

ADJOURNED MEETING OF THE COUNTY BOARD
May 17, 2022

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, May 17, 2022. Members present: Commissioners Shoff, Belshan, Edwin, Forman and Herman

The meeting was opened with the Pledge of Allegiance.

Commissioner Herman offered the following motion;

MOVED, approving the agenda with the following under items unknown: add setting a special board meeting on May 31, 2022 at approximately 10:00 a.m., accept the separation agreement between Tom Jensen and Freeborn County, and under Commissioner Items, Commissioner Belshan would like to add to consider a resolution to allow the public to vote on the bond.

Motion seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Edwin offered the following resolution;

RESOLUTION No. 22-145
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the May 3, 2022 minutes;
- 2) Approval of Drainage Repairs.

Resolution seconded by Commissioner Herman.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

The Commissioners awarded the scholarship winners their certificates. Albert Lea High School: Abigail Chalmers, Vayda Stadheim, Riley Knoss. Alden-Conger: Carrie Warmka and Sage Rickert. Glenville-Emmons: Rachel Hanssen and Logan Hajek. Other Freeborn County/At Large: Haley VanWinkle.

Chairman Shoff asked if there was any public comment and Mike Larson, Chad Vogt, and Steve Tufte of Albert Lea spoke in favor of Mercy One.

Commissioner Herman offered the following resolution;

RESOLUTION No. 22-146
Approving the Grant Contract Amendment for Child and Teen Checkup Outreach

Whereas, Freeborn County Community Health Board will amend the contract with Minnesota Department of Human Services for the Child and Teen Checkup (C&TC) Outreach;

Whereas, Minnesota Statute 145A.14 states that the community health board shall identify local public health priorities and implement activities to address the priorities and the areas of public health responsibility including assuring health services;

Whereas, the contract amendment is for Freeborn County Public Health to connect with families on Medical Assistance with children birth through age 20 to encourage them to get their children in for their well child check-ups utilizing the C&TC Program, to coordinate with other programs, and to recruit and train local providers about the C&TC program. The funding is in the amount of \$54,735.00. This funding is in effect July 1, 2022 through December 31, 2022.

Now, Therefore, Be It Resolved that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract amendment with Minnesota Department of Human Services.

Resolution seconded by Commissioner Forman.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Forman offered the following resolution;

RESOLUTION No. 22-147
Approving the Memorandum of Agreement with Minnesota State University Mankato

Whereas, Freeborn County Community Health Board will approve the memorandum of agreement with Minnesota State University, Mankato;

Whereas, Minnesota Statute 145A.131 states that the community health board shall assure an adequate local public health infrastructure including assisting to educate nursing students about the local public health system;

Whereas, the memorandum of agreement with Minnesota State University, Mankato will allow nursing students preparing for their Baccalaureate degree to do on-site or virtual clinical experience with Freeborn County Public Health. Such experiences may include, but are not limited to; observation, training supervised by a University faculty member, training supervised by a Freeborn County Public Health nurse, or preceptor experience. Observation experience is defined as an experience where direct patient care will not be provided by the student. The undergraduate students are in their final year of their Baccalaureate preparation. We would do clinical rotations with RN's that have their Associate's Degree and working toward their Bachelor's Degree.

Now, Therefore, Be It Resolved that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the memorandum of agreement with Minnesota State University, Mankato.

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-148
Accepting the Resignation of Travis Belich

WHEREAS, the Freeborn County Sheriff's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Travis Belich has been employed as a Patrol Deputy since January 29th, 2018 and is resigning his position effective May 16th, 2022,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Travis Belich as a Patrol Deputy effective on or about May 16th, 2022.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-149
To Fill the Freeborn County Patrol Deputy Position

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Travis Belich, Freeborn County Patrol Deputy has resigned his position effective May 16th, 2022;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Patrol Deputy position.

Resolution was seconded by Commissioner Herman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-150
Accepting the Resignation of Amy Warke

WHEREAS, the Freeborn County Assessor's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Amy Warke has been employed as an Office Support Specialist, Sr. since April 6th, 2015 and is resigning her position effective May 18th, 2022,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Amy Warke as an Office Support Specialist, Sr. effective on or about May 18th, 2022.

Resolution was seconded by Commissioner Forman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-151
To Fill the Office Support Specialist Sr. Position in the Assessor's Office

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Amy Warke, Freeborn County Office Support Specialist, Sr. has resigned her position effective May 18th, 2022;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Office Support Specialist, Sr. position in the Assessor's Office.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-152
Accepting the Resignation of Nancy Hoium

WHEREAS, the Freeborn County Recorder's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Nancy Hoium has been employed as an Office Support Specialist, Sr. since July 15th, 2002 and is resigning her position effective July 31st, 2022,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Nancy Hoium as an Office Support Specialist, Sr. effective on or about July 31st, 2022.

