

ADJOURNED MEETING OF THE COUNTY BOARD
April 18th, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, April 18th, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Eckstrom offered the following motion;

MOVED, approving the agenda as presented.

Motion seconded by Commissioner Shoff.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Shoff offered the following resolution;

RESOLUTION No. 23-126
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the April 4th, 2023 minutes;

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Forman asked if there was any public comment and there was none.

Commissioner Edwin offered the following resolution;

RESOLUTION No. 23-127
A RESOLUTION APPROVING THE 2022 COUNTY FEEDLOT OFFICER ANNUAL REPORT
PURSUANT TO MINNESOTA ADMINISTRATIVE RULES, CHAPTER 7020.1600 SUBP. 2J.

WHEREAS, FREEBORN COUNTY is currently party to the Minnesota Pollution Control Agency's County Animal Feedlot Delegation Agreement in accordance with Minnesota Administrative Rules Ch. 7020, as approved, adopted, and signed by the Board of Commissioners on 02/05/02.

WHEREAS, Minn. Rules Ch. 7020.1600 Subp. 2J. requires that the County Feedlot Officer Annual Report be reviewed and signed by the County annually.

WHEREAS, the Freeborn County Feedlot Officer has submitted the 2022 County Feedlot Officer Annual Report along with the Successful Year End Review letter from the MN Pollution Control Agency to the Board of Commissioners that summarizes and shows the successful completion of the Feedlot Delegation Agreement Work Plan for 2022.

BE IT THEREFORE RESOLVED, the Freeborn County Board of Commissioners approves the 2022 County Feedlot Officer Annual Report.

Resolution seconded by Commissioner Kaasa.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Eckstrom offered the following resolution;

RESOLUTION No. 23-128

A RESOLUTION GRANTING A PERMIT TO HARTER’S DISPOSAL OF MINNESOTA, LLC FOR THE COLLECTION AND TRANSPORTATION OF SOLID WASTE PURSUANT TO THE CODE OF ORDINANCES OF FREEBORN COUNTY, MINNESOTA, CHAPTER 32

WHEREAS, HARTER’S DISPOSAL OF MINNESOTA, LLC applied for a Hauler Permit to the Solid Waste Officer on 03/28/23 pursuant to the Code of Ordinances of Freeborn County, Minnesota, Chapter 32 (Solid Waste Ord.).

WHEREAS, the County Solid Waste Officer reviewed and deemed the permit application complete in accordance with the Solid Waste Ord., Art. VIII, Sec. 32-228.

WHEREAS, the County Solid Waste Officer made a decision and forwarded the permit application for a hauler permit to the Freeborn County Board of Commissioners in the attached report.

BE IT THEREFORE RESOLVED, the Freeborn County Board of Commissioners approves the application for a hauler permit,

AND BE IT FURTHER RESOLVED, the application for a permit to collect and transport solid waste by Harter’s Disposal of Minnesota, LLC is hereby granted, subject to the conditions and requirements set forth in Chapter 32, Article VIII of the Freeborn County Code of Ordinances.

Resolution seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-129

BE IT RESOLVED, that Freeborn County grants liquor licenses to the following applicants:

Harmony Park in Geneva Township – 2 a.m. Closing.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 23-130

BE IT RESOLVED, that Freeborn County grants liquor licenses to the following applicants:

Freeborn Lake Golf Course in Carlston Township - On Sale - 3.2 Beer License

Freeborn Lake Golf Course in Carlston Township – On Sale Wine License

Harmony Park in Geneva Township - On Sale - 3.2 Beer License

Hickory Hills Campground in Nunda Township – On Sale – 3.2 Beer License

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

**RESOLUTION No. 23-131
AWARD OF CP 023-CULV-026**

*Removal of a 6' x 6.5' concrete box culvert and Construction of a new 6' x 6' Precast Concrete Box Culvert on
CSAH 26 1.5 miles east and 1 mile south of Glenville*

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system; and

WHEREAS, the Freeborn County Highway Department has prepared plans and specifications for the removal and replacement of a box culvert on County Ditch 49 under CSAH 26 located 1.5 miles east and 1 mile south of Glenville, MN; and

WHEREAS, three quotes were received and per the procurement policy the low quote must be approved by the Board of Commissioners.

NOW, THEREFORE BE IT RESOLVED, to accept the low bid from Krueger Excavating of Albert Lea of \$126,016 for project CP 023-CULV-026.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION No. 23-132
*Resolution to add two eligibility workers in the DHS Income Maintenance Unit for the purpose of resuming
renewals post-Public Health Emergency*

WHEREAS, the Freeborn County Department of Human Services is designated by the Minnesota Department of Human Services to administer certain benefits, including SNAP and some Minnesota Health Care Programs; and

WHEREAS, during the Public Health Emergency (PHE), the federal government gave direction to states to cease renewals of SNAP and Minnesota Health Care Programs (MHCP) to ensure food security and that individuals continued to receive required medical care; and

WHEREAS, Freeborn County has seen a 56% increase in SNAP cases and a 32% increase in county-administered Minnesota Health Care Programs over the course of the Public Health Emergency; and

WHEREAS, Per Order of the President, Minnesota and other states have resumed the process for renewals, which is expected to last at least 12 months; and

