

ADJOURNED MEETING OF THE COUNTY BOARD
May 3, 2022

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, May 3, 2022. Members present: Commissioners Shoff, Belshan, Edwin, Forman and Herman

The meeting was opened with the Pledge of Allegiance.

Commissioner Forman offered the following motion;

MOVED, approving the agenda with the following changes: 1) Moving approval of the Minutes from the April 19, 2022 Board Meeting to item 8, Items Unknown; 2) Add under item under 7A, Report of Personnel, accepting the resignation of Brandon Servantez, Veterans Service Officer and filling the vacant VSO position; and 3) Add under 7D Report of Administrator, temporarily authorizing Tom Jensen, County Administrator for signature purposes only for the County Recorder pursuant to Minn. Stat. 375A.06, subd. 4.

Motion seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Forman offered the following resolution;

RESOLUTION No. 22-135
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Affirmation of full-time status of promoted employee(s);
- 2) Approval of Drainage Repairs: CD11, CD23, CD31, CD4, CD62, CD63, CD68 and JCD J8.

Resolution seconded by Commissioner Herman.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Shoff asked if there was any public comment and there was none.

Commissioner Edwin offered the following resolution;

RESOLUTION No. 22-136
Accept the Resignation of Karolyn Bendickson

WHEREAS, the Freeborn County Assessor's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Karolyn Bendickson has been employed as an Appraiser since January 2nd, 2018 and is resigning her position effective May 12th, 2022,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Karolyn Bendickson as a Freeborn Appraiser effective on or about May 12th, 2022.

Resolution seconded by Commissioner Herman.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Forman offered the following resolution;

RESOLUTION No. 22-137
Accept the Resignation of Brandon Servantez

WHEREAS, the Freeborn County Veteran's Service has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Brandon Servantez has been employed as the Veteran Service Officer since April 30th, 2018 and is resigning his position effective June 3rd, 2022,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Brandon Servantez as the Veteran Service Officer effective on or about June 3rd, 2022.

Resolution seconded by Commissioner Herman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-138
To Fill the Vacant Veteran Service Officer Position

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Brandon Servantez, Freeborn County Veteran Service Officer has resigned his position effective June 3rd, 2022;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Veteran Service Officer position.

Resolution was seconded by Commissioner Herman.
After discussion, a vote was taken and the Chair declared the resolution approved.

At approximately 8:45 a.m. a Public Hearing was held to take public comment on the County's intent to seek the issuance of a five-year capital improvement plan and authorizing the issuance and sale of general obligation capital improvement plan bonds. The Chairman called multiple times if there were any opponents, proponents and/or neutral parties. Hearing none the Chair concluded the public hearing.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-139
Approving a Public Hearing Regarding the Use of Revenues
Generated from the Transportation Sales and Use Tax

WHEREAS, the Freeborn County Highway Department has the responsibility of maintaining the county road system; and

WHEREAS, a Transportation Sales and Use Tax was enacted by the Freeborn County Board of Commissioners in 2016 per statute 297A.993; and

WHEREAS, projects originally proposed to be funded using revenue from the tax have been completed and other projects have been identified for future funding; and

WHEREAS, Minnesota Statute 297A.993 Subd. 2 allows for a county to dedicate the proceeds from the County Transportation Sales and Use Tax to new projects following a public hearing to receive public input.

NOW, THEREFORE BE IT RESOLVED, the Freeborn County Board of Commissioners call for a public hearing for the purpose of receiving public input on the proposed list of the projects eligible for funding with revenues generated from the Freeborn County Transportation Sales and Use Tax.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-140
To Recommend Managed Care Organization Contracts to the MDH
for Adults with Disabilities and for Seniors

WHEREAS, the Minnesota Department of Human Services supervises the administration of medical assistance programs for eligible recipients by county agencies; and

WHEREAS, the Minnesota Department of Human Services, contracts with managed care organizations, certified by the Minnesota Department of Health, to provide health care services for individuals enrolled in Minnesota Health Care Programs; and

WHEREAS, the commissioner of the Minnesota Department of Human Services shall, with the participation of counties and with full consideration for the interests of counties, plan and implement a unified, accountable, comprehensive health services system; and

WHEREAS, the Freeborn County Department of Human Services and the Freeborn County Department of Public Health administer and provide services to Adults with Disabilities (SNBC) and to Seniors in accordance with medical assistance program rules, and in partnership with managed care organizations; and

WHEREAS, state law requires re-procurement every five years of managed care organizations to provide health care services to Adults with Disabilities (SNBC) and to Seniors within each county; and

