

# FREEBORN COUNTY FEE SCHEDULE

2024

County Wide Fees		
Copies of material related to a data request	Actual cost of producing documents per MN Stat. 13.03 Sub 3(c)	
Paper Copies- 100 or fewer pages	.25 per page one sided- .50 two sided	
Conference room	No Fee. Must be a government affiliated organization.	
All other media forms	Actual cost	

Probation		
Probation Supervision Fee (one time)	\$200.00	All probation fees are scheduled to sunset per statute in 2026
Diversion Program Fee	\$200.00	
Pre-Trial Program Fee	\$150.00	
Interstate/Intrastate Transfer Fee	\$50.00	
Domestic Abuse Program Fee	\$20 weekly	

Environmental Services		
------------------------	--	--

Building Permits/Plan Review/State Surcharge	Varies by project	There are fixed fees for certain projects and other projects go by valuation
Base installation	\$25.00	
Heating System	\$10.00	
Air Conditioning	\$10.00	
Gas Piping Pressure Test	\$10.00	
Shingling	\$30.00	
Siding	\$10.00	
Windows	\$10.00	
Water Heater or Softener	\$10.00	
Air Exchange	\$10.00	
Door	\$10.00	
Plumbing Fixture	\$3.00	
Zoning Permit	\$50.00	
Demo	\$25.00	
Water Tests	\$40 single \$60 bacteria/nitrates \$80 bacteria/nitrates and lead	Depends on water test requested
Conditional Use Permit	\$400.00	
Variance	\$400.00	
Re-Zoning	\$400.00	
Feedlot Permits	\$100.00	0 - 299 animal units
	\$200.00	300-999 animal units
	\$300.00	1000 animal units and up
Rural Address	\$100.00	
Septic	\$200.00	
Plat Books	\$45.00	
Small Business Recycling	<del>\$55.00</del> \$65.00	
Solid Waste/Hauler Permits	\$100.00	\$200 for new
E-waste	\$10.00	CRT (cathode ray tube, Flat Screen, Computer, Monitor, small printers & other electronics and small kitchen appliances; no freon units
E-waste - large	\$20.00	32" CRT and larger, console and projection

Public Health		
---------------	--	--

Vaccine for Children Immunizations	\$10.00	requested donation per each immunization
Un- and Under- Insured Adult Immunization	\$10.00	requested donation per each immunization
Flu Vaccine and Administration- Regular Dose	\$45.00	
Flu Vaccine and Administration- High Dose/Flublok	\$80.00	
School Nurse Fee	<del>\$6.00</del> \$10.00/Student	In contract with Alden-Conger, Glenville-Emmons & Hollandale: review immunization; hearing; vision & scoliosis screenings
Early Childhood Screening	\$9.00/Service performed	Services: health history; immunization review; vision screen & hearing screening
Nurse Visit	\$180.00	

Public Works		
--------------	--	--

Utility permit	\$100.00	
Access permit	\$100.00 / Residential *	\$200.00 / Field Access *
Access permit - Commercial, Public Streets	\$200.00*	
Single Move/Single Trip Oversize/Overweight Permit Fee	\$50.00	Applied to all Single Move/Single Trip Oversize/Overweight Permits
Axle fee for over design axle weight	<del>\$6.50</del> \$7.00/Over design axle weight (ODAW)/mile	ODAW = (actual axle weight/design axle weight) <sup>4</sup> (See ePermitting Website)
Right-of-Way Permit	\$100.00/crossing *	
Mailbox	\$115.50	Mailbox: \$18.25 / Post: \$97.25

Effective: July 1, 2024  
 Adopted: September 15, 2020  
 Revised: June 18, 2024

# FREEBORN COUNTY FEE SCHEDULE

2024

Labor / Equipment Operator	Actual labor cost including wage plus benefits for employees including overtime when applicable	
Single Axle Dump Truck	\$50.00 / Hour	
Tandem Axle Dump Truck	\$55.00 / Hour	
Maintainer/Motor Grader	\$50.00 / Hour	
Wheel Loader	\$50.00 / Hour	
Tracked Skid Loader	\$45.00 / Hour	
Sweeper	\$56.00 / Hour	2 Hour Minimum
Pickup - 1 Ton or Larger	\$20.00 / Hour	
Pickup - 3/4 Ton or Smaller	\$15.00 / Hour	
UTV	\$30.00 / Hour	
Tractor - Under 100 hp	\$30.00 / Hour	
Tractor - Over 100 hp	\$40.00 / Hour	
Conference Room	No Fee. Must be a government affiliated organization.	
Park Reservations	No Fee	
Park Camping	No Fee. Permit required with prior approval plus proof of insurance.	Non Profit / Youth / Government only

\* Fee waived at discretion of Public Works Director when mutually benefitting County  
Equipment rates do not include an operator.

