

ADJOURNED MEETING OF THE COUNTY BOARD
March 15, 2022

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, March 15, 2022. Members present: Commissioners Shoff, Belshan and Edwin. Commissioners Forman and Herman were excused.

The meeting was opened with the Pledge of Allegiance.

Commissioner Belshan offered the following motion;

MOVED, approving the agenda as presented.

Motion seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Edwin offered the following resolution;

RESOLUTION No. 22-083
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the March 1, 2022 minutes.

Resolution seconded by Commissioner Belshan.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

At approximately 8:33 a.m. Lisa Dierks and Amy Wadding from the University of Minnesota Extension office presented information to the Board.

Chairman Shoff asked if there was any public comment and there was none.

Commissioner Edwin offered the following motion

MOVED, setting a public hearing on the issue of redistricting for April 19, 2022 at 8:45 a.m. during the regularly scheduled board meeting.

Motion was seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Belshan offered the following resolution;

RESOLUTION No. 22-084
Approving Gambling Permits

BE IT RESOLVED, that Freeborn County grants Minnesota Lawful Gambling Premises Permit to the following applicant:

Good Shot, LLC in Nunda Township
Freeborn Lake Recreation Association, DBA Oakview Golf Course

Resolution seconded by Commissioner Edwin.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Edwin offered the following resolution;

RESOLUTION No. 22-085
Placing Craig Rosell on Regular Full Time Employment Status

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Craig Rosell has successfully completed his required probationary employment period with Freeborn County and does provide the necessary services to his department and the public,

NOW, THEREFORE BE IT RESOLVED, to place Craig Rosell, Freeborn County Feedlot Officer / HHW Tech., on regular full-time status

Resolution seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-086
Approving the Purchase of Service Agreement with Thomas Allen, Incorporated

WHEREAS, Minnesota Statute mandates provision of services to children and adults meeting specific disability and/or vulnerability criteria in order to ensure health, safety and wellbeing; and

WHEREAS, the Freeborn County Department of Human Services is committed to providing quality services to meet the needs of the population of individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services ensures person centered and client directed case management services in order to maintain quality of life for individuals with disabilities in their homes or in the least restrictive setting possible; and

WHEREAS, Thomas Allen, Incorporated is an approved vendor, according to Minnesota Statutes, of case management services to individuals with disabilities; and

WHEREAS, the Freeborn County Department of Human Services wishes to purchase specific services from Thomas Allen, Incorporated; therefore

BE IT RESOLVED, that the 2022-2023 Purchase of Service Agreement between the Freeborn County Dept. of Human Services and Thomas Allen, Incorporated is approved for provision of the case management services to residents of Freeborn County.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-087
Approving MnDOT Agency Contract

WHEREAS, Freeborn County wishes to utilize a grant award in 2022 instead of the originally programmed year of 2023 and an agreement with MnDOT will allow such a change;

NOW THEREFORE, BE IT RESOLVED that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Freeborn County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, that the Chairman of the County Board and the County Administrator are hereby authorized and directed for and on behalf of Freeborn County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1049763," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-088
Awarding Contract CP 022-FRG-999

WHEREAS, Freeborn County has the responsibility of maintaining the buildings, facilities and utilities located on the Freeborn County Fairgrounds;

WHEREAS, Freeborn County Highway Department has prepared plans and specifications for the improvements of the following infrastructure, STORM SEWER and WATERMAIN at the FREEBORN COUNTY FAIRGROUNDS;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Freeborn Construction, Inc. of Albert Lea of \$398,708.10 for project CP 022-FRG-999.

Resolution was seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-089
Awarding Contract CP 022-M-002

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the pavement markings on various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Traffic Marking Service of Maple Lake, MN for \$174,285.70 for project CP 022-M-002.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-090
Awarding Contract CP 022-M-004

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for base stabilization of various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Freeborn Coop Oil Co. of Albert Lea, MN for \$148,577.00 for project CP 022-M-004.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-091
Awarding Contract 222020 – Micro-surfacing

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CSAH 20, FROM CSAH 25 TO CSAH 35, CSAH 25, FROM TH 13 TO CSAH 45, CSAH 46, FROM WEST COUNTY LINE TO CSAH 6;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from ASTECH Corp. of \$1,040,713.10 for projects CP 022-MICRO-020, CP 022-MICRO-025 and CP 022-MICRO-046.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-092
Award of CP 022-MOL-006 - MILL AND BITUMINOUS OVERLAY ON CSAH 6 from TH 109 to CSAH 29