Resolution was seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-153
To Fill the Office Support Specialist Sr. Position in the Recorder's Office

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Nancy Hoium, Freeborn County Office Support Specialist, Sr. has resigned her position effective July 31st, 2022;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Office Support Specialist, Sr. position in the Recorder's office.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following resolution:

RESOLUTION No. 22-154
Approving a Lot Consolidation

Resolved, that the Agreement for Lot Consolidation for Lori A. Barkema be and is hereby approved.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION No. 22-155
Approving Special Permit

Resolved, that Special Exemption Permit #159 is hereby amended to reflect the addition and operation of a saw mill, in accordance with the site plan on record in the Environmental Services Office, be and is hereby approved

Resolution was seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-156
Accepting a Donation

WHEREAS, the Freeborn County Department of Human Services - Crime Victims Crisis Center serves those who have been victims of crime, domestic violence and sexual assault; and

WHEREAS, the Freeborn County Department of Human Services - Crime Victims Crisis Center plans events and campaigns bringing community awareness to the issues of crime, domestic violence and sexual assault; and

WHEREAS, Jennifer Vogt-Erickson and Jeshua Erickson have offered a donation to the Freeborn County Department of Human Services - Crime Victims Crisis Center in the amount of \$500.00 to be used for services provided by the CVCC; therefore

BE IT RESOLVED, that the Freeborn County Department of Human Services - Crime Victims Crisis Center accepts the donation in the amount of \$500.00 from Jennifer Vogt-Erickson and Jeshua Erickson to be used in 2022 for services provided by the CVCC.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-157
Approving the Renewal of Five-Year Agreement with Minnesota Dept. of Transportation

WHEREAS, the Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

THEREFORE, BE IT RESOLVED:

1. That Freeborn County enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.
2. That the proper Board Chair and the County Administrator are authorized to execute such contract, and any amendments thereto.
3. That the Freeborn County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the Freeborn County without further approval by this Board.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-158
Approving the Employment Contract for Kelly Hendrickson for the Office of the Freeborn County Recorder

Whereas, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County, and,

Whereas, the Freeborn County Board is the appointing authority for all county employees, and,

Whereas, Minnesota Statutes §375A.1205 grants authority to the county board to appoint the county auditor, county treasurer, county auditor-treasurer, or county recorder by following the process provided by law, and,

Whereas, the Freeborn County Board of Commissioners has, by resolution, made the office of the Freeborn County Auditor/Treasurer appointed the Freeborn County Recorder by the process provided by law,

Now, Therefore Be It Resolved that the board approves the employment contract between Freeborn County and Kelly Hendrickson for the office of the Freeborn County Recorder herein attached.

Resolution was seconded by Commissioner Forman.

After discussion, a vote was taken with Commissioners Forman, Herman and Shoff voting yea and Commissioners Edwin voting nay and Belshan voting nay with the following dissent: *"Nothing reflects on the candidate, it was the process that was wrong"*. The Chair declared the resolution approved.

Commissioner Herman offered the following motion:

MOVED, approving the setting of a workshop for May 31st, 2022 at 8:30 a.m.

Motion seconded by Commissioner Edwin.

After discussion a vote was taken and the Chair declared the motion approved.

Commissioner Forman offered the following resolution:

RESOLUTION No. 22-159
Setting a Closed Session

RESOLVED, setting a closed session pursuant to Minnesota Statute 13D.05, Subd. 3(b), attorney-client privilege on Tuesday, May 31, 2022 at approximately 10:30 a.m.

Resolution was seconded by Commissioner Herman.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-160
Approving Separation Agreement

RESOLVED, that the Freeborn County Commissioners hereby accept the presented Separation Agreement between Thomas Jensen and Freeborn County as outlined in the Agreement

Resolution was seconded by Commissioner Belshan.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Belshan offered the following:

RESOLUTION No. 22-161
Public Vote on the Bond

RESOLVED, to allow the public to vote on the issuance of the \$14 million bond issue.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken with Commissioners Belshan and Edwin voting yea and Commissioners Herman, Forman and Shoff voting nay. The Chair declared the resolution failed 3 to 2 vote.

Commissioner Herman offered the following resolution:

RESOLUTION No. 22-162
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before June 7, 2022.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 503,113.03
03	County Road & Bridge	\$ 862,040.82
05	Human Services	\$ 163,981.28

06	Public Health	\$ 63,142.76
31	Capital Improvement	\$ 25,104.12
40	County Ditch	\$ 37,555.05
70	Trust & Agency	\$ 73,621.97
73	Payroll Clearing Fund	\$ 2,975.65
77	Recorder's Clearing	\$ 2,319.00
79	Social Services Collaborative	\$ <u>46.21</u>
	FUND TOTALS	\$1,733,899.89

Number of Claims not exceeding \$300 – 74

Dollar amount of claims not exceeding \$300 – \$8,933.76

Resolution seconded by Commissioner Forman.

After discussion, a vote was taken, Commissioner Edwin abstained from a claim for the Credit Bureau of Albert Lea and the Chair declared the resolution adopted.

Chair, Commissioner Shoff adjourned the meeting at 9:30 a.m. until 8:30 a.m. on Tuesday, June 7, 2022.

By: _____
Christopher N. Shoff
Chair

Attest: _____
Thomas Jensen
Clerk/Administrator