREAS**, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

**WHEREAS**, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

**NOW, THEREFORE BE IT RESOLVED**, to place the following are hereby approved for appropriate action:

- 1) Approval of the February 15, 2022 minutes

Resolution seconded by Commissioner Herman.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

The County Administrator presented the 2022 Rose Olmsted Advocacy Award to Mr. Jeff Laskowske. Mr. Laskowske said a few words at the podium.

Chairman Shoff asked if there was any public comment and there was none.

Commissioner Herman offered the following resolution;

**RESOLUTION No. 22-072**  
**County Board Support Affirming Freeborn County's Support**  
**For Fully Funding SCORE Grants to Counties**

**WHEREAS**, Minnesota Statutes requires counties manage MSW according to an established hierarchy; and,

**WHEREAS**, Minnesota's counties have made investments in waste prevention and recycling systems; and,

**WHEREAS**, counties with innovative ideas should be provided the requisite opportunity and flexibility to successfully implement those ideas so as to best serve their communities; and,

WHEREAS, Minnesota's counties have continued to invest in waste reduction and recycling by imposing local taxes and/or fees; and,

WHEREAS, the revenues the State is collecting via the solid waste management taxes have continued to grow while amounts sent to the counties have not increased proportionally; and,

WHEREAS, Minnesota counties face significant market trends that will require innovative approaches to manage materials separated from solid wastes in order to adequately meet the growing and changing needs of citizens and businesses; and,

WHEREAS, Minnesota has an opportunity to improve its waste reduction and recycling system through funding the counties investments in infrastructure and expanded operations;

NOW, THEREFORE, BE IT RESOLVED, Freeborn County supports the state funding, by increased SCORE (Select Committee on Recycling and the Environment) grants, in amounts which fully utilize the solid waste management tax revenues for solid waste reduction, management activities, and improving our environment.

Resolution seconded by Commissioner Forman.  
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Forman offered the following resolution;

**RESOLUTION No. 22-073**  
**Granting Approval for the Re-Zoning of Real Property**

WHEREAS, Ed Hendricks submitted a petition to the Zoning Administrator on 02/04/22 pursuant to the Code of Ordinances of Freeborn County, Minnesota, Chapter 42 (Zoning Ord.) for the re-zoning of three parcels from "A" Agricultural District to a "B-2" Highway Business District, on the following premises owned by Habben Properties LLLP:

Parcels 08.240.0010, 08.240.0020, 08.240.0030  
NW Corner NE ¼  
Section 27, Albert Lea Township

WHEREAS, the County Planning Commission held a public hearing on the petition on 02/15/22, in accordance with the Zoning Ord., Art. XII.

WHEREAS, the County Planning Commission made a decision on the petition and forwarded its required findings of fact and recommendations to the Freeborn County Board of Commissioners in the attached report.

BE IT THEREFORE RESOLVED, the Freeborn County Board of Commissioners approves and adopts the findings of facts and recommendations of the County Planning Commission in the attached report,

AND BE IT FURTHER RESOLVED, said premises are rezoned to "B-2" Highway Business District. Said premises were heretofore zoned "A" Agricultural District.

Resolution seconded by Commissioner Herman.  
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

**RESOLUTION No. 22-074**  
**Amending Code of Ordinances: Chapter 42 Article I.; Sec. 42-7 Definitions**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS:

THAT CHAPTER 42 ARTICLE I; Sec. 42-7 OF THE CODE OF ORDINANCES OF FREEBORN COUNTY, MINNESOTA, ARE HEREBY AMENDED TO READ AS FOLLOWS:  
**Sec. 42-7.- Definitions.**

*Minor essential service facilities.* Any essential service line or structure located within any county easement or county right-of-way and providing single service distribution lines, i.e., single service electrical distribution lines (less than 35 KV) or other single service distribution lines (communication or gas), shall not require a conditional use permit; however, such service facilities shall be governed by the procedures described herein. Single service distribution lines are the individual lines serving a single residence or building site.

Resolution was seconded by Commissioner Belshan.  
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

**RESOLUTION No. 22-075**  
**Amending Conditional Use Permit #1**

Resolved, that the site plan and strip map on record for Conditional Use Permit #1 is hereby amended to reflect the addition of a new pipeline regulator site, including all associated apertures and structures, be and is hereby approved.

Resolution was seconded by Commissioner Forman.  
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

**RESOLUTION No. 22-076**  
**Accepting the Resignation of McKenna Cech**

**WHEREAS**, the Freeborn County Assessor's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

**WHEREAS**, the Freeborn County Board is the appointing authority for all county employees;

**WHEREAS**; McKenna Cech has been employed as an Appraiser since February 24<sup>th</sup>, 2020 and is resigning her position effective March 4<sup>th</sup>, 2022,

**NOW, THEREFORE BE IT RESOLVED**, to accept the resignation of McKenna Cech as a Freeborn Appraiser effective on or about March 4<sup>th</sup>, 2022.