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CSAH 6 from TH 109 to CSAH 29;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers Inc. of Albert Lea of \$1,998,652.00 for project CP 022-MOL-006.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-093
Award CP 022-MOL-084 - MILL AND BITUMINOUS OVERLAY ON CR 84 from TH 65 to CSAH 26

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CR 84 from TH 65 to CSAH 26;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers Inc. of Albert Lea of \$1,135,133.45 for project CP 022-MOL-084.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-094
Award of CP 022-SAND-005 2022 Supply Washed Sand for Ice Control

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for purchasing a supply of washed sand for ice control that meets product spec 3126 for various highways in Freeborn County;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers, Inc. of Albert Lea, MN for \$10.50/ton for 5,000 ton from the Glenville pit meeting product spec 3126 for project CP 022-SAND-005.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-095
Award of SAP 024-626-022 Reclaim, Recondition and Aggregate Surfacing on CSAH 26
between CSAH 46 and TH 251 North of Hayward, MN

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system;

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the improvements of the following roadway, CSAH 26 between CSAH 46 and TH 251 North of Hayward, MN;

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Ulland Brothers Inc. of Albert Lea of \$2,998,022.84 for project SAP 024-626-022.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-096
Awarding 2022 Seasonal Bids

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county highway system;

WHEREAS, the Freeborn County Highway Department has prepared specifications for various seasonal bid requirements;

NOW, THEREFORE BE IT RESOLVED, to accept that the following price lists be placed on file for consideration during the specified time period:

Plant Mixed Bituminous Materials - Ulland Brothers Inc.

Equipment Rental - Freeborn Construction, Jensen Excavating & Trucking LLC

Corrugated Metal Pipe Culvert – TrueNorth Steel, Metal Culverts

Gravel and Crushed Quarry Rock –Ulland Brothers Inc, Freeborn Construction and JJD Companies LLC

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-097
Authorizing the Replacement Two Motor Graders

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system; and,

WHEREAS, the Freeborn County Highway Department maintains a fleet of motor graders for road maintenance that are also used for critical snow and ice management across the county road system; and

WHEREAS, there are two units within the fleet that have approached the end of their useful service life to the County; and,

WHEREAS, the lead time necessary when ordering the replacement units does not allow such orders to occur within the same year of an approved budget; and,

WHEREAS, to secure contract pricing the purchases must be authorized as soon as possible prior to the approval of the 2023 budget;

THEREFORE, BE IT RESOLVED the County Highway Engineer is authorized to place orders for the replacement units at a total approximate cost of \$472,070 after trade in values are considered; and

IT IS FURTHER RESOLVED no bills for the replacement equipment will come due nor will the County take position of the replacement units until 2023.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-098
Authorizing Out of State Travel

RESOLVED, authorizing Chad Bendickson, Shane Classon, Dan Reindal and Doug Bonnerup to attend the Caterpillar Governmental Training and Safety Days in Peoria, Illinois May 16-18, 2022.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

At approximately 9:12 a.m. the Board went into closed session as allowed under Minnesota 13D.05, Subd. 2 (3) to discuss health data that is not public.

The Board reconvened at approximately 9:25 a.m. and Administrator Jensen briefed the issues that were discussed in the closed session.

Commissioner Edwin offered the following:

RESOLUTION No. 22-099
Allowing Unpaid Leave

RESOLVED, allowing unpaid leave for Brandon Yost for a period of 90 days.

Resolution was seconded by Commissioner Belshan.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-100
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before March 18, 2022.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 462,545.50
03	County Road & Bridge	\$ 132,685.69
05	Human Services	\$ 161,112.41

06	Public Health	\$ 62,000.02
31	Capital Improvement	\$ 13,629.00
40	County Ditch	\$ 13,694.37
70	Trust & Agency	\$ 130,655.52
73	Payroll Clearing Fund	\$ 16,769.74
77	Recorder's Clearing	\$ 3,140.00
79	Tax Collection Fund	\$ <u>22,834.29</u>
	FUND TOTALS	\$ 1,018,112.76

Number of Claims not exceeding \$300 – 80

Dollar amount of claims not exceeding \$300 – \$9,269.42

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Shoff adjourned the meeting at 9:24 a.m. until 8:30 a.m. on Tuesday, April 5, 2022.

By: _____
Christopher N. Shoff
Chair

Attest: _____
Thomas Jensen
Clerk/Administrator