

**ADJOURNED MEETING OF THE COUNTY BOARD**  
**June 20, 2023**

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, 20th, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Shoff offered the following motion;

**MOVED**, approving the agenda as presented with the addition to Item B., report of the Administrative Office, to consider a resolution to approve the Memorandum of Agreement between Freeborn County and Law Enforcement Labor Services, Inc, representing the Licensed Officer Unit, Transport Deputy conversion to sick and vacation.

Motion seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Eckstrom offered the following resolution;

**RESOLUTION 23-190**  
**Approval of the Freeborn County Board of Commissioners Consent Agenda as provided**  
**in the Freeborn County Board Rule of Procedure 9(A)**

**WHEREAS**, the Freeborn County Board is the governing body of Freeborn County, and;

**WHEREAS**, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

**WHEREAS**, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

**NOW, THEREFORE BE IT RESOLVED**, to place the following are hereby approved for appropriate action:

- 1) Approval of the June 6<sup>th</sup>, 2023 minutes;
- 2) Approval of regular full-time status employees;
  - Bobbie Jo Attig, Sheriff's Office, Dispatcher;
  - Chelsea Barrett, Administration, Administrative Executive Assistant;
  - Lacey Karsjens, Public Health, Long Term Care Social Worker;
  - Karen Peterson, Assessor's Office, Appraiser
  - Edward Young, Assessor's Office, Appraiser
- 3) Approval of Drainage Repairs.

Resolution seconded by Commissioner Kaasa.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Forman asked if there was any public comment and there was none.

Commissioner Edwin offered the following resolution;

**RESOLUTION 23-191**

**BE IT RESOLVED**, that Freeborn County grants liquor licenses to the following applicants:

Hickory Hills Campground in Nunda Township – On Sale – Wine License With Strong Beer Authorization.

Resolution seconded by Commissioner Shoff.  
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Shoff offered the following resolution;

**RESOLVED AS**, approval of unpaid leave for one employee in the Sheriff’s Office, effective June 23<sup>rd</sup>, 2023, and concluding July 13<sup>th</sup>, 2023.

Resolution seconded by Commissioner Kaasa.  
After discussion, a vote was taken and the Chair declared the resolution approved.

The Commissioners received three letters of interest for the Shell Rock River Watershed District Board of Managers for the two vacant positions. We received letters of interested from Gary Pectorious, Brad Kramer and Mike Lee. The Commissioners were asked to vote on two of the three candidates during the open meeting. The votes were tallied and it was determined that Brad Kramer and Mike Lee will be appointed the Shell Rock River Watershed District.

Commissioner Shoff offered the following resolution:

**RESOLVED AS**, appointing Brad Kramer and Mike Lee as the Shell Rock River Watershed District Board of Managers.

Resolution was seconded by Commissioner Edwin.  
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

**RESOLVED AS**, approving a resolution to accept the Memorandum of Agreement between Freeborn County and Law Enforcement Labor Services, Inc, representing the Licensed Officer Unit, Transport Deputy conversion to sick and vacation leave.

Resolution was seconded by Commissioner Eckstrom.  
After discussion, a vote was taken and the Chair declared the resolution approved.

Tim Penny, SMIF CEO, presented the annual update to the County Commissioners.

Commissioner Shoff offered the following resolution:

**RESOLUTION 23-195**  
**Approval of Claims**

**RESOLVED**, that the following claims be allowed and paid on or before June 23<sup>rd</sup>, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 747,989.11
03	County Road & Bridge	\$ 456,039.85
05	Human Services	\$ 171,801.47
06	Public Health	\$ 64,909.72
31	Capital Improvements	\$ 771,446.24
40	County Ditch	\$ 28,369.95
70	Trust & Agency	\$ 74,541.37
73	Payroll Clearing Fund	\$ 25,555.56
77	Recorder’s Clearing	\$ 4,161.00
79	Social Services Collaboration	\$ 93.61
	<b>FUND TOTALS</b>	<b>\$ 2,344,907.88</b>

Number of Claims not exceeding \$300 – 195  
Dollar amount of claims not exceeding \$300 – \$ 15,781.71  
Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved with Commissioners Shoff, Kaasa, Eckstrom and Forman voting yay, and Commissioner Edwin abstaining from the vote on behalf of the Credit Bureau of Albert Lea.

Chair, Commissioner Forman adjourned the meeting at 9:00 a.m. until 8:30 a.m. on Tuesday, July 11<sup>th</sup>, 2023.

By: \_\_\_\_\_  
John Forman  
Chair

Attest: \_\_\_\_\_  
Erin Hornberger  
County Clerk