WHEREAS, the work required to ensure continued coverage for eligible persons will be an unprecedented undertaking by eligibility workers, requiring an increased workforce across Minnesota and within Freeborn County; and

BE IT RESOLVED, that the Freeborn County Department of Human Services shall add two eligibility worker positions to the Income Maintenance Unit in order to aid in the process of resuming renewals post-Public Health Emergency

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION No. 23-133
Approving the Committed Fund Balances

RESOLVED, approving the committed fund balance for 2022 as follows:

Committed	
Individual sewage treatment systems	373,118
Capital Outlay	4,371,699
IT Hardware	350,000
Administration	50,000
Trail maintenance	524,109
Computer Purchases	300,000
27th Payroll	450,000
Broadband	1,000,000
Economic Development	750,000
Fair Grounds Infrastructure	1,286,589
Committed for environmental service b	130,000
Committed for community college	100,000

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-134
Approving the 2022 budget amendments

RESOLVED, approving the 2022 budget amendment to increase the budget for Coronavirus State and Local Fiscal Recovery Funds for second half of Federal Funds. Increase the budget for Bond Proceeds and the related expenditures passed in April of 2022 the following details the changes:

Budget Changes

Revenue

General Fund

Coronavirus State and Local Fiscal Recovery Funds 2,940,865

Expenditures

General Fund

Building and Plants 3,200,000
 Capital outlay-general government 1,500,000
 Capital outlay-highways and streets 1,600,000
 Capital outlay-human services 1,100,000
 Capital outlay-culture and recreation 460,000
 Capital outlay-conservation 640,000
 Road and Bridge
 Construction-H&S 1,800,000
 Highway and Streets 200,000

General Fund

Bonds issued 9,390,000
 Premium on bonds/notes issued 259,640

General Fund Transfers in 2,110,514
 Road and Bridge Transfers out 588,832

Human Services Transfers out 1,521,682

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

**RESOLUTION No. 23-135
PLACING SOPHIE QUAM, DEPUTY RECORDER, ON REGULAR FULL TIME EMPLOYMENT
STATUS WITH FREEBORN COUNTY**

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEAREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Sophie Quam has successfully completed her required probationary employment period with Freeborn County and does provide the necessary services to her department and the public,

NOW, THEREFORE BE IT RESOLVED, to place Sophie Quam, Freeborn County Deputy Recorder, on regular full-time status

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following motion:

MOVED, to table affirming the Personnel Administrative System for one month.

Motion was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

The Freeborn County Board of Commissioners went into a closed session at 9:04 a.m. until approximately 11:35 a.m. The meeting was closed as permitted by Minnesota Statute 13D.05, Subd. 3(a) to evaluate the performance of an individual who is subject to its authority, specifically Candace Pesch, County Administrator.

Commissioner Shoff offered the following resolution:

**RESOLUTION No. 23-136
TERMINATE CANDACE PESCH AS COUNTY ADMINISTRATOR, EFFECTIVE
IMMEDIATELY**

WHEAREAS, the Freeborn County Board is the appointing authority for all county employees, and;

NOW, THEREFORE BE IT RESOLVED, to terminate Candace Pesch as County Administrator, effective immediately.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved with Commissioners Shoff, Kaasa, Edwin voting yay and Commissioners Eckstrom and Forman voting nay. With a 3-2 vote the resolution passes.

Commissioner Shoff offered the following resolution:

**RESOLUTION No. 23-137
APPOINTMENT OF PERSONNEL COMMITTEE AND DUTIES TO FILL INTERIM COUNTY
ADMINISTRATOR POSITION**

WHEREAS, The Freeborn County Board Chair John Forman asked to be excused from his duties on the Freeborn County Personnel Committee due to a medical condition; and

BE IT RESOLVED, The Freeborn County Personnel Committee, Commissioner Chris Shoff, along with Commissioner Edwin, shall look in a potential Interim County Administrator position.

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following motion;

MOVED, to set a Special Meeting for April 25th, 2023 at 8:30 a.m.

The motion was seconded by Commissioner Eckstrom
After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Eckstrom offered the following resolution;

RESOLUTION No. 23-138
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before April 21st, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 537,732.77
03	County Road & Bridge	\$ 112,276.38
05	Human Services	\$ 163,750.40
06	Public Health	\$ 62,644.18
31	Capital Improvements	\$ 138,740.35
40	County Ditch	\$ 9,963.55
70	Trust & Agency	\$ 67,660.80
77	Recorder's Clearing	<u>\$ 3,700.00</u>
	FUND TOTALS	\$ 1,096,468.43

Number of Claims not exceeding \$300 – 51

Dollar amount of claims not exceeding \$300 – \$6,202.65

Resolution seconded by Commissioner Shoff.

After discussion, a vote was taken and Commissioners Shoff, Kaasa, Eckstrom, Forman voting yay and Commissioner Edwin voting yay, abstaining for the claims for the Credit Bureau of Albert Lea.

Chair, Commissioner Forman adjourned the meeting at 11:41 a.m. until 8:30 a.m. on Tuesday, April 25th 2023 for the Special Board Meeting.

By: _____
John Forman
Chair

Attest: _____
Chelsea Barrett
Clerk/Administrator