

ADJOURNED MEETING OF THE COUNTY BOARD
September 5th, 2023

The Board of Commissioners of Freeborn County met in the Freeborn County Boardroom at 8:30 a.m. on Tuesday, September 5th, 2023. Members present: Commissioners Forman, Edwin, Kaasa, Eckstrom. Commissioner Shoff was excused from the Meeting.

The meeting was opened with the Pledge of Allegiance.

Commissioner Edwin offered the following motion;

MOVED, approving the agenda as presented with the addition of item under number 8, Other items as necessary but unknown at this time; to Consider a resolution to accept the resignation of Pat Martinson Auditor-Treasurer effective November 10, 2023 due to retirement.

Motion seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the motion approved.

Commissioner Kaasa offered the following resolution;

RESOLUTION No. 23-247
Approval of the Freeborn County Board of Commissioners Consent Agenda as provided
in the Freeborn County Board Rule of Procedure 9(A)

WHEREAS, the Freeborn County Board is the governing body of Freeborn County, and;

WHEREAS, the Freeborn County Board has implemented a Consent agenda to perform the duties of the board in a more effective and efficient manner, and

WHEREAS, the following items have been placed for approval of the Freeborn County Board of Commissioners on the current Board meeting Consent Agenda as provided by the Board rules of procedure, being routine and of a regular action;

NOW, THEREFORE BE IT RESOLVED, to place the following are hereby approved for appropriate action:

- 1) Approval of the August 15th, 2023 minutes;
- 2) Approval of Regular Full-Time Employees

Resolution seconded by Commissioner Eckstrom.

After discussion a vote was taken and the Chair declared the resolution adopted.

The Commissioners provided Board Committee updates.

Chairman Forman asked if there was any public comment.

Richard Davies and John Ackland spoke to Commissioners regarding the application to re-purchase forfeited lands that are listed for sale in Albert Lea, MN. They would like to buy these properties prior to the tax sale. The properties were owned by Robert Ackland, who was working with Pat Martinson to do a Confession of Judgement prior to him passing. John Ackland and Richard Davies would like to pay the back taxes of the five (5) properties, to re-purchase. The statute allows an heir to re-purchase these properties.

Commissioner Eckstrom offered the following resolution;

RESOLUTION 23-248

**RESOLUTION TO ADOPT AND IMPLEMENT
THE LE SUEUR RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN**

WHEREAS, the Freeborn County (county) has been notified by the Minnesota Board of Water and Soil Resources that the Le Sueur River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.801 and Board Resolution #18-14.

NOW; THEREFORE, BE IT RESOLVED, the county hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan.

BE IT FURTHER RESOLVED after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to the Comprehensive Watershed Management Plan.

BE IT FURTHER RESOLVED after the adoption of the Comprehensive Watershed Management Plan or amendments to the plan, Freeborn County shall notify local units of government within the Watershed. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.321.

BE IT FURTHER RESOLVED that within 180 days, the county shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Comprehensive Watershed Management Plan. Freeborn County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Comprehensive Watershed Management Plan.

BE IT FURTHER RESOLVED if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

BE IT FURTHER RESOLVED after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the county for review and recommendations.

Resolution seconded by Commissioner Edwin.
After discussion a vote was taken and the Chair declared the resolution adopted.

Commissioner Edwin offered the following resolution;

RESOLVED AS, approval to enter into the Le Sueur River Watershed Partnership – Joint Powers Agreement to form a Joint Powers Collaboration.

Resolution seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLVED AS, approval of the Le Sueur River Watershed Partnership By-Laws.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLVED AS, approval to enter into a Memorandum of Agreement for the Blue Earth 1W1P.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

**RESOLUTION 23-252
CONDITIONAL USE PERMIT #94**

RESOLVED, that Conditional Use Permit #94 is hereby amended to reflect the addition of a new 3,000-SF accessory structure, for the purposes of storage, be and is hereby approved.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

**FREEBORN COUNTY BOARD RESOLUTION NO. 23-253
APPROVING SALE AND AMENDING SALE PRICES OF BLIGHTED PARCELS TO THE CITY OF
ALDEN**

WHEREAS, The County Board of Commissioners of the County of Freeborn, State of Minnesota, desire to offer for sale certain parcels of land that have been forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, Minnesota Statutes allows a government subdivision to acquire tax-forfeited land by purchasing the land for any public purpose; and

WHEREAS, the City of Alden desires to purchase such land; and

WHEREAS, Non-conservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their market value if the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable on the open market.

WHEREAS, The County Board has reviewed the conveyance of tax-forfeited lands described therein.

BE IT FURTHER RESOLVED, pursuant to Minnesota Statute §282.01 subd, 1a(d) a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market or a reduced price will lead to the development of affordable housing; and the governmental subdivision or state agency has documented its specific plans or correcting the blighted conditions or developing

affordable housing and the specific law or laws that empower it to acquire real property in furtherance of the plans.

BE IT FURTHER RESOLVED, the parcel of tax-forfeited land listed on List of Tax-Forfeited Land be classified as non-conservation land; that the basic sale price of each parcel on List of Tax-Forfeited Land, that is on file with the Clerk of the County Board, be approved and authorization for a private or public sale of this land be granted, pursuant to M.S. §282.01 and that all sales shall be full payment or on the terms set forth on List of Tax- Forfeited Land.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

**FREEBORN COUNTY BOARD RESOLUTION NO. 23-254
APPROVING SALE AND AMENDING SALE PRICES OF BLIGHTED PARCELS TO THE CITY OF
ALBERT LEA**

WHEREAS, The County Board of Commissioners of the County of Freeborn, State of Minnesota, desire to offer for sale certain parcels of land that have been forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, Minnesota Statutes allows a government subdivision to acquire tax-forfeited land by purchasing the land for any public purpose; and

WHEREAS, the City of Albert Lea desires to purchase such land; and

WHEREAS, Non-conservation tax-forfeited lands may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their market value if the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable on the open market.

WHEREAS, The County Board has reviewed the conveyance of tax-forfeited lands described therein.

BE IT FURTHER RESOLVED, pursuant to Minnesota Statute §282.01 subd, 1a(d) a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market or a reduced price will lead to the development of affordable housing; and the governmental subdivision or state agency has documented its specific plans or correcting the blighted conditions or developing affordable housing and the specific law or laws that empower it to acquire real property in furtherance of the plans.

BE IT FURTHER RESOLVED, the parcel of tax-forfeited land listed on List of Tax-Forfeited Land be classified as non-conservation land; that the basic sale price of each parcel on List of Tax-Forfeited Land, that is on file with the Clerk of the County Board, be approved and authorization for a private or public sale of this land be granted, pursuant to M.S. §282.01 and that all sales shall be full payment or on the terms set forth on List of Tax- Forfeited Land.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-255

CONTRACT BETWEEN FREEBORN COUNTY AND INDEPENDENT SCHOOL DISTRICT 242 (ALDEN-CONGER) FOR ELECTION SERVICES

This is a contract between the County of Freeborn (“County”) and Independent School District 242– Alden-Conger Schools (“School District”) for the provision of election services by Freeborn County.

I. Duration of Contract

This contract will be in effect for the period beginning September 5, 2023 and ending on December 1, 2023 and will apply to the election held on November 7, 2023.

II. County Responsibilities

Except as otherwise provided in this contract, the County will provide all services, equipment, and supplies as required to perform, on behalf of the School District, all election-related duties of the School District under the Minnesota election law, and other relevant state and federal laws. These duties will include but are not limited to:

- A. Coordinate School District election activities;
- B. Coordinate equipment and procedure training information for all head and other election judges for each polling location in Freeborn County;
- C. Provide refresher training materials for all head and other election judges for each polling location in Freeborn County;
- D. Operate, test, demonstrate, and provide technical support for all electronic voting systems in Freeborn County;
- E. Administer absentee voting;
- F. Coordinate absentee ballot board activities;
- G. Conduct absentee balloting;
- H. Provide election forms, supplies and other related materials;
- I. Conduct preliminary tests and public accuracy tests of voting systems in Freeborn County;
- J. Coordinate programming, layout and printing of ballots;
- K. Compile and report election results and election statistics to the appropriate canvassing boards and the public;
- L. Coordinate and conduct recounts for School District ballot questions if needed; and

III. School District Responsibilities

- A. Sign agreements so that Freeborn County is authorized to coordinate programming, layout and printing of ballots for precincts;
- B. Coordinate and provide final approval for polling locations;
- C. Provide maintenance vehicles for delivery of Election materials, ballots, voting stations and electronic voting systems to each polling location;
- D. Hire and coordinate election judges for said election and assign related tasks;
- E. Prepare election notices and arrange for publishing and/or posting;
- F. Designate principal contacts for election coordination;
- G. Be responsible for damage or theft to any voting system or ballot box;
- H. Retain final election records for at least 22 months following each election;
- I. Retain permanent archive of final election results;
- J. Conduct official canvass of election results following School District election;
- K. Provide the title and text in electronic format of School District questions to be placed on the ballot;
- L. Mail the notice to each household with a registered voter if location of polling place change is necessary as required by MS 204B.16, subd. 1a;

M. Provide necessary claim forms for election judge payment and process said claim forms as appropriate.

IV. Material and Voting System Delivery & Collection

The County and School District will share responsibilities for delivery and collection of election materials, ballots, voting stations and electronic voting systems to each polling location in All Counties according to a separate, mutually-agreeable schedule;

V. Insurance

During the term of this contract, the School District will maintain, through commercially available insurance or on a self-insured basis, property insurance coverage on the electronic voting systems for the repair or replacement of the voting equipment if damaged or stolen. The School District is responsible for any deductible under its policy. Otherwise, each party hereby waives and releases the other party, their employees, agents, officials and officers from all claims, liability and causes of action for loss, damage to or destruction of the waiving party's property resulting from fire or other perils covered in the standard property insurance coverage maintained by the parties. Furthermore, each party agrees that it will look to its own property insurance for reimbursement for any loss and shall have no rights of subrogation against the other party.

VI. Indemnification

Each party to this contract will defend, hold harmless and indemnify the other parties, their officials, agents and employees from any liability, loss and damage it may suffer as a result of demands, claims, judgments or costs including, but not limited to, attorney's fees and disbursements, arising out of or related to the indemnifying party's performance or failure of performance under this contract. This provision shall not be construed nor operate as a waiver of any applicable limits of or exceptions to liability set by law. This provision will survive the termination of this contract.

VII. Legal Representation

The County Attorney's Office shall advise and represent the County in all election-related matters, and the School District Attorney shall advise the School District on election-related matters. In addition, the School District's Attorney shall assist and cooperate with the County Attorney's Office as may be reasonably requested concerning matters covered by this Contract.

VIII. Election Costs and Payments

The School District shall make a payment to the County within thirty (30) days of the date on which the invoice is received. The total amount billed to the School District for 2023 Special Election services shall be one thousand five hundred dollars (\$1,500.00). This amount does include: the cost of postage associated with election activities including absentee voting, replacement ballots, election materials including absentee voting envelopes and polling location forms/supplies.

The amount of the contract does not include preparation and printing of ballots or equipment programming, or election judge salaries and expenses. All invoices and receipts related to all School District election ballots and equipment programming will be compiled by the County and submitted to the School District for reimbursement outside the administrative fee noted above. The School District

is responsible for all election judge salaries and expenses related to School District elections and will provide the forms and processing necessary for payment to each judge.

IX. Recount Expenses

In the event of a recount, an agreement will be worked out between the County and the School District as to costs and payments; before recount activities begin.

X. Independent Contractor

It is agreed that nothing in this contract is intended or should be construed as creating the relationship of agents, partners, joint ventures or associates between the parties hereto or as constituting the County as the employee of the School District for any purpose or in any manner whatsoever. The County is an independent contractor and neither it, its employees, agents nor its representatives are employees of the School District. From any amounts due the County, there shall be no deductions for federal income tax or FICA payments nor any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law. Payment of federal income tax, FICA payments and state income taxes are the responsibility of the County.

XI. Data Practices

All data created, collected, received, maintained or disseminated for any purpose in the course of this contract is governed by the Minnesota Government Data Practices Act, any other applicable statute or any rules adopted to implement the Act or statute, as well as federal statutes and regulations on data privacy.

XII. Entire Agreement

This contract shall constitute the entire agreement between the parties and shall supersede all prior oral and written negotiations. This contract cannot be changed altered or changed except as provided in a written agreement signed by all parties.

Resolution was seconded by Commissioner Kaasa.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

RESOLUTION 23-256

APPROVING THE TRANSFER OF CASH BALANCES FROM SATIFIED BOND DEBT FUNDS TO FREEBORN COUNTY GENERAL FUND

RESOLVED, that the Freeborn County Board of Commissioners authorize the transfer of any cash balance and delinquent tax and penalties from the G.O. Refunding Bonds, Series 2017A Fund and the Unlimited Tax Law Enforcement Center Refunding Bonds, Series 2017B Fund to the County General Fund.

FURTHER RESOLVE, that this action is being taken due to the satisfaction of the Criminal Justice Center, G.O. Capital Improvement and Law Enforcement Center debt obligations.

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-257

SALES ORDER AGREEMENT WITH ES&S VOTING EQUIPMENT TO PURCHASE EXPRESSVOTE FOR HAVA

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and

WHEREAS, it's essential to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

BE IT RESOLVED, Freeborn County approves the contract with ES&S to purchase ExpressVote Universal Voting System accessible equipment which will be secure, accurate, reliable and efficient for the 2023 election season and thereafter.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-258

Resolution approving Purchase of Service Agreement between the Freeborn County Department of Human Services and Unique Abilities for Guardianship and Conservator services

WHEREAS, Freeborn County Department of Human Services has identified a need for Guardianship and Conservator services related legal services for eligible individuals who are impaired to the extent of lacking sufficient understanding or capacity to make or communicate responsible personal decisions, and who have demonstrated deficits in behavior which evidence an inability to meet personal needs for medical care, nutrition, clothing, shelter, or safety, or concerning the person's estate or financial affairs and have demonstrated deficits in behavior which evidence an inability to manage the estate or financial affairs; and

WHEREAS, this is a mandated service under Minnesota Statute 524, article 5; and

WHEREAS, this vendor has satisfactorily provided services to residents of Freeborn County under an existing contract; and

WHEREAS, the County wishes to continue to expand the array of services purchased from Unique Abilities and provide more options for public Guardianship and Conservatorship services; therefore

BE IT RESOLVED that the Freeborn County Board of Commissioners approves the Purchase of Service Agreement with Unique Abilities to provide Guardianship and Conservator services for the period from September 15, 2023 to December 31, 2023.

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-259

Resolution approving the 2024-2025 Freeborn County Minnesota Family Investment Program (MFIP) Biennial Service Agreement.

WHEREAS, the Freeborn County Department of Human Services is required to administer the Diversionary Work Program, Minnesota Family Investment Program, Family Stabilization Services, supports and qualifying extensions to those programs, as well as Emergency and Crisis Services for eligible Freeborn County Residents; and

WHEREAS, the Biennial Service Agreement provides the Minnesota Department of Human Services with information about services and strategies intended to meet program measures with the goal of increasing economic stability of low-income families receiving MFIP within Freeborn County; and

WHEREAS, the Biennial Service Agreement is a requirement under Minnesota Statutes section 256J.626, subd. 4 in order for counties to receive consolidated funds necessary to administer said programs; and

WHEREAS, the Freeborn County Department of Human Services has incorporated receipt of MFIP consolidated funds into the budget in order to administer mandated programs; therefore

BE IT RESOLVED that the Freeborn County Board of Commissioners approve the Freeborn County Minnesota Family Investment Program Biennial Service Agreement, covering the years of 2024-2025, pending fulfillment of the 30-day public posting requirement.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-260

Resolution Approving Out-of-State Travel / Training for Two Clubhouse Coordinators

WHEREAS, Freeborn County Department of Human Services through its employees responsible for operation of the Next Step Clubhouse, provides Community Support Program Services as required in Minnesota Statute 245.4172; and

WHEREAS, programs such as the Next Step Clubhouse that assist individuals with reducing isolation, improving social functioning and connecting with peers and formal mental health supports have exponentially positive outcomes, including but not limited to fewer and shorter hospital stays for mental health reasons, reduced involvement with the criminal justice system, better physical health and improved emotional well-being; and

WHEREAS, Freeborn County has been notified of a MN Dept of Human Services mini-grant opportunity through the South Central Community Based Initiative (SCCBI) with emphasis on providing quality Community Support Program Services; and

WHEREAS, the SCCBI Joint Powers Board supports Clubhouse Coordinators from each member county to attend the Clubhouse International Conference in Salt Lake City, Utah from October 26, 2023 through October 28, 2023; and

WHEREAS, all costs associated with the conference, including registration, lodging, airfare, ground transportation and meals will be paid through the SCCBI utilizing the MN Dept of Human Services mini-grant; therefore

BE IT RESOLVED that the Freeborn County Board of Commissioners approves out-of-state travel for the two Freeborn County Clubhouse Coordinators to attend the Clubhouse International Conference in Salt Lake City, Utah from October 26th to 28th, 2023.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-261

PERMISSION TO FILL THE FREEBORN COUNTY INFORMATION SYSTEMS ENGINEER POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Information Systems Engineer position.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION 23-262

ACCEPTING THE RESIGNATION OF HEIDI THEOBALD

WHEREAS, the Freeborn County Department of Human Services has the responsibility for providing a quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees;

WHEREAS; Heidi Theobald has been employed as a Social Worker / Case Manager CPCW since August 3rd, 2023 and is resigning her position effective October 27th, 2023,

NOW, THEREFORE BE IT RESOLVED, to accept the resignation of Heidi Theobald as a Social Worker / Case Manager CPCW effective on or about October 27th, 2023.

Resolution was seconded by Commissioner Edwin.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following:

RESOLUTION 23-263

PERMISSION TO FILL THE FREEBORN COUNTY SOCIAL WORKER / CASE MANAGER CPCW POSITION

WHEREAS, the Freeborn County employees have the responsibility for providing quality service with integrity and accountability to the citizens of Freeborn County;

WHEREAS, the Freeborn County Board is the appointing authority for all county employees, and;

WHEREAS, Heidi Theobald, Social Worker / Case Manager CPCW has resigned her position effective October 27th, 2023;

NOW, THEREFORE BE IT RESOLVED, that the board approves the filling of the vacant Freeborn County Social Worker / Case Manager CPCW position.

Resolution was seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Eckstrom offered the following resolution:

**RESOLUTION 23 - 264
PRELIMINARY TAX LEVY 2024**

Resolved, that the Freeborn County Board of Commissioners does, hereby, certify to the Freeborn County Auditor-Treasurer that it proposes the following tax levy which, if adopted pursuant to Minnesota Law, will be ordered on all taxable property in Freeborn County, payable in 2024, to wit:

Freeborn County Preliminary 2024 Tax Levy		<u>2024 Levy</u>
For General Revenue Fund		\$17,042,957
For Soil & Water Conservation Dist.		<u>183,000</u>
Total General Fund		\$17,225,957
For Human Services Fund		\$5,520,840
For Road and Bridge Fund		\$5,250,225
For Public Health Fund		\$128,110
For Capital Improvement Fund		\$1,164,000
For County Library Fund		\$286,800
For Capital Improvement Bond		<u>\$707,039</u>
TOTAL TAX LEVY		\$30,282,971
Less State Aid		<u>\$(2,408,387)</u>
TOTAL LOCAL TAX LEVY		<u>\$27,874,584</u>

Resolution was seconded by Commissioner Kaasa.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Edwin offered the following resolution:

Resolution 23 - 265

Resolved, that the Freeborn County Board of Commissioners does, hereby, propose a preliminary budget for the fiscal year beginning January 1, 2024 a summary of which is as follows:

Freeborn County
Preliminary 2024 Budget

BUDGETED REVENUE

General Revenue Fund	\$ 25,685,509
Human Services	\$ 13,920,772
Highway	\$ 16,740,975
Public Health	\$ 3,847,071
Ditch Fund	\$ 1,473,500
Capital Improvements Fund	\$ 1,949,000
Capital Improvements Bond	\$ 707,039
Library	\$ 286,800
TOTAL REVENUE	<u>\$ 64,610,666</u>

BUDGETED EXPENDITURES

General Revenue Fund	\$ 25,892,509
Human Services	\$ 13,920,772
Highway	\$ 16,740,975
Public Health	\$ 3,847,071
Ditch Fund	\$ 1,010,310
Capital Improvements Fund	\$ 2,419,000
Capital Improvements Bond	\$ 673,370
Library	\$ 286,800
TOTAL EXPENDITURES	<u>\$ 64,790,807</u>

FURTHER, BE IT RESOLVED that this budget shall be certified to the Freeborn County Auditor/Treasurer.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

The Board considered Resolution 23-216 that was postponed from the August 1st, 2023 regular Board meeting.
Commissioner Kaasa offered the following resolution:

RESOLUTION 23-216

Resolution Approving Funding for Video Upgrades to Courtrooms 2 and 3

BE IT RESOLVED that the Freeborn County Board of Commissioners do hereby approve funding up to \$110,000 for video upgrades to courtrooms 2 and 3, to be completed in 2023.

Resolution was seconded by Commissioner Eckstrom.

After discussion, Commissioner Kaasa entered the following resolution with amendments:

Freeborn County Board of Commissioners

AMENDED

RESOLUTION 23-216

Resolution Approving Funding for Video Upgrades to Courtrooms 2 and 3

WHEREAS, the Third Judicial District and the Freeborn County District Court wish to have video upgrades performed to courtrooms 2 and 3 in the Freeborn County Government Center,

WHEREAS, the upgrades will improve the display and viewing of court exhibits and better facilitate remote hearing capabilities,

WHEREAS, the Freeborn County Board shall provide suitable facilities for court purposes at the county seat, and the county shall also be responsible for the costs of renting, maintaining, operating, remodeling, insuring, and renovating the facilities occupied by the court, per Minnesota Statute 484.77,

NOW THEREFORE, BE IT RESOLVED that the Freeborn County Board of Commissioners do hereby approve funding for video upgrades to courtrooms 2 and 3, to be completed in 2023-, for the equipment, including 98-inch monitors, and shipping and handling costs as listed in the retail sales agreement proposal number 1183998, dated May 18, 2023, from AVI Systems, Inc.

BE IT FURTHER RESOLVED that the Freeborn County Board of Commissioners do hereby approve funding for the costs of running 120-volt power, data, and resi-gard innerduct for HDMI cables, and additional construction considerations associated with the project.

Resolution was seconded by Commissioner Eckstrom.

After discussion, a vote was taken and the Chair declared the amendment was approved.

A vote was taken and the Chair declared Resolution 23-216, approved as amended.

Commissioner Edwin offered the following resolution:

RESOLUTION 23-266

**Resolution Approving a Memorandum of Understanding
Between Freeborn County and LELS
Representing the Dispatcher Bargaining Unit**

WHEREAS, Freeborn County and Law Enforcement Labor Services, Inc. (LELS) are parties to a collective bargaining agreement covering the Dispatchers in the Sheriff's Office,

WHEREAS, the Freeborn County Sheriff has identified a desire to reduce the need to utilize mandatory overtime in order to staff Master Control in the Detention Center,

WHEREAS, through discussions between the Sheriff, County, and bargaining unit representatives, the parties have reached an agreement to utilize a temporary Pilot Program in which Dispatch employees may be utilized in such a role,

NOW, THEREFORE BE IT RESOLVED, that the Freeborn County Board of Commissioners approves the Memorandum of Understanding between Freeborn County and Law Enforcement Labor Services, Inc. representing the Dispatcher Bargaining Unit.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLVED, accepting the resignation/retirement of Pat Martinson, Auditor-Treasurer effective November 10th, 2023.

Resolution was seconded by Commissioner Eckstrom.
After discussion, a vote was taken and the Chair declared the resolution approved.

Commissioner Kaasa offered the following resolution:

RESOLUTION No. 23-268
Approval of Claims

RESOLVED, that the following claims be allowed and paid on or before September 8th, 2023.

<u>FUND</u>	<u>NAME</u>	<u>AMOUNT</u>
01	General Fund	\$ 514,137.69
03	County Road & Bridge	\$ 3,926,774.94
05	Human Services	\$ 173,067.86
06	Public Health	\$ 61,258.50
31	Capital Improvements	\$ 139,986.34
40	County Ditch	\$ 297,500.35
70	Trust & Agency	\$ 72,803.66
73	Payroll Clearing Fund	\$ 20,883.84
74	Turtle Creek Watershed	\$ 2,250.00
	FUND TOTALS	\$ 5,208,663.18

Number of Claims not exceeding \$300 – 60

Dollar amount of claims not exceeding \$300 – \$6,199.85

Resolution seconded by Commissioner Edwin.

After discussion, a vote was taken and the Chair declared the resolution adopted.

Chair, Commissioner Forman adjourned the meeting at 9:18 a.m. until 8:30 a.m. on Tuesday, September 19th, 2023.

By: _____
John Forman
Chair

Attest: _____
Erin Hornberger
County Clerk