

ADJOURNED MEETING OF THE COUNTY BOARD
May 21st, 2024

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, May 21st, 2024. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Shoff offered the following motion;

MOVED, approving the agenda as presented with the removal of one item under E. Report of County Administrator; Consider a resolution to provide Statewide Affordable Housing Aid towards the Albert Lea Family Housing, LP Project and the addition of one item; Update and discussion of Statewide Affordable Housing Aid

Motion seconded by Commissioner Forman.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Forman offered the following resolution;

RESOLUTION No. 24-153
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the May 7th, 2024 minutes;
- 2) Approval of Drainage Repairs.

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Edwin asked if there was any public comment and there was none.

Commissioner Eckstrom offered the following resolution;

RESOLUTION 24-154

BE IT RESOLVED, that the sum of \$2,715.00 is hereby appropriated out of the General Revenue Fund of Freeborn County for the purpose of creating a Change Fund/Impress Cash Fund to the following listed departments as custodians of these funds in Freeborn County:

		Custodian #1	Custodian #2	Custodian #3
County Treasurer	\$1,200.00	Kelly Hendrickson	JoDee Avery	
County Recorder	\$ 240.00	Heather Bagley	Krista Walton	
County Auditor/License Ctr.	\$ 550.00	Kelly Hendrickson	Brenda Jensen	

County Sheriff	\$ 350.00	Ryan Shea	Terri Zabrocki	Jess Dreyling
County Public Health	\$ 25.00	Sue Yost	Anita Majerus	Natalie Loock
Dept. of Human Services	\$ 50.00	Suzanne Nerison	Waylon Welvaert	Doug Miller
Environmental Services	<u>\$ 300.00</u>	Mark Goskeson	Gina Gullickson	
	\$2,715.00			

BE IT FURTHER RESOLVED, that the sum of \$500.00 be drawn upon the General Revenue Fund of Freeborn County for the purpose of creating a Petty Cash Fund held by the Auditor-Treasurer's Office with Kelly D. Hendrickson and JoDee Avery as custodians. This petty cash fund is to be used to reimburse various departments in Freeborn County for incidental postage paid for county business.

BE IT FURTHER RESOLVED, that the sum of \$100.00 be drawn upon the General Revenue Fund of Freeborn County for the purpose of creating a Petty Cash Fund held by the Sheriff's Office with Ryan Shea, Terri Zabrocki and Jess Dreyling as custodians. This petty cash fund is to be used to reimburse the Sheriff's Department for Alcohol and Tobacco Compliance checks held in the county.

Resolution seconded by Commissioner Forman.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Forman offered the following resolution;

Resolution 24-155
Amending Tax Forfeited Sale Price of Blighted Property

WHEREAS, The County Board of Commissioners of the County of Freeborn, State of Minnesota, desire to offer for sale certain parcels of land that have been forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, Minnesota Statutes allows a government subdivision to acquire tax-forfeited land by purchasing the land for any public purpose; and

WHEREAS, the City of Alden desires to purchase such land; and

WHEREAS, Non-conservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their market value if the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable on the open market.

WHEREAS, The County Board has reviewed the conveyance of tax-forfeited lands described therein.

BE IT FURTHER RESOLVED, pursuant to Minnesota Statute §282.01 subd, 1a(d) a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market or a reduced price will lead to the development of affordable housing; and the governmental subdivision or state agency has documented its specific plans or correcting the blighted conditions or developing affordable housing and the specific law or laws that empower it to acquire real property in furtherance of the plans.

BE IT FURTHER RESOLVED, the parcel of tax-forfeited land listed on List of Tax-Forfeited Land be classified as non-conservation land; that the basic sale price of each parcel on List of Tax-Forfeited Land, that is on file with the Clerk of the County Board, be approved and authorization for a private or public sale of this land be granted, pursuant to M.S. §282.01 and that all sales shall be full payment or on the terms set forth on List of Tax-Forfeited Land.

Resolution seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 24-156

To Participate in the 2024 State of MN Performance Measurement Program

WHEREAS, Benefits to Freeborn County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The County Board adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

WHEREAS, The 10 performance measures are identified as: Part I and II Crime rates, Pavement Condition Rating, Tobacco and Alcohol use, Maltreatment of Children, Collection of Hazardous household waste and electronics, Workforce Participation rates, Bond rating, Level of assessment ratio, Debt service levy/debt per capita and Accuracy of Post-election Audit.

