

ADJOURNED MEETING OF THE COUNTY BOARD
March 3rd, 2020

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday February 4th, 2020. Members present: Commissioners Mathiason, Nelson, Lee and Belshan Commissioner Shoff was excused.

Commissioner Lee offered the following motion;

MOVED, approving the minutes from the February 18th, 2020 Board meeting.

Motion seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Nelson offered the following motion;

MOVED, approving the agenda as presented with the addition of adding 2 items under G, County Administrator.

Motion seconded by Commissioner Lee.

After discussion a vote was taken and the Chair declared the motion approved.

The Board Chair and the County Administrator presented the 2020 Rose Olmsted Advocacy Award to Ms. Marilyn Claassen. Ms. Marilyn Claassen said a few words at the podium.

The Commissioners provided Board Committee updates.

Commissioner Mathiason asked if there was any public comment. Jim Gulbrandson and Quincy Borland expressed their issues with the Bridge Ave. project. Stephanie Richter, Jane Haukoos and Norman Bangert expressed their concerns with the horse, kiddy farmland, and the poultry barn on the Fairgrounds.

Commissioner Nelson offered the following resolution;

RESOLUTION No. 20 – 069
Approving Various Drainage Repairs

RESOLVED, authorizing the Drainage Inspector to engage the necessary labor to complete various repairs to CD 79 and CD 17 with work orders 19-113 and 19-073.

Resolution seconded by Commissioner Belshan.

After discussion a vote was taken and the Chair declared the resolution adopted.

Brandon Servantez, Veteran's Service Officer, gave a presentation of the 2019 annual report on the Veteran's Service office.

Commissioner Lee offered the following resolution;

RESOLUTION No. 20-070
Sheriff's Office Donation

WHEREAS, freeborn county sheriff's office deputies will train in mobile field force operations in anticipation of assisting northern MN counties for the line 3 protests.

WHEREAS, each deputy who has volunteered for line 3 duty will be equipped with specific personal protective equipment that will provide him with adequate protection for such duty.

WHEREAS, the citizen who donated the \$25.00 wishes for her funds to be put towards the 01-201-6601 line item for purchasing the personal protective equipment

BE IT THEREFORE RESOLVED, that freeborn county, by and through its board of commissioners, passes a resolution to accept the \$25.00 donation and deposit the funds into the 01-201-6601 line item.

Resolution seconded by Commissioner Belshan.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Lee offered the following resolution;

RESOLUTION No. 20-071
Resignation of Michelle Johnson

RESOLVED, approving the resignation of Michelle Johnson, Assistant County Attorney, effective March 13th, 2020.

Resolution seconded by Commissioner Nelson.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Nelson offered the following resolution;

RESOLUTION No. 20-072
Fill Vacancy

RESOLVED, approving the resolution to fill the vacancy of the Assistant County Attorney.

Resolution seconded by Commissioner Lee.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Belshan offered the following resolution;

RESOLUTION No. 20-073
MnDOT Agency Agreement No. 1035845

IT IS RESOLVED, that Freeborn County enter into MnDOT Agreement No. 1035845 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of CSAH's 30 and 35 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No 251 from Trunk Highway No 35 to junction with Trunk Highway 218 under State Project No 2408-23 (TH 251=251).

IT IS FURTHER RESOLVED that the Chairman of the County Board and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Commissioner Lee offered the following resolution;

RESOLUTION No. 20-074
Award of CP 020-M-002 2020 Pavement Marking Contract

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the pavement markings on various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Sir Lines-A-Lot, LLC of Edina, MN for \$155,436.00 for project CP 020-M-002.

Resolution seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Nelson offered the following resolution;

RESOLUTION No. 20-075
Award of CP 020-M-004 2020 Base Stabilization

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for base stabilization of various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Freeborn Coop Oil Co. of Albert Lea, MN for \$167,977.00 for project CP 020-M-004.

Resolution seconded by Commissioner Lee.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution;

RESOLUTION No. 20-076
Award of CP 020-SAND-005 2020 Supply Washed Sand for Ice Control

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for purchasing a supply of washed sand for ice control that meets product spec 1402.3 for various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers, Inc. of Albert Lea, MN for \$9.95/ton for 5,000 ton from the Glenville pit meeting product spec 1402.3 for project CP 020-SAND-005.

Resolution seconded by Commissioner Lee.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Lee offered the following resolution;

RESOLUTION No. 20-077
Award of CP 020-Widen-022 CSAH 22 Shoulder
Widen, Aggregate Base & Bituminous Surface

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for shoulder widening, aggregate base and bituminous surface on CSAH 22 in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers Inc. of Albert Lea, MN for \$177,163.93 for project CP 020-WIDEN-022.

Resolution seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved with Commissioner Nelson abstaining.

Commissioner Lee offered the following resolution;

RESOLUTION No. 20-078
AWARD OF CONTRACT 201213

SAP 024-612-013, SAP 024-614-027, SAP 024-617-020, SAP 024-625-026, SAP 024-632-002 and SAP 024-651-005 Mill and Bituminous Overlay on designated areas of CSAH 12, CSAH 14, CSAH 17, CSAH 25, CSAH 32 and CSAH 51

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, DESIGNATED AREAS OF CSAH 12, CSAH 14, CSAH 17, CSAH 25, CSAH 32 and CSAH 51;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers Inc. of Albert Lea of \$3,145,309.75 for projects SAP 024-612-013, SAP 024-614-027, SAP 024-617-020, SAP 024-625-026, SAP 024-632-002 and SAP 024-651-005.

Resolution seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution approved with Commissioner Nelson abstaining.

Commissioner Nelson offered the following resolution;

**RESOLUTION No. 20-079
AWARD OF CONTRACT 201322**

SAP 024-613-022, SAP 024-617-021, SAP 024-625-028, SAP 024-647-002 and CP 020-MICRO-71

MICRO-SURFACING ON CSAH 13, FROM GLENVILLE TO EAST CO LINE; ON CSAH 17, FROM CSAH 4 TO CR 69; CSAH 25, FROM CSAH 26 TO CSAH 30; CSAH 47, FROM CSAH 45 TO NORTH COUNTY LINE; CR 71, FROM CSAH 17 TO CSAH 46

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CSAH 13, FROM GLENVILLE TO EAST CO. LINE, CSAH 17, FROM CSAH 4 TO CR 69, CSAH 25, FROM CSAH 26 TO CSAH 30, CSAH 47, BETWEEN CSAH 45 AND CSAH 37, CSAH 71, BETWEEN CSAH 17 AND CSAH 46;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from ASTECH Corp. of \$915,523.40 for projects SAP 024-613-022, SAP 024-617-021, SAP 024-625-028, SAP 024-647-002 and CP 020-MICRO-71.

Resolution seconded by Commissioner Lee.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Lee offered the following resolution;

**RESOLUTION No. 20-080
2020 Seasonal Bids**

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared specifications for various seasonal bid requirements;

NOW, THEREFORE BE IT RESOLVED, to accept that the following price lists be placed on file for consideration during the specified time period:

Plant Mixed Bituminous Materials - Ulland Brothers Inc.

Equipment Rental - Freeborn Construction

Corrugated Metal Pipe Culvert – Metal Culverts, Inc, TrueNorth Steel

Gravel and Crushed Quarry Rock –Ulland Brothers Inc, Freeborn Construction, Falkstone LLC and JJD Companies LLC

Resolution seconded by Commissioner Nelson.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Lee offered the following resolution;

**RESOLUTION No. 20-081
AWARD OF CONTRACT 207026**

SP 024-070-026

**TWO FOOT BITUMINOUS SHOULDER WIDENING WITH RUMBLE STRIPES ON CSAH 46 FROM
FARIBAULT COUNTY LINE TO CSAH 6**

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CSAH 46 from Faribault County Line to CSAH 6;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers Inc. of Albert Lea of \$196,185.00 for project SP 024-070-026.

Resolution seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved with Commissioner Nelson abstaining.

Commissioner Nelson offered the following resolution;

**RESOLUTION No. 20-082
Filing of the Engineer's Report**

RESOLVED, accepting the resolution of the filing of an Engineer's Report on a repair of CD J9.

Resolution seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Lee offered the following resolution;

**RESOLUTION No. 20-083
Freeborn County, Minnesota
Board of Commissioners, Drainage Authority for County Ditch (Cd) J9**

ORDER AND NOTICE FOR HEARING ON THE REPAIR OF A PORTION CD J9

PLEASE TAKE NOTICE, the Freeborn County Board of Commissioners, seated as the Drainage Authority for the two-stage ditch repair of County Ditch J9, pursuant to statutes chapter 103E, shall hold a public hearing on the Engineer's Repair Report. The hearing shall be held at 8:45 a.m. on March 17, 2020, in the Commissioners' room at the Freeborn County Government Center, 411 S. Broadway, Albert Lea, Minnesota. The petitioners and all other interested parties may appear and be heard.

Copies of the Engineer's Report are available for inspection by contacting Pat Martinson, Freeborn County Auditor-Treasurer, or by email to pat.martinson@co.freeborn.mn.us. You are receiving this notice because you are a petitioner or owner of property or political subdivision likely to be affected by the proposed repair.

Resolution seconded by Commissioner Belshan.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Nelson offered the following motion;

MOVED, approving to set two workshops for March 24th and March 31st, 2020 at 8:30 a.m. in Freeborn Room.

Motion seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Lee offered the following motion;

MOVED, to send a letter to State Representatives at the House and Senate to take a look at adequate funding on transportation in rural Minnesota and not just the metro area.

Motion seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Lee offered the following

RESOLUTION No. 20 – 084
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before March 6th, 2020.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$371,389.20
03	County Road & Bridge	\$179,816.80
05	Human Services	\$151,232.40
06	Public Health	\$ 57,572.76
40	County Ditch	\$ 46,247.34
70	Trust & Agency	\$ 32,166.46
73	Payroll Clearing Fund	\$ 23,547.59
74	Turtle Creek Watershed District	\$ 2,541.70
	FUND TOTALS	\$864,514.25

Number of Claims not exceeding \$300 – 83

Dollar amount of claims not exceeding \$300 – \$9,205.28

Resolution seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Shoff adjourned the meeting at 9:59 a.m. until 8:30 a.m. on Tuesday, March 17th, 2020.

By: _____
Glen Mathiason
Chair

Attest: _____
Thomas Jenson
Clerk/Administrator