

FREEBORN COUNTY FEE SCHEDULE EFFECTIVE JANUARY 2026

County Wide Fees

Copies of material related to a data request	Actual cost of producing documents per MN Stat. 13.03 Sub 3(c)	
Paper Copies- 100 or fewer pages	.25 per page one sided- .50 two sided	
Conference room	No Fee. Must be a government affiliated organization.	
All other media forms	Actual cost	

Probation

Probation Supervision Fee (one time)	\$200.00	All probation fees are scheduled to sunset per statute in 2028 (change year per legislature)
Diversion Program Fee	\$200.00	
Pre-Trial Program Fee	\$150.00	
Interstate/Intrastate Transfer Fee	\$50.00	
Domestic Violence Inventory (DVI) Assessment Fee	\$30.00	
Domestic Abuse Program Fee	\$20 weekly	Class is 28 sessions in duration
Domestic Abuse Program Re-Enrollment Fee	\$30.00	
Driving with Care/DWI Class Fee	\$120.00	
Lab Confirmed Positive Drug Testing Fee	\$35.00 per drug	This fee would be charged for positive lab drug test results when the individual has denied use
Courtesy Drug Testing Fee	\$25 per test	Fee charged to test individuals requesting to be tested for other counties/probation agencies – fee also applies to juveniles

Environmental Services

Building Permits/Plan Review/State Surcharge	Varies by project	There are fixed fees for certain projects and other projects go by valuation
Base for flat rate permits	\$20.00	Base flat rate onetime fee per permit
Heating System	\$10.00	
Air Conditioning	\$10.00	
Gas Piping Pressure Test	\$10.00	
Shingling	\$30.00	
Siding	\$10.00	
Permanent Generator	\$10.00	
Windows	\$10.00	
Water Heater or Softener	\$10.00	
Air Exchange	\$10.00	
Door	\$10.00	
Plumbing Fixture	\$3.00 per fixture	
Zoning Permit \$50.00		
Demo	\$25.00	
Water Tests	\$80 single \$100 bacteria/nitrates \$120 bacteria/nitrates and lead	Depends on water test requested
Conditional Use Permit	\$400.00	
Variance	\$400.00	
Re-Zoning	\$400.00	
Feedlot Permits	\$100.00 \$200.00 \$300.00	0 - 299 animal units 300-999 animal units 1000 animal units and up
Rural Address \$100.00		
Septic \$300.00	\$2,500.00 large scale septic (2,500 gallons or more)	
Plat Books \$45.00		
Small Business Recycling	\$75.00	
Solid Waste/Hauler Permits \$100.00		\$200 for new
E-waste	\$10.00 \$1.00 each for fluorescent Light Bulbs	CRT (cathode ray tube, Flat Screen, Computer, Monitor, small printers & other electronics and small kitchen appliances; no freon units
E-waste - large	\$20.00	32" CRT and larger, console and projection

Public Health

Vaccine for Children Immunizations	\$10.00	requested donation per each immunization
Un- and Under- Insured Adult Immunization	\$10.00	requested donation per each immunization
Flu Vaccine and Administration- Regular Dose	\$45.00	
Flu Vaccine and Administration- High Dose/Flublok	\$80.00	
School Nurse Fee	\$10.00/Student	In contract with Alden-Conger, Glenville-Emmons & Hollandale: review immunization; hearing; vision & scoliosis screenings
Early Childhood Screening	\$9.00/Service performed	Services: health history; immunization review; vision screen & hearing screening
Nurse Visit	\$180.00	

Public Works

Utility permit	\$100.00	
Access permit	\$100.00 / Residential *	\$200.00 / Field Access *
Access permit - Commercial, Public Streets	\$200.00*	
Single Move/Single Trip Oversize/Overweight Permit Fee	\$50.00	Applied to all Single Move/Single Trip Oversize/Overweight Permits
Company Annual OS/OW Permit Fee	\$1,000 for first truck (Power Unit)	
Company Annual OS/OW Permit Fee – each additional power unit	\$250/truck (Power Unit)	
Over Design Axle Weight (ODAW) Fee for OS/OW Permits	\$10.00/Over design axle weight (ODAW)/mile	ODAW = (actual axle weight/design axle weight) ^4 (See ePermitting Website)
Right-of-Way Permit	\$100.00/crossing *	