WHEREAS, the Minnesota Department of Human Services released requests for proposals and received responses from managed care organizations, which have been jointly evaluated with state and county participation, as part of the re-procurement process; and

WHEREAS, Freeborn County participated in evaluating responses for provision of health care services for Adults with Disabilities (SNBC) and for Seniors in Freeborn County, and Letters of Recommendation for Managed Care Contracts have been prepared for submission to the Minnesota Department of Human Services; therefore

BE IT RESOLVED, that the recommendations for Managed Care Organization contracts for Adults with Disabilities (SNBC) and Seniors are approved, as outlined in the attached letters of recommendation.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-141
Authorizing Administrator Temporary Signatory Authority for Recorder's Office

RESOLVED, authorizing County Administrator Thomas Jensen temporary signatory authority for the Freeborn County Recorder's office pursuant to Minn. Stat. § 375A.06, Subd. 4.

Resolution was seconded by Commissioner Forman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-142
Approval of Minutes

RESOLVED, approving the April 19, 2022 Board Minutes.

Resolution was seconded by Commissioner Herman.
After discussion, a vote was taken with Commissioners Edwin, Forman, Herman and Shoff voting yay and Commissioner Belshan voting nay. The Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-143
Approving Five-Year Capital Improvement Plan 2022-2026 and Confirming Intent to Issue Bonds

WHEREAS, there has been presented to this Board a Five-Year Capital Improvement Plan 2022-2026 (the “Plan”) for the County prepared in accordance with Minnesota Statutes, Section 373.40;

WHEREAS, in preparing the Plan, this Board considered the factors set forth in Minnesota Statutes, Section 373.40, Subd. 3; and

WHEREAS, a public hearing was duly called and held on the Plan and the Board’s intent to issue bonds to finance projects contemplated by the Plan consisting of various facility renovation and improvement projects, as further described in the Plan, pursuant to the requirements of Minnesota Statutes, Section 373.40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF FREEBORN COUNTY, MINNESOTA, AS FOLLOWS:

1. The Plan is hereby approved.
2. County staff are hereby authorized to do all other things and to take all other action as may be necessary or appropriate to carry out the Plan in accordance with applicable laws and regulations.
3. The Board’s intent to issue bonds pursuant to the Plan is hereby confirmed. Preliminary schedules describing the bonds are set forth in the Plan and the amount of bonds will not exceed \$14,000,000. The issuance of the bonds is subject to a referendum if a petition meeting the requirements of Minnesota Statutes, Section 373.40, Subd. 2(c) requesting a vote on the issuance is filed with the County Auditor within 30 days after the date hereof.
4. PFM Financial Advisors LLC, the municipal advisor to the County (the “Municipal Advisor”) is authorized to prepare an Official Statement related to the sale of the Bonds. In connection with the sale of the Bonds, the officers or employees of the County are authorized and directed to cooperate with the Municipal Advisor and participate in the preparation of the Official Statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.
5. The law firm Kutak Rock LLP, as bond counsel for the County, is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds and the officers, employees and agents of the County are hereby authorized to assist Kutak Rock LLP in preparation of such documents, certificates and instruments

Resolution was seconded by Commissioner Herman.
After discussion, a vote was taken with Commissioners Edwin, Forman, Herman and Shoff voting yay. Commissioner Belshan voting nay with the following dissent: *“it’s a flawed process allowing the consultant to do the bidding process. We should do it ourselves through our Public Works Department.”* The Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-144
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before May 6, 2022.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 485,368.63
03	County Road & Bridge	\$ 123,506.04
05	Human Services	\$ 161,459.19
06	Public Health	\$ 57,965.59
31	Capital Improvement	\$ 47,001.71
40	County Ditch	\$ 11,034.24
70	Trust & Agency	\$ 6,503.32
73	Payroll Clearing Fund	\$ 22,842.16
74	Turtle Creek Watershed	<u>\$ 1,050.00</u>
	FUND TOTALS	\$ 916,730.88

Number of Claims not exceeding \$300 – 75

Dollar amount of claims not exceeding \$300 – \$7,836.40

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken, Commissioner Edwin abstained from a claim for Credit Bureau of Albert Lea and the Chair declared the resolution adopted.

Chair, Commissioner Shoff adjourned the meeting at 10:03 a.m. until 8:30 a.m. on Tuesday, May 17, 2022.

By: _____
Christopher N. Shoff
Chair

Attest: _____
Thomas Jensen
Clerk/Administrator