NOW, THEREFORE, BE IT RESOLVED, Freeborn County will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the county's website.

BE IT FINALLY RESOLVED, Freeborn County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION #24-157

A RESOLUTION GRANTING A CONDITIONAL USE PERMIT TO NORTHERN NATURAL GAS COMPANY PURSUANT TO THE CODE OF ORDINANCES OF FREEBORN COUNTY, MINNESOTA, CHAPTER 42

WHEREAS, NORHTERN NATURAL GAS COMPANY applied for a conditional use permit to the Zoning Administrator on 04/01/24 pursuant to the Code of Ordinances of Freeborn County, Minnesota, Chapter 42 (Zoning Ord.) for the establishment of a new in-line inspection facility (Major Essential Service Facility), on the following described property, owned by Alan T. Olson, Linda Johnson, and Orville Johnson.

“See Exhibit A”

WHEREAS, the County Planning Commission held a public hearing on the application on 05/06/24 in accordance with the Zoning Ord., Art. VIII, Sec. 42-612.

WHEREAS, the County Planning Commission made a decision on the application and forwarded its required findings of fact and recommendations to the Freeborn County Board of Commissioners in the attached report.

BE IT THEREFORE RESOLVED, the Freeborn County Board of Commissioners approves and adopts the findings of fact and recommendations of the County Planning Commission in the attached report,

AND BE IT FURTHER RESOLVED, the application for a conditional use permit by Northern Natural Gas Company is hereby granted, subject to the conditions and guarantees required below:

- (1) The placement of buildings shall be in accordance with the site plan approved by and on file in the Environmental Services Office.
- (2) Site shall be constructed and operated in accordance with Chapter 42 Article VII of the Freeborn County Code of Ordinance.
- (3) Site shall be kept in a neat and orderly manner
- (4) This facility may not be extended or expanded without review and approval of the Freeborn County Board of Commissioners.
- (5) This permit may be revoked by the Freeborn County Board of Commissioners at a public hearing to be held after 30 days notice is given for failure to comply with the provision of this permit.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 24-158

***Resolution to accept cash donations in the amount of \$10 to the
Freeborn County Next Step Clubhouse***

WHEREAS, the mission of the Freeborn County Next Step Clubhouse is to offer a safe environment that provides companionship, acceptance and support for consumers of mental health services; and

WHEREAS, the Freeborn County Next Step Clubhouse is a restorative environment for people living with mental illness who have the right to reach their full potential, to have fulfilling and productive lives in the community, and who need the support of others who believe that recovery from mental illness is possible; and

WHEREAS, the Freeborn County Next Step Clubhouse plans events and activities to promote safety, integrity, and health, while allowing consumers to make individual choices to develop meaningful relationships through positive interaction with others; and

WHEREAS, two individuals have offered cash donations to the Freeborn County Next Step Clubhouse totaling \$10 to be used to help fulfill the Clubhouse Mission; therefore

BE IT RESOLVED, that the Freeborn County Next Step Clubhouse accept two cash donations totaling \$10.00.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following motion:

MOVED, to schedule a public hearing regarding consideration of revisions to the County fee schedule for Tuesday, June 18th, 2024 at approximately 8:45 a.m.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

There was an update and discussion regarding the Statewide Affordable Housing Aid towards the Albert Lea Family Housing, LP Project.

Commissioner Kaasa offered the following resolution:

**RESOLUTION No. 24-159
Approval of Claims**

RESOLVED, that the following claims be allowed and paid on or before May 24th 2024.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 528,369.61
03	County Road & Bridge	\$ 149,766.23
05	Human Services	\$ 179,646.24
06	Public Health	\$ 70,838.63
31	Capital Improvement	\$ 6,987.47
40	County Ditch	\$ 33,142.00
70	Trust & Agency	\$ 98,097.28
73	Payroll Clearing Fund	\$ 26,271.78
76	Cemetery	\$ 500.00
77	Recorder's Clearing	\$ 2,785.00
80	Tax Collection	\$ 138.00
	FUND TOTALS	\$ 1,096,542.24

Number of Claims not exceeding \$300 – 258

Dollar amount of claims not exceeding \$300 – \$22,288.43

Resolution seconded by Commissioner Shoff.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Edwin adjourned the meeting at 9:06 a.m. until 8:30 a.m. on Tuesday, June 4th, 2024.

By: _____
Brad Edwin
Chair

Attest: _____
Ryan Rasmusson
County Administrator