

ADJOURNED MEETING OF THE COUNTY BOARD
August 1st, 2023

The Board of Commissioners of Freeborn County met at the Freeborn County Historical Museum at 8:30 a.m. on Tuesday, August 1st, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Shoff and Eckstrom.

The meeting was opened with the Pledge of Allegiance.

Commissioner Shoff offered the following motion;

MOVED, approving the agenda as presented.

Motion seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Shoff offered the following resolution;

RESOLUTION No. 23-219
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the July 18th, 2023 minutes;
- 2) Approval of Drainage Repairs.

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Forman asked if there was any public comment and there was none.

Commissioner Edwin offered the following resolution;

RESOLUTION No. 23-220

RESOLUTION AUTHORIZING A HOUSING TAX ABATEMENT ON PROPERTY
WITHIN FREEBORN COUNTY FOR THE PURPOSE OF FUNDING DEVELOPMENT
COSTS FOR CONSTRUCTION OF A NEW SINGLE-FAMILY HOME

WHEREAS, the City of Albert Lea has adopted and ISD #241 has joined in approving a tax abatement housing assistance policy to aid in promoting residential dwelling construction within the city limits of Albert Lea; AND

WHEREAS, the City of Albert Lea has requested continues participation by Freeborn County in accordance with the terms and conditions of said policy; AND

WHEREAS, the Freeborn County Board of Commissioners deem it appropriate to participate in said policy insofar as Freeborn County's share of tax revenue is concerned;

WHEREAS, By Resolution 22-037 Freeborn County has continued to participate in the above program through December of 2026 in accordance with and subject to the requirements and limitations imposed by the policy adopted by the City of Albert Lea, with the specific additional condition that the City of Albert Lea provide timely notification to the Freeborn County Auditor/Treasurer of any construction in a given year that qualifies for tax abatement under the existing city policy;

WHEREAS, Freeborn County has determined per the agreement with the City of Albert Lea to grant to Alan and Susan Blenka ("Property Owner") Housing Tax Abatement for the Property (the Property") legally described as:

1703 Crystal Drive, Albert Lea, MN 56007

Legal Description:

Lot 5, Block 7, Summer Dale Addition to the City of Albert Lea, Freeborn County, Minnesota

Parcel ID: 34.235.0814

WHEREAS, the Property Owner has met the statutory requirements outlined under Minn. Stat. § 469.1813 as well as the City of Albert Lea Tax Abatement Housing Assistance Policy guidelines for abatement.

NOW THEREFORE, BE IT RESOLVED, that the Freeborn County Board of Commissioners does hereby approve the Housing Tax Abatement for the property described above.

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Kaasa offered the following resolution;

RESOLVED AS, approval of the 2021 Emergency Management Performance Grant

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-222

Resolution Approving Freeborn County Community Health Board to accept a Grant Contract Agreement with Minnesota Department of Health for Temporary Assistance for Needy Families Family Home Visiting

WHEREAS, Freeborn County Community Health Board will contract with Minnesota Department of Health for Temporary Assistance for Needy Families Family Home Visiting in order to continue to work with the Family Home Visiting program;

WHEREAS, Minnesota Statute 145A.14 allows for Family Home Visiting Programs. The program will fund family home visiting programs designed to foster healthy beginnings, improve pregnancy outcomes, promote school readiness, prevent child abuse and neglect, reduce juvenile delinquency, promote positive parenting and resiliency in children, and promote family health and economic self-sufficiency for children and families.

WHEREAS, the grant contract amendment is for the Temporary Assistance for Needy Families Family Home Visiting from Minnesota Department of Health (MDH). The grant project agreement is effective from July 1, 2023 to June 30, 2027. This is a grant that we have received for many years to work on Family Home Visiting activities in Public Health;

NOW, THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners/Freeborn County Community Health Board does hereby approve the contract grant agreement with Minnesota Department of Health for Temporary Assistance for Needy Families Family Home Visiting.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 23-223

ACCEPTING THE RESIGNATION OF GRACE MENS

WHEREAS, the Freeborn County Detention Center has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Grace Mens has been employed as a Detention Deputy since June 27th, 2022 and is resigning her position effective August 2nd, 2023,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Grace Mens as a Freeborn County Detention Deputy effective on or about August 2nd, 2023.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-224

PERMISSION TO FILL THE FREEBORN COUNTY DETENTION DEPUTY POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Grace Mens, Freeborn County Detention Deputy has resigned her position effective August 2nd, 2023;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Detention Deputy position.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-225

ACCEPTING THE RESIGNATION OF COLE PRESCOTT

WHEREAS, the Freeborn County Detention Deputy has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Cole Prescott has been employed as a Detention Deputy since December 27th, 2022 and is resigning his position effective August 10th, 2023,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Cole Prescott as a Freeborn County Detention Deputy effective on or about August 10th, 2023.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-226

PERMISSION TO FILL THE FREEBORN COUNTY DETENTION DEPUTY POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Cole Prescott, Freeborn County Detention Deputy has resigned his position effective August 10th, 2023;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Detention Deputy position.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following motion:

MOVED, to un-table Resolution 23-216.

Motion was seconded by Commissioner Edwin.

A vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

MOVED, to postpone Resolution 23-216 until the September 5th, 2023 Board Meeting.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 23-228

APPROVAL OF REPAIR TO CO. DITCH NO. 49

IN SECTIONS 9 AND 16, TWP. 101, RANGE 20

WHEREAS, the Freeborn County Board is the drainage authority for County Ditch No. 49,

WHEREAS, Freeborn County Ditch Inspectors have investigated the existing 8-inch concrete Lateral B-1 tile located approximately 50 feet north of the centerline of 140th Street,

WHEREAS, the tile courses easterly across the Clark Ericksen property near numerous trees and recent investigations found the tile was restricted and partially blocked by tree roots between the driveways,

WHEREAS, based on a review of County Ditch No. 49 records, it appears that the tile has been restricted by tree roots in the past and portions of the tile have been replaced with 8-inch PVC pipe in an attempt to limit future restrictions,

WHEREAS, Steven J. Penkava, P.E., has performed a preliminary investigation and report of Lateral B-1 to County Ditch No. 49, and presented two repair Plans,

NOW, THEREFORE BE IT RESOLVED, that the Freeborn County Board of Commissioners approves repair Plan 2 as presented by Steven J. Penkava, P.E. in his report dated July 20, 2023, including the recommendation to petition for abandonment of the existing Lateral B-1 tile from the junction with Branch B easterly across the Ericksen property.

Resolution was seconded by Commissioner Edwin.

After discussion, Commissioner Eckstrom offered the following amended resolution;

RESOLUTION 23-229
APPROVAL OF REPAIR TO CO. DITCH NO. 49
IN SECTIONS 9 AND 16, TWP. 101, RANGE 20

WHEREAS, the Freeborn County Board is the drainage authority for County Ditch No. 49,

WHEREAS, Freeborn County Ditch Inspectors have investigated the existing 8-inch concrete Lateral B-1 tile located approximately 50 feet north of the centerline of 140th Street,

WHEREAS, the tile courses easterly across the Clark Ericksen property near numerous trees and recent investigations found the tile was restricted and partially blocked by tree roots between the driveways,

WHEREAS, based on a review of County Ditch No. 49 records, it appears that the tile has been restricted by tree roots in the past and portions of the tile have been replaced with 8-inch PVC pipe in an attempt to limit future restrictions,

WHEREAS, future repairs and expense are anticipated due to mature trees on the Clark Ericksen property,

WHEREAS, both Clark Ericksen and the adjacent property owner to the south are agreeable to having the tile relocated as described in repair Plan 2 in order to avoid the Ericksen property,

WHEREAS, Steven J. Penkava, P.E., has performed a preliminary investigation and report of Lateral B-1 to County Ditch No. 49, and presented two repair Plans,

NOW, THEREFORE BE IT RESOLVED, that the Freeborn County Board of Commissioners approves repair Plan 2 as presented by Steven J. Penkava, P.E. in his report dated July 20, 2023, including the recommendation to petition for abandonment of the existing Lateral B-1 tile from the junction with Branch B easterly across the Ericksen property.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken with Commissioners Shoff, Eckstrom, Edwin and Forman voting yay and Commissioner Kaasa abstaining from the vote, the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION 23-230
APPROVAL OF BENCHMARK ENTITIES
FOR DAVID DROWN ASSOCIATES MARKET ANALYSIS

WHEREAS, David Drown Associates has been working with Freeborn County for a complete classification and compensation study and ongoing maintenance,

WHEREAS, the Freeborn County Board of Commissioners selected and approved the initial benchmark communities to use in the market analysis,

WHEREAS, David Drown Associates worked with Freeborn County Department Heads to provide a list of benchmarks that represent the County based on certain indicators,

WHEREAS, the Department Heads met to discuss indicators that matter their departments and Freeborn County and recommend a new benchmark list for 2023 and future market data research,

NOW, THEREFORE BE IT RESOLVED, that the Freeborn County Board of Commissioners approves the following list of benchmark entities for David Drown Associates to use in their market analysis:

BLUE EARTH COUNTY	CARLTON COUNTY
FARIBAULT COUNTY	FREEBORN COUNTY
ISANTI COUNTY	MARTIN COUNTY
MORRISON COUNTY	MOWER COUNTY
STEELE COUNTY	WASECA COUNTY
LE SEUR COUNTY	NICOLLET COUNTY
CITY OF ALBERT LEA	CITY OF AUSTIN
CITY OF OWATONNA	MN PRAIRIE COUNTY ALLIANCE

Resolution was seconded by Commissioner Eckstrom.

After discussion, Commissioner Edwin offered the following motion:

MOVED, to table Resolution 23-230 Benchmark Entities until the September 15th, 2023 Board meeting

Resolution was seconded by Commissioner Shoff.

A vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLVED, to set a Workshop for August 29th, 2023 at 8:30 a.m.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Shoff offered the following resolution:

RESOLUTION No. 23-232
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before August 4th, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 477,758.73
03	County Road & Bridge	\$ 164,675.10
05	Human Services	\$ 185,834.86
06	Public Health	\$ 63,030.14
31	Capital Improvements	\$ 207,426.42
40	County Ditch	\$ 50,975.08
70	Trust & Agency	\$ 13,411.13
73	Payroll Clearing Fund	\$ 21,004.60
74	Turtle Creek Watershed	\$ 1,494.65
	FUND TOTALS	\$ 1,185,610.71

Number of Claims not exceeding \$300 – 51

Dollar amount of claims not exceeding \$300 – \$5,119.55

Resolution seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Forman adjourned the meeting at 5:40 p.m. until 8:30 a.m. on Tuesday, August 15th, 2023.

By: _____
John Forman
Chair

Attest: _____
Erin Hornberger
County Clerk