## Human Services

<b>Children's Services</b>		
Out of Home Placement	Sliding fee based on income and as allowed per Statute	
<b>Licensing</b>		
Corporate Foster Care -Initial	\$500.00	
Corporate Foster Care - Relicensing (2 year)	\$500.00	
Family Child Care -Initial Licensing	<del>\$50.00</del> (no longer allowed per Minn Statute)	
Family Child Care -Relicensing (2 years)	<del>\$100.00</del>	
<b>Substance Use</b>		
Detoxification Services	Sliding fee based on income and as allowed per Statute	
<b>Mental Health Center</b>		
Psychiatry and Therapy Services	Sliding fee based on income and as allowed per Statute	Most health insurance, Medical Assistance & Medicare accepted

## SHERIFFS OFFICE/JAIL

Booking Fee	<del>\$10.00</del> \$12.00	
Cup/Spork/Sandal Fee	<del>\$7.00</del> \$8.00	
Huber Fee	\$30 Per Day	
Out of County/Boarder Huber Fee	\$60 Per Day	
Weekend Fee	<del>\$60</del> \$90 Per DayWeekend	Friday night to Sunday Morning
Fingerprints	\$20.00	
Housing / Other Counties	\$65 Per Day	
PBT Fee	\$5 per test	
UA Fee	\$15.00	
Events	\$75-\$85 Per Hour	
Permit to carry a firearm	\$100 new permit, \$75 for renewal	Discounts may apply to Military and Law Enforcement personnel

## CIVIL PROCESS FEES

Service of summons, writs, subpoenas, or any process	\$100.00	
Making a diligent search and inquiry and returning summons when defendant cannot be found	\$100.00	
Returning executions unsatisfied when no money is collected	\$100.00	
Posting three (3) notices	\$100.00	
Conducting Mortgage Foreclosure/Execution Sales	\$100.00	
Securing & safely keeping property in Replevin or attachment or on execution, per hour, per deputy	\$100.00	
Service of Eviction Notice/Writ of Restitution per hour, per Deputy	\$100.00	
Service of Order for Protection/Harassment Restraining Order	No Charge	
Redemption from Forclosure	\$250.00	
Commission of execution after levy	5%	

## RECORDS FEES

Reports- per page	\$0.25	
Crash report	\$3.00	
Photo Prints	\$1.00	

# FREEBORN COUNTY FEE SCHEDULE

2024

Scanned Photos	\$1.00	
video/audio recording	\$8.00	
Background- criminal local	\$10.00	

## RECORDERS FEES

Fax/e-mail of Record	\$10 plus copy fee	
Copies/Images of Record	\$1/page	
Copies/Images of Recorded Mailed	\$1/page (\$2 min)	
Copies Reduced Plats/RLS/Half Sections/Parcel Maps	\$3	
Uncertified Copies of Certificate of Title	\$1/page (\$10 max)	
Document Deposit (600.23)	\$150/document/year	
Security Deposit (386.78)	\$100 minimum	
Research/document retrieval fees	\$50/hour	
<b>Landshark Fees</b>		
One time login	\$5 per login	
Set-up Fee	\$50	
Monthly Fee	\$50	
Document Image	\$2	
Torrens Certificate	\$2	
Ordination Recording	\$50	
Certificate of Delinquent Tax	\$10/parcel	

## AUDITOR-TREASURER

Auctioneer License	\$20.00	
Auditor's Affidavit - Title 45	\$50.00/hr	
Auditor's Certificate	\$200.00	
Beer (3.2%) Off-Sale License	\$75.00	
Beer (3.2%) On-Sale License	\$100.00	
Beer (3.2%) on/Off Sale License	\$150.00	
Dangerous Dog Registration	\$200.00	
Delinquent Tax List	<del>\$50.00</del> \$75.00	
Escrow Tax File Processing/per file	<del>\$50.00</del> \$150.00	
Fireworks Display	\$50.00	
Liquor License On-Sale	\$2,000.00	
Sunday Liquor On-Sale	\$240.00	
Tax Search - Certification/per parcel	<del>\$5.00</del> \$15.00	
Tax File Download	<del>\$50.00</del> \$100.00	
Tobacco Retailer License	<del>\$60.00</del> \$75.00	
Transient Merchant License	\$150.00	
Certificate of Delinquent Tax	\$10/parcel	
Wine License	\$200.00	
Publication Fee - Delinquent Taxes	\$50.00 (prior \$30 not on the fee schedule)	
Publication Fee - Tax Forfeiture	\$50.00	
Tax Forfeiture List	\$75.00	
Forfeited Tax Sales	\$300.00/Parcel	
Tax Forfeiture Repurchase	\$125.00	
Tax Forfeiture Surplus Notification	\$50.00/Parcel	
NSF	\$30.00	
Revenue Recapture Fee	\$30.00	
Tax Property Split	\$50.00	
Mailing Labels - formatted (per precinct)	\$60.00 (prior \$50.00 not on fee schedule)	

## LICENSE CENTER

Auto and Motorcycle Driver's Manual	\$5.00	
CDL Truck Drivers Manual	\$10.00	

## ASSESSOR FEES-GIS / PROPERTY INFO DATA FEE SCHEDULE

Basic Bundle	\$100.00	GIS Shapefiles Included: Parcel Boundaries & Road Centerlines
Enhanced Bundle	\$500.00	GIS Shapefiles Includes Basic Bundle PLUS Townships, Sections, City Limits, Lot Lines, Parcel Lines, Road/Street, ROW and Water
IT Bundle	\$1,500.00	Includes: Aerial Photos, Elevation Data, Parcel Boundaries, Road (purchaser to provide hard drive)
Building Data Spreadsheet	\$200.00	PIN, Style, Main year built, Main Area, TLA, Roll Type, Grade, Occupancy Code, Bedrooms and utilitie:
Ag Soils Land Data	\$200.00	PIN, land type, Tillable CER, Acres per soil type, Symbol, Description, Total Acres, District, map area
Non-Ag Land Data	\$200.00	PIN, Acres per land line, SF per land line, Total Acres, District, Map Area
3 year Sales Data	\$200.00	PIN, Sale Date, Sale Amount, Seller, Buyer, NUTC Description, Adj. Sale Amount, District, Deed type, address
Tax and Assessment Spreadsheet- AKA CDOWNO	\$500.00	Payable year, Roll Type, PIN, MP, District, Town/city Code, School District, House #, address, tax payer, EM1

Effective: July 1, 2024  
 Adopted: September 15, 2020  
 Revised: June 18, 2024

# FREEBORN COUNTY FEE SCHEDULE

2024

Other Services /Products	\$50 to \$100 per hour	GIS layers- \$50 per hour; Custom created layer- \$100 per hour
Written Tax Estimate	\$50 per parcel	
Written Tax Estimate (Less than 3 Business Days Notice)	\$100 per parcel	Request within 3 business days;

## FAIR GROUNDS

	<b>Fairlane Building</b>	Floral Hall	4-H Building	Livestock Building	Comm. Building	Grounds / Shows / Rally's / Etc.
	Occupancy Max: 230 w/ tables/chairs					
<b>Not Available after October 1st</b>						
<b>Garage Sale/Estate Sale - 3 Day Rental</b>	\$350	\$350	\$350	\$350	\$350	Case x Case Basis
<b>Addl set up day</b>	\$50/day					
<b>Garbage Fee</b>	\$50					
<b>\$125/day for less than 3 days</b>						
<b>Security Deposit</b>	\$150	\$150	\$150	\$150	\$150	
<b>Flea Market/Auction</b>	\$450	\$450	\$450	\$450	\$450	
<b>3 day rental</b>						
<b>Addl set up days</b>	\$75/day					
<b>Garbage Fee</b>	\$50					
<b>Security Deposit</b>	\$150	\$150	\$150	\$150	\$150	
<b>Grad/Shower/B-Day/Baptism</b>	\$45/hour					
<b>Minimum Charge - \$225 (5 hours)</b>		Not Available	Not Available	Not Available	Not Available	
<b>Max - \$450/day</b>						
<b>Security Deposit</b>	\$150					
<b>Wedding Reception</b>	\$1,200	\$1,000	\$1,000	\$1,000	\$1,000	
<b>Rental - Friday/Saturday/Sunday (until 10:00 a.m. only)</b>						
<b>Addl set up days (for full rental)</b>	\$75/day	\$75/day	\$75/day	\$75/day	\$75/day	
<b>1 Day only rental (no addl days)</b>	\$800					
<b>Security Deposit</b>	\$350	\$350	\$350	\$350	\$350	
<b>Garbage/Electric Included</b>						
<b>Building Comments</b>						
<b>Tables /Chairs Available</b>	Yes	Some tables, no chairs	Minimal Tables/Chairs	None	None	
<b>Bathrooms</b>	Yes	No	Yes	Yes	No	
<b>Sink</b>	Yes	Small Sink	No	No	No	
<b>Refrigerator</b>	Yes	No	No	No	No	
<b>A/C / Heat</b>	Yes	No	No	No	No	
<b>Approximate Size of Building</b>	60x80	54x150	75x150	60x150	50x125	
<b>Full Kitchen</b>	Yes	No	No	No	No	

Effective: July 1, 2024  
 Adopted: September 15, 2020  
 Revised: June 18, 2024