

ADJOURNED MEETING OF THE COUNTY BOARD
June 6, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, June 6, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Edwin offered the following motion;

MOVED, approving the agenda as presented with the addition of Senator Dornink as a possible speaker.

Motion seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Shoff offered the following resolution;

RESOLUTION No. 23-181
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the May 16, 2023 minutes;
- 2) Affirmation of full-time status for promoted/transferred employees;
Jeremy Peterson, Highway Maintenance Worker, 6-month new hire
- 3) Approval of Drainage Repairs;
- 4) Audit presentation from CliftonLarsonAllen Wealth Advisors, LLC

Resolution seconded by Commissioner Kaasa.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Doug Houg with CliftonLarsonAllen Wealth Advisors, LLC gave an audit presentation to the Board of Commissioners highlighting last years audit findings. He went over the results with the Commissioners as well.

Commissioner Shoff offered the following motion;

MOVED, approving the July 4th, 2023 Board Meeting date to be moved to July 11th, 2023, due to the July 4th Holiday, with the Budget Workshop immediately after.

Resolution seconded by Commissioner Edwin.

After discussion a vote was taken and the Chair declared the motion approved.

Commissioner Shoff offered the following motion;

MOVED, approving the August 1st, 2023 Board Meeting location to be moved to the Freeborn County Historical Museum at 5:00 p.m.

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Chairman Forman asked if there was any public comment and there was none.

Commissioner Shoff offered the following resolution:

RESOLUTION 23- 182

To Participate in the 2023 State of MN Performance Measurement Program

WHEREAS, Benefits to Freeborn County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The County Board adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

WHEREAS, The 10 performance measures are identified as: Part I and II Crime rates, Pavement Condition Rating, Tobacco and Alcohol use, Maltreatment of Children, Collection of Hazardous household waste and electronics, Workforce Participation rates, Bond rating, Level of assessment ratio, Debt service levy/debt per capita and Accuracy of Post-election Audit.

NOW, THEREFORE, BE IT RESOLVED, Freeborn County will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the county's website.

BE IT FINALLY RESOLVED, Freeborn County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the County.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION # 23-183

**RESOLUTION TO SUPPORT A BLUE EARTH RIVER WATERSHED
ONE WATERSHED, ONE PLAN PROJECT.**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and cities within the Blue Earth River Watershed – HUC 07020009 & #24, as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Freeborn County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Freeborn County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and cities within the Blue Earth River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Freeborn County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and cities within the Blue Earth River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Resolution was seconded by Commissioner Shoff.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 23-184

Approval of Joint City of Albert Lea and Freeborn County Trail Action Plan

WHEREAS Freeborn County acquired abandoned railroad right of way from Union Pacific Railroad for the purposes of future trail development; and

WHEREAS Freeborn County has completed other planning efforts related to the development of the trail including a 2018 Freeborn/Waseca Regional Trail Master Plan; and

WHEREAS many funding sources have new requirements involving environmental justice and equity in the scoring criteria that previous planning documents did not include; and

WHEREAS various community outreach and involvement efforts were made to collect the wants and needs of our community including trail advocate groups, city residents, rural residents, and various staff; and

WHEREAS the final plan document has been reviewed by staff and has been found to be complete and consistent with the initial goals for the project.

NOW, THEREFORE, BE IT IS RESOLVED, that the Freeborn County Board of Commissioners hereby approves of the 2023 Trail Action Plan and supports the development of the trail property to benefit Freeborn County residents and visitors.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-185

Approval of Property Tax Abatement for Dairyland Power Cooperative

WHEREAS, the Minnesota Statute 375.192 Sub. 2 outlines the procedures and conditions relating to the Reductions or Abatements of Valuation or Taxes,

WHEREAS, the Freeborn County Abatement Policy states that abatements of \$10,000 or more, shall be brought before the County Board of Commissioners for majority vote,

WHEREAS, Dairyland Power Cooperative has applied for an abatement in excess of \$10,000,

WHEREAS, the abatement application and work files are kept in the Freeborn County Auditor-Treasurers Office,

BE IT THEREFORE RESOLVED, that the Freeborn County Board of Commissioners approve the 2022 abatement application of Dairyland Power Cooperative in the amount of \$166,540,

BE IT FURTHER RESOLVED, that the abatement amount will be applied to the balance owed for the 2023 property tax.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Senator Gene Dornink presented to the County Commissioners and also answered any questions they had regarding the legislation. He also spoke about the budget this year.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23- 186

RESOLUTION TO CONTRACT WITH A MEDICAL CONSULTANT, DR. MICHAEL ULRICH

WHEREAS, Freeborn County Community Health Board will contract with Dr. Michael Ulrich as the Medical Consultant for Freeborn County Public Health;

WHEREAS, Minnesota Statute 145A requires a community health board have a Medical Consultant.

WHEREAS, according to 145A Subd. 15., "Medical consultant" means a physician licensed to practice medicine in Minnesota who is working under a written agreement with, employed by, or on contract with a community health board to provide advice and information, to authorize medical procedures through protocols, and to assist a community health board and its staff in coordinating their activities with local medical practitioners and health care institutions.

WHEREAS, Dr. Michael Ulrich will serve as the Medical Consultant for Freeborn County CHB/Public Health, effective June 6, 2023.

- Promotion of Community Health Assessment and Community Health Improvement Plan process.
- Consultation with and assistance to the Board in the identification and development of the medical aspects of community health and programs.
- Advice and assistance in the planning and developing of plans and priorities of community health programs.
- Authorization of medical procedures through standing protocols.
- Maintenance of liaison with area physicians and assistance in development of methods to involve physicians in planning and evaluating procedures conducted by the Board.
- Advice to the Board on the role of physicians in community health;

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby contract with Dr. Michael Ulrich to be the Medical Consultant for Freeborn County Community Health Board/Public Health.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken with Commissioners Kaasa, Eckstrom, and Forman voting yea and Commissioners Shoff and Edwin voting nay. With a 3-2 vote the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-187

PLACING JEREMY PETERSON, HIGHWAY MAINTENANCE WORKER, ON REGULAR FULL TIME EMPLOYMENT STATUS WITH FREEBORN COUNTY

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEAREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Jeremy Peterson, has successfully completed his required probationary employment period with Freeborn County and does provide the necessary services to his department and the public,

NOW, THEREFORE BE IT RESOLVED, to place Jeremy Peterson, Freeborn County Highway Maintenance Worker, on regular full-time status

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION NO. 23-188
INTERIM ADMINISTRATOR COMPENSATION FOR RYAN RASMUSSEN

WHEREAS, the Freeborn County Board of Commissioners terminated the previous County Administrator effective April 18, 2023, and

WHEREAS, the Freeborn County Board of Commissioners appointed Ryan Rasmusson as Interim Administrator on May 16, 2023,

WHEREAS, the duties assigned warrant a commensurate pay grade at the administrator level, dating back to the date of appointment, May 16, 2023

BE IT THEREFORE RESOLVED, the pay grade associated with these duties and which shall be assigned to Ryan Rasmusson while he is performing the duties of both County Administrator and County Assessor and until otherwise provided by this Board shall be Grade 26, Step 6.

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-189
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before June, 9, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 815,249.07
03	County Road & Bridge	\$ 2,917,850.79
05	Human Services	\$ 330,276.88
06	Public Health	\$ 118,711.69
31	Capitol Improvements	\$ 158,262.18
40	County Ditch	\$ 45,884.29
70	Trust & Agency	\$ 72,953.67
73	Payroll Clearing Fund	\$ 24,524.36
77	Recorder's Clearing	\$ 3,611.00
	FUND TOTALS	\$ 4,487,323.93

Number of Claims not exceeding \$300 – 64

Dollar amount of claims not exceeding \$300 – \$ 7,921.08

Resolution seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Forman adjourned the meeting at 9:51 a.m. until 8:30 a.m. on Tuesday, June 20, 2023.

By: _____
John Forman
Chair

Attest: _____
Erin Hornberger
County Clerk