

ADJOURNED MEETING OF THE COUNTY BOARD
July 16th, 2024

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, July 16th, 2024. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Forman offered the following motion;

MOVED, approving the agenda as presented with the addition under item C. Report of the County Administrator, to consider a resolution to accept the resignation of Trisha Kvenvold Assessment Technician, effective July 14th, 2024.

Motion seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Kaasa offered the following resolution;

RESOLUTION No. 24-196
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the July 2nd, 2024 minutes;
- 2) Approval of Drainage Repairs

Resolution seconded by Commissioner Shoff.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

There was a 4-H Impact Report presented to the Board by Lexie Ignaszewski & Amy Wadding.

Chairman Edwin asked if there was any public comment and there was one. Martha Jones Sichko presented to the Board regarding healthcare in Freeborn County.

Commissioner Forman offered the following resolution;

RESOLUTION 24-197

RESOLUTION TO ACCEPT A GRANT AGREEMENT WITH FREEBORN COUNTY FAMILY SERVICES AND CHILDREN'S MENTAL HEALTH COLLABORATIVE FOR COMMUNITY HEALTH WORKER

WHEREAS, Freeborn County Community Health Board accept a grant agreement with Freeborn County Family Services and Children's Mental Health Collaborative to support the Community Health Worker position;

WHEREAS, in following Minnesota Statute 145A.04 (ii) promoting healthy communities and healthy behavior through activities that improve health in a population, such as investing in healthy families;

WHEREAS, this grant agreement provides Public Health funding to serve and support the Community Health Worker to provide support and health education for the Karen community and other cultural communities.

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the grant agreement with Freeborn County Family Services and Children's Mental Health Collaborative.

Resolution seconded by Commissioner Shoff.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Kaasa offered the following resolution;

RESOLUTION 24-198

RESOLUTION TO ACCEPT A GRANT AGREEMENT WITH FREEBORN COUNTY FAMILY SERVICES AND CHILDREN'S MENTAL HEALTH COLLABORATIVE FOR FAMILY HOME VISITING

WHEREAS, Freeborn County Community Health Board accept a grant agreement with Freeborn County Family Services and Children's Mental Health Collaborative to provide Family Home Visiting services and support to at-risk pregnant women and children until preschool or Kindergarten entrance;

WHEREAS, in following Minnesota Statute 145A.04 (ii) promoting healthy communities and healthy behavior through activities that improve health in a population, such as investing in healthy families;

WHEREAS, this grant agreement provides Public Health funding to serve and support at-risk pregnant woman and children until preschool or Kindergarten entrance. The nationally recognized evidence-based Healthy Families America model and Growing Great Kids curriculum to provide intensive health, social and parenting support, including connecting them with community services. The grant is in the amount of \$100,000;

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the grant agreement with Freeborn County Family Services and Children's Mental Health Collaborative.

Resolution seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 24-199

RESOLUTION TO ACCEPT A GRANT CONTRACT AGREEMENT AMENDMENT WITH MINNESOTA DEPARTMENT OF HEALTH FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS

WHEREAS, Freeborn County Community Health Board will contract with Minnesota Department of Health for Public Health Emergency Preparedness in order to continue to work toward Public Health Emergency Preparedness;

WHEREAS, Minnesota Statute 145A.04 allows for preparing and responding to emergencies by engaging in activities that prepare public health departments to respond to events and incidents and assist communities in recovery, such as providing leadership for public health preparedness activities with a community; developing, exercising, and periodically reviewing response plans for public health threats; and developing and maintaining a system of public health workforce readiness, deployment, and response;

WHEREAS, the grant contract amendment is for the Public Health Emergency Preparedness from Minnesota Department of Health (MDH). The grant project agreement amendment is effective from July 1, 2024 to June 30, 2025. This is year 1 of a 5-year agreement of July 1, 2024 – June 30, 2029. The award amount is for \$37,473.00. This is a grant that we have received for many years to work on emergency preparedness activities in Public Health, and with partners in the community and region;

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract grant agreement amendment with Minnesota Department of Health for Public Health Emergency Preparedness.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

**RESOLUTION 24-200
AUTHORIZING AGREEMENT WITH CITY OF GENEVA**

WHEREAS, Freeborn County supports the efforts of towns and townships to improve and maintain their roads and bridges; and

WHEREAS, the City of Geneva (City) would like to improve CSAH 35 and CSAH 45 in downtown Geneva; and

WHEREAS, the state of Minnesota awarded a grant through the Active Transportation Grant Program (Grant) to the City in the amount of \$875,000; and

WHEREAS, the Grant program requires a county sponsor when towns or townships apply in order to qualify for the funding; and

WHEREAS, an intergovernmental agreement has been drafted to define the roles and responsibilities of both the City and the County and has been subsequently approved and executed by the City.

NOW THEREFORE, BE IT RESOLVED, that the Freeborn County Board of Commissioners approves the intergovernmental agreement with the City of Geneva and the continued sponsorship of the project by serving as the fiscal agent between the City of Geneva and the State of Minnesota.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

**RESOLUTION 24-201
ACCEPTING THE RESIGNATION OF TRISHA KVENVOLD**

WHEREAS, the Freeborn County Assessor's Office has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Trisha Kvenvold has been employed with Freeborn County since July 13th, 2015 and is resigning her position effective July 14th, 2024,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Trish Kvenvold as a Freeborn County Assessment Technician effective on or about July 14th, 2024.

Resolution was seconded by Commissioner Forman.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

**RESOLUTION 24-202
PERMISSION TO FILL THE FREEBORN COUNTY ASSESSMENT TECHNICIAN POSITION**

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Trisha Kvenvold, Freeborn County Assessment Technician has resigned her position effective July 14th, 2024;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Assessment Technician position.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 24-203

ACCEPTING THE RESIGNATION OF JILL WESTNEY

WHEREAS, the Freeborn County DHS has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Jill Westney has been employed with Freeborn County since October 3rd, 1988 and is resigning her position effective October 25th, 2024,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation/retirement of Jill Westney as the Freeborn County Financial Assistant Supervisor effective on or about October 25th, 2024.

Resolution was seconded by Commissioner Shoff.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Forman offered the following resolution:

RESOLUTION 24-204

PERMISSION TO FILL THE FREEBORN COUNTY FINANCIAL ASSISTANT SUPERVISOR POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Jill Westney, Freeborn County Financial Assistant Supervisor has resigned her position effective October 25th, 2024;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Financial Assistant Supervisor position.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION, to promote a Patrol Deputy to the Detective position.

Resolution was seconded by Commissioner Shoff.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 24-206
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before July 19th, 2024.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 963,916.12
03	County Road & Bridge	\$ 266,264.37
05	Human Services	\$ 194,134.63
06	Public Health	\$ 89,292.72
31	Capital Improvements	\$ 72,929.21
40	County Ditch	\$ 42,497.67
70	Trust & Agency	\$ 94,567.24
73	Payroll Clearing Fund	\$ 9,637.49
74	Turtle Creek Watershed	\$ 12,972.03
79	Social Services Collab	<u>\$ 51.49</u>
	FUND TOTALS	\$ 1,746,262.97

Number of Claims not exceeding \$300 – 264

Dollar amount of claims not exceeding \$300 – \$22,439.22

Resolution seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved with Commissioners Shoff, Kaasa, Eckstrom and Forman voting yay, and Commissioner Edwin abstaining from the vote on behalf of the Credit Bureau of Albert Lea.

Chair, Commissioner Edwin recessed the regular meeting at approximately 9:40 a.m. to hold the Freeborn County Commissioner Board Workshop.

The regular meeting resumed at approximately 12:34 p.m.

Chair, Commissioner Edwin adjourned the meeting at approximately 12:34 p.m. until 8:30 a.m. on Tuesday, August 6th, 2024.

By: _____
Brad Edwin
Chair

Attest: _____
Ryan Rasmusson
County Administrator