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Mailbox	\$115.50	Mailbox: \$18.25 / Post: \$97.25
Labor / Equipment Operator	Actual labor cost including wage plus benefits for employees including overtime when applicable.	
Single Axle Dump Truck	\$55.00/Hour	
Tandem Axle Dump Truck	\$60.00/Hour	
Maintainer/Motor Grader	\$75.00/Hour	
Semi-Tractor with 5 th wheel hitch	\$50.00/Hour	
Wheel Loader	\$75.00/Hour	
Tracked Skid Loader	\$60.00/Hour	
Sweeper	\$55.00/Hour	2 Hour Minimum
Pickup - 1 Ton or Larger	\$20.00/Hour	
Pickup - 3/4 Ton or Smaller	\$15.00/Hour	
UTV	\$30.00/Hour	
Tractor - Under 100 hp	\$40.00/Hour	
Tractor - Over 100 hp	\$50.00/Hour	
Belly Dump Trailer	\$50.00/Hour	
Pup Trailer	\$50.00/Hour	
Conference Room	No Fee. Must be a government affiliated organization.	
Park Reservations	No Fee	
Park Camping	No Fee. Permit required with prior approval plus proof of insurance.	Non-Profit / Youth / Government only

* Fee waived at discretion of Public Works Director when mutually benefitting County.
Equipment rates do not include an operator.

Human Services		
Children's Services		
Out of Home Placement	Sliding fee based on income and as allowed per Statute	
Licensing		
Corporate Foster Care -Initial	\$500.00	
Corporate Foster Care - Relicensing (2 year)	\$500.00	
Substance Use		
Detoxification Services	Sliding fee based on income and as allowed per Statute	
Mental Health Center		
Psychiatry and Therapy Services	Sliding fee based on income and as allowed per Statute	Most health insurance, Medical Assistance & Medicare accepted

SHERIFFS OFFICE/JAIL		
Booking Fee	\$15.00	
Cup/Spork/Sandal Fee	\$10.00	
Huber Fee	\$30 Per Day	
Out of County/Boarder Huber Fee	\$60 Per Day	
Weekend Fee	\$90 Per Weekend	Friday night to Sunday Morning
Fingerprints	\$20.00	
Housing / Other Counties	\$75 Per Day	
PBT Fee	\$5 per test	
UA Fee	\$15.00	
Events	\$100/hr	
Permit to carry a firearm	\$100 new permit, \$75 for renewal	Discounts may apply to Military and Law Enforcement personnel

CIVIL PROCESS FEES		
Service of summons, writs, subpoenas, or any process	\$100.00	
Making a diligent search and inquiry and returning summons when defendant cannot be found	\$100.00	
Returning executions unsatisfied when no money is collected	\$100.00	
Posting three (3) notices	\$100.00	
Conducting Mortgage Foreclosure/Execution Sales	\$100.00	
Securing & safely keeping property in Replevin or attachment or on execution, per hour, per deputy	\$100.00	
Service of Eviction Notice/Writ of Restitution per hour, per Deputy	\$100.00	
Service of Order for Protection/Harassment Restraining Order	No Charge	
Redemption from Foreclosure	\$250.00	
Commission of execution after levy	5%	

RECORDS FEES		
Reports- per page	\$0.25	
Crash report	\$3.00	
Photo Prints	\$1.00	
Scanned Photos	\$1.00	

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video/audio recording	\$8.00 for CD; \$20 for flash drive	
Background- criminal local	\$10.00	
Records staff time fee	\$30/hr	
RECORDERS FEES		
Fax/e-mail of Record	\$10 plus copy fee	
Copies/Images of Record	\$1/page	
Copies/Images of Record Mailed	\$1/page (\$2 min)	
Copies Reduced Plats/RLS/Half Sections/Parcel Maps	\$3	
Certified Copies	\$10	
Uncertified Copies of Certificate of Title	\$5	
Document Deposit (600.23)	\$150/document/year	
Security Deposit (386.78)	\$100 minimum	
Research/document retrieval fees	\$50/hour	
Landshark Fees		
One-time login	\$5 per login	
Set-up Fee	\$50	
Monthly Fee	\$50	
Document Image	\$2	
Torrens Certificate	\$5	
Vital Statistics		
Birth Certificate (Certified)	\$26	
Birth Certificate (Certified) – Additional Copies	\$19	
Death Certificate (Certified)	\$13	
Death Certificate (Certified) – Additional Copies	\$6	
Non-Certified Birth or Death Record	\$13	
Marriage		
Marriage License – Regular Fee	\$125	
Marriage License – Reduced Fee	\$50	
Marriage License - Duplicate/Reprint	\$25	
Marriage Record – Amendment	\$40	
Marriage Certificate	\$9	
Ordination		
Ordination Recording	\$50	
Notary		
Filing of Notary Public Commission	\$20	
Recording Fees		
Document Recording Fees	\$46	
Plats	\$56	
Well Certificate	\$54	
Real Property Notice	\$75	
AUDITOR-TREASURER		
Abatement Fee	\$150.00	
Auctioneer License	\$20.00	
Auditor's Affidavit - Title 45	\$250.00	
Auditor's Certificate	\$200.00	
Beer (3.2%) Off-Sale License	\$75.00	
Beer (3.2%) On-Sale License	\$100.00	
Beer (3.2%) on/Off Sale License	\$150.00	
Dangerous Dog Registration	\$200.00	
Delinquent Tax List	\$75.00	
Escrow Tax File Processing/per file	\$150.00	
Fireworks Display	\$50.00	
Liquor License On-Sale	\$2,000.00	
Sunday Liquor On-Sale	\$240.00	
Tax Search - Certification/per parcel	\$15.00	
Tax File Download	\$100.00	
Tobacco Retailer License	\$75.00	
Transient Merchant License	\$150.00	
Certificate of Delinquent Tax	\$10/parcel	
Wine License	\$200.00	
Publication Fee - Delinquent Taxes	\$50.00 (prior \$30 not on the fee schedule)	
Publication Fee - Tax Forfeiture	\$50.00	
Tax Forfeiture List	\$75.00	
Forfeited Tax Sales	\$300.00/Parcel	
Tax Forfeiture Repurchase	\$125.00	
Tax Forfeiture Surplus Notification	\$50.00/Parcel	
NSF	\$30.00	
Revenue Recapture Fee	\$30.00	
Tax Property Split	\$75.00	
Mailing Labels - formatted (per precinct)	\$60.00 (prior \$50.00 not on fee schedule)	

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LICENSE CENTER		
Auto and Motorcycle Driver's Manual	\$5.00	
CDL Truck Drivers Manual	\$10.00	
ASSESSOR FEES-GIS / PROPERTY INFO DATA FEE SCHEDULE		
Basic Bundle	\$100.00	GIS Shapefiles Included: Parcel Boundaries & Road Centerlines
Enhanced Bundle	\$500.00	GIS Shapefiles Includes Basic Bundle PLUS Townships, Sections, City Limits, Lot Lines, Parcel Lines, Road/Street, ROW and Water
IT Bundle	\$1,500.00	Includes: Aerial Photos, Elevation Data, Parcel Boundaries, Road (purchaser to provide hard drive)
Building Data Spreadsheet	\$200.00	PIN, Style, Main year built, Main Area, TLA, Roll Type, Grade, Occupancy Code, Bedrooms and utilities
Ag Soils Land Data	\$200.00	PIN, land type, Tillable CER, Acres per soil type, Symbol, Description, Total Acres, District, map area
Non-Ag Land Data	\$200.00	PIN, Acres per land line, SF per land line, Total Acres, District, Map Area
3 year Sales Data	\$200.00	PIN, Sale Date, Sale Amount, Seller, Buyer, NUTC Description, Adj. Sale Amount, District, Deed type, address
Tax and Assessment Spreadsheet – AKA CDOWNO Other	\$500.00	Payable year, Roll Type, PIN, MP, District, Town/city Code, School District, House #, address, tax payer, EMV
Services/Products	\$50-\$100 per hour	GIS layers- \$50 per hour; Custom created layer- \$100 per hour
Written Tax Estimate	\$50 per parcel	
Written Tax Estimate (Less than 3 Business Days' Notice)	\$100 per parcel	Request within 3 business days