

**ADJOURNED MEETING OF THE COUNTY BOARD**  
**March 5<sup>th</sup>, 2019**

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday February 19<sup>th</sup>, 2019. Members present: Commissioners Shoff, Mathiason, Lee, Nelson and Belshan.

Commissioner Lee offered the following motion;

**MOVED**, approving the minutes from the February 19<sup>th</sup>, 2019 Board meeting with following amendment, Alan Anderson will replace Jeremiah Mickelson in attending the out of state travel to WI.

Motion seconded by Commissioner Mathiason.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Belshan offered the following motion;

**MOVED**, approving the agenda as presented.

Motion seconded by Commissioner Nelson.

After discussion a vote was taken and the Chair declared the motion approved.

The Commissioners provided Board Committee updates.

Commissioner Shoff asked if there was any public comment, there was none.

Commissioner Nelson offered the following resolution;

**RESOLUTION No. 19-048**  
**Request to Reserve Advanced Funding**

**WHEREAS**, the County of Freeborn is planning to implement County State Aid Street Project(s) in 2019 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

**WHEREAS**, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

**WHEREAS**, the advance is based on the following determination of estimated expenditures:

Account Balance as of date <u>2/20/2019</u>	\$ <u>4,627,745.49</u>
Less estimated disbursements:	
Project # <u>SAP 024-613-xxx</u>	\$ <u>1,800,000.00</u>
Project # <u>SAP 024-625-xxx</u>	\$ <u>2,225,000.00</u>
Project # <u>SAP 024-646-xxx</u>	\$ <u>2,750,000.000</u>
Project # <u>SAP 024-636-xxx</u>	\$ <u>850,000.00</u>
Bond Principle (if any)	\$ _____
Project Finals (overruns-if any)	\$ _____
Other _____	\$ _____
Total Estimated Disbursements	\$ <u>7,625,000.00</u>
Advance Amount (amount in excess of acct balance)	\$ <u>2,997,254.51</u>

;Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

**WHEREAS**, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

**NOW, THEREFORE**, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Freeborn in an amount up to \$ 2,997,254.51 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Resolution seconded by Commissioner Mathiason.  
After discussion, a vote was taken and the Chair declared the resolution adopted.

Commissioner Lee offered the following resolution;

**RESOLUTION No. 19-049**  
**Authorizing Final Payment of CP 018-B-542**

**IT IS RESOLVED** that Freeborn County has the responsibility of maintaining the buildings and facilities located on the Freeborn County Fairgrounds.

**BE IT RESOLVED** that the work to rehabilitate the grandstands by L.S. Black Constructors, Inc. of St. Paul, MN, CP 018-B-542 has been completed in a satisfactory manner.

**IT IS FURTHER RESOLVED** that the Freeborn County Auditor-Treasurer is hereby authorized to make final payment in the amount of \$16,063.76.

Resolution seconded by Commissioner Mathiason.  
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Lee offered the following resolution;

**RESOLUTION No. 19-050**  
**2019 Recycling Fee Schedule**

**WHEREAS**, the Freeborn County Environmental Services Department is charged with the responsibility of implementing a variety of solid waste programs to maintain a healthy environment, and

**WHEREAS**, that for the past 24 years Freeborn County's solid waste programs have included a successful county wide recycling program, waste electronic collection program and the collection of Household Hazardous Waste, and

**WHEREAS**, the total cost of the services contract to providing recycling services has increased substantially over the past 2 years,

**NOW THEREFORE BE IT RESOLVED**, that Freeborn County sets the annual household solid waste fee at \$38 for the resident of the City of Albert Lea and \$32.68 for rural county residents and \$27.36 per unit beginning on January 1, 2019.

Resolution seconded by Commissioner Mathiason.  
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Nelson offered the following resolution;

**RESOLUTION No. 19-051**  
**Operating Transfer**

**RESOLVED**, that the Board of Commissioners authorize an Operating Transfer up to \$13,000 from the General Fund to the Tax Collection Fund as of 12.31.18 to cover shortages due to interest on Tax Court Ordered Abatements.

Resolution seconded by Commissioner Mathiason.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Belshan offered the following resolution;

**RESOLUTION No. 19-052**  
**Temporary Advance from General Fund**

**RESOLVED**, the Board of Commissioners authorize a temporary advance from the General Fund to the Tax Collection Fund as of 12.31.18 to cover a temporary shortage for accounting and audit purposes in the amount of \$101,977.33. The advance shall be paid back to the General Fund as of 1.31.19.

Resolution seconded by Commissioner Lee.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Lee offered the following resolution;

**RESOLUTION No. 19-053**  
**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE COUNTY OF FREEBORN AND MINNESOTA PUBLIC EMPLOYEES ASSOCIATION REPRESENTING THE NON-LICENSED FREEBORN COUNTY DETENTION SERGEANTS FOR THE CALENDAR YEARS 2019 THROUGH 2021**

**WHEREAS**, representatives of Freeborn County and representatives of the Minnesota Public Employees Association representing the licensed detectives bargaining unit of the Freeborn County Sheriff's Office have negotiated a three year labor agreement for the term January 1, 2019 through December 31, 2021; and,

**WHEREAS**, the attached document summarizes the substantive agreement between the parties:

**NOW, THEREFORE, BE IT RESOLVED** that the County Board approves the tentative agreement and that the County Board Chair, County Administrator, Sheriff and other appropriate individuals if any be authorized and directed to execute the original contracts.

Resolution seconded by Commissioner Nelson.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Nelson offered the following resolution;

**RESOLUTION No. 19-054**  
**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE COUNTY OF FREEBORN AND MINNESOTA PUBLIC EMPLOYEES ASSOCIATION REPRESENTING THE NON-LICENSED FREEBORN COUNTY DETENTION DEPUTIES FOR THE CALENDAR YEARS 2019 THROUGH 2021**

**WHEREAS**, representatives of Freeborn County and representatives of the Minnesota Public Employees Association representing the licensed detectives bargaining unit of the Freeborn County Sheriff's Office have negotiated a three year labor agreement for the term January 1, 2019 through December 31, 2021; and,

**WHEREAS**, the attached document summarizes the substantive agreement between the parties:

**NOW, THEREFORE, BE IT RESOLVED** that the County Board approves the tentative agreement and that the County Board Chair, County Administrator, Sheriff and other appropriate individuals if any be authorized and directed to execute the original contracts.

Resolution seconded by Commissioner Mathiason.

After discussion a vote was taken and the Chair declared the resolution adopted.

At approximately 9:45 a.m. Annette Peterson Vicky Helland gave an update on SEMCAC.

Commissioner Shoff shared 10 Ideas for Community Solutions in Child Care.

Commissioner Mathiason offered the following resolution;

**RESOLUTION No. 19-055**

**Approval of Claims**

**RESOLVED**, that the following claims be allowed and paid on or before March 8<sup>th</sup>, 2019.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 465,153.91
03	County Road & Bridge	\$ 148,849.43
05	Human Services	\$ 129,360.65
06	Public Health	\$ 48,533.00
31	Capital Imp.	\$ 855,360.98
40	County Ditch	\$ 27,293.57
70	Trust & Agency	\$ 204,131.28
73	Payroll Clearing Fund	\$ 12,026.47
74	Turtle Creek Wtshd Dist.	\$ 1,678.14
77	Recorder's Clearing	\$ 4,752.00
80	Tax Collection Fund	\$ 16.00
	<b>FUND TOTALS</b>	<b>\$1,897,155.43</b>

Number of Claims not exceeding \$300 – 90

Dollar amount of claims not exceeding \$300 – \$9,982.11

Resolution seconded by Commissioner Nelson.

After discussion, a vote was taken and the Chair declared the resolution adopted.

At approximately 9:16 a.m. the Board entered into closed session pursuant to Minnesota Statute 13D.05 Subd. 3(b).

At approximately 10:07 a.m. the Board reconvened the meeting and the Board Chair stated that the Board had been in closed session pursuant to Minnesota Statute 13D.05 Subd. 3(b) under Attorney Client Privileged communication to update the Board of Commissioners Re: The Setting of the Sheriff's Salary for Freeborn County Freeborn County File 24-CV-18-2138. Administrator Tom Jensen announced that there will be a trial starting May 7<sup>th</sup>, 2019 in regards to this matter.

Commissioner Shoff adjourned the meeting at 10:09 a.m. until Tuesday, March 19<sup>th</sup>, 2019 at 8:30 a.m.

By: \_\_\_\_\_  
Christopher N. Shoff  
Chair

Attest: \_\_\_\_\_  
Thomas Jensen  
Clerk/Administrator