Resolution was seconded by Commissioner Herman.  
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

**RESOLUTION No. 22-077**  
**Permission to Fill the County Appraiser Position**

**WHEREAS**, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

**WHEREAS**, the Freeborn County Board is the appointing authority for all county employees, and;

**WHEREAS**, McKenna Cech, Freeborn County Appraiser, has resigned her position effective March 4<sup>th</sup>, 2022;

**NOW, THEREFORE BE IT RESOLVED**, that the board approves the filling of the vacant Freeborn County Appraiser position.

Resolution was seconded by Commissioner Forman.  
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

**RESOLUTION No. 22-078**  
**Renewing the South Central Community-Based Initiative Joint Powers Agreement**

**WHEREAS**, the Freeborn County Department of Human Services is part of the 10-county South Central Community-Based Initiative (SCCBI) to provide services to persons with mental illness; and

**WHEREAS**, the establishment of the SCCBI Joint Powers Board serves as a mechanism whereby additional programs and services may be developed for the benefit of the parties, and

**WHEREAS**, the mission of the SCCBI is to facilitate each mental health consumer's recovery by improving their quality of life, by assisting them to assume increased responsibility over their lives, and to help them function as actively and independently as possible in the community; and

**WHEREAS**, the SCCBI purchases mental health services from Freeborn County and other participating counties in the form of case management, community support services, community mental health therapy, flexible spending funds, clubhouse services, psychiatric services, and administration of these services with specified grant dollars from the State of Minnesota in order to fulfill the mission; therefore

**BE IT RESOLVED**, that the South Central Community-Based Initiative Joint Powers Agreement be renewed, along with Freeborn County's membership in the Initiative for provision of mental health services to residents of Freeborn County and of counties comprising the SCCBI.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

**RESOLUTION No. 22-079**  
**Approving the State of Minnesota – County Child Support Program Interagency Cooperative Agreement for Calendar Years 2022-2023**

**WHEREAS**, Minnesota Statute names the County Agency as responsible for local operation of child support services; and

**WHEREAS**, The Minnesota State Department of Human Services requires an Interagency Cooperative Agreement to be renewed every two years with each Human Services entity within the State in order to receive reimbursement for provision of Child Support Services; and

**WHEREAS**, Freeborn County and the State of Minnesota are empowered to enter into interagency agreements in order to administer child support services, utilizing state and federal funds; and

**WHEREAS**, the Freeborn County Department of Human Services requires the assistance of the County Attorney's Office and the Sheriff's Office in order to fully provide child support services; and

**WHEREAS**, the above-referenced entities are empowered to enter into cooperative arrangements for the provision of services to the public; therefore

**BE IT RESOLVED**, that the CY 2022-2023 STATE OF MINNESOTA-COUNTY CHILD SUPPORT PROGRAM INTERAGENCY COOPERATIVE AGREEMENT be approved and the Freeborn County Department of Human Services Director have the authority to execute required Cooperative Arrangements and Attachments to the Agreement in order to carry out the provision of the Child Support Program in Freeborn County.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

At approximately 8:55 the Board went into closed session as allowed under Minnesota 13D.05, Subd 2 (3) and under Minnesota Statute 13D.05, Subd. 3(b) under attorney-client privilege.

The Board reconvened at approximately 9:39 a.m. and Administrator Jensen briefed the issues that were discussed in the closed session.

Commissioner Edwin offered the following resolution:

**RESOLUTION No. 22-080**  
**Allowing unpaid Leave**

**RESOLVED**, allowing unpaid leave for Susan Ruble for a period of 90 days.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

**RESOLUTION No. 22-081**  
**Immediately Limited Access to Aristotle Insight Software**

**RESOLVED**, to immediately limit the access of the software program known as Aristotle Insight to the County Administrator only or to his specifically authorized individual.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

**RESOLUTION No. 22-082**  
**Approval of Claims**

**RESOLVED**, that the following claims be allowed and paid on or before March 4, 2022.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 475,068.26
03	County Road & Bridge	\$ 102,382.84
05	Human Services	\$ 158,395.88
06	Public Health	\$ 88,937.92
31	Capital Improvement	\$ 25,430.00
40	County Ditch	\$ 36,138.10
70	Trust & Agency	\$ 87,203.66
73	Payroll Clearing Fund	\$ 13,893.89
74	Turtle Creek Watershed	\$ 9,570.00
	<b>FUND TOTALS</b>	<b>\$ 997,020.55</b>

Number of Claims not exceeding \$300 – 29

Dollar amount of claims not exceeding \$300 – \$2,999.35

Resolution seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Shoff adjourned the meeting at 8:45 a.m. until 8:30 a.m. on Tuesday, March 15, 2022.

By: \_\_\_\_\_  
Christopher N. Shoff  
Chair

Attest: \_\_\_\_\_  
Thomas Jensen  
Clerk/